

Upper Yampa Water Conservancy District

POSITION TITLE: Ditch Rider

STATUS: Seasonal, Six Months per Calendar Year Maximum Duration

DATE: April 2024

SUMMARY OF POSITION:

This position will assist the current UYWCD Facilities Operator in a seasonal capacity. With the assistance of the UYWCD Facilities Operator, you will be managing, calculating, and delivering water orders to the Stillwater-Five Pine Mesa Ditch and numerous lateral diversions along the ditch. Documenting all diversions and deliveries. The Ditch Rider is required to assist in completing daily water accounting reports to be filed with the District Engineer. The UYWCD will cover the cost(s) of internet access for the Ditch Rider for the purposes of communicating and filing reports with the District staff and will reimburse mileage for use of personal vehicle at the current IRS mileage reimbursement rate.

The position requires a morning check in phone call (8am) with most days starting by 11am at a remote South Routt County location. The Ditch Rider typical work schedule will be Friday, Saturday, Sunday, Monday 10/11am-6pm. Some flexibility in scheduling, as coordinated with other facilities staff. This seasonal position will start at the earliest mid-May (can start later depending on availability) to the end of August.

The Ditch Rider has experience with irrigated agriculture, understands or is willing to learn the basics of water rights administration, has the ability to work independently, once trained, in remote outdoor environments, has the ability to accomplish a variety of field tasks, excellent communication skills and is very reliable. Basic computer skills are necessary for the documentation of water administration. Other duties as assigned.

The Seasonal Ditch Rider position is managed by the UYWCD District Engineer.

REQUIRED SKILLS:

- Knowledge of irrigated agriculture and water measuring devices or willingness to learn.
- Ability to operate District vehicles on and off road, including 4-wheel drive trucks and 4-wheeled ATV.
- The ability to perform basic maintenance for these vehicles and a valid Colorado Driver's License are required.
- Knowledge of standard office software, Microsoft Outlook, Excel and Word.
- Ability to communicate effectively with UYWCD staff and water users.
- Physical ability to perform strenuous maintenance work occasionally, lifting up to 50 lbs, walking up to 5 miles if necessary.
- Interest in water resources management.

PREREQUISITES:

- Experience demonstrating the required skills in a field environment.

LICENSES AND CERTIFICATIONS:

- Valid Colorado driver's license.

ORGANIZATIONAL RELATIONSHIPS:

This position reports directly to the District Engineer, works cooperatively with UYWCD Facilities Operator and facilities staff. All employees of the UYWCD are “at will” employees.

As an employee of the UYWCD, I certify that I have read and understand the importance of my job description. I acknowledge that I will be held accountable to follow these standards.

Employee Name

Employee Signature

Date