

AGENDA

UPPER YAMPA WATER CONSERVANCY DISTRICT BOARD OF DIRECTORS MEETING

WEDNESDAY, NOVEMBER 16, 2022 (12:00 PM)

MOUNTAIN VALLEY BANK COMMUNITY ROOM
2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO

ONLINE MEETING:

[HTTPS://US06WEB.ZOOM.US/J/87995099756?pwd=MEXYK055VLI0RnVtWLRiEDZ5R1VIUT09](https://us06web.zoom.us/j/87995099756?pwd=MEXYK055VLI0RnVtWLRiEDZ5R1VIUT09)

THE UPPER YAMPA WATER CONSERVANCY DISTRICT REQUESTS THAT UNVACCINATED PEOPLE ATTENDING THE BOARD OF DIRECTORS MEETING AT THE MOUNTAIN VALLEY BANK COMMUNITY ROOM WEAR A MASK.

INSTRUCTIONS ON HOW TO JOIN A ZOOM MEETING FOLLOW THE AGENDA

A Board of Directors meeting packet is available for public review on our website at <https://upperyampawater.com/agendas-and-meeting-documents/> by the Friday before the meeting. Amendments to the Agenda and new documents that are generated or submitted after the original posting of the meeting materials will be posted under "Additional Documents" on the website for the relevant meeting.

QUESTIONS ON AGENDA AND/OR BOARD MATERIALS: Members of the public or Board of Directors with questions on the agenda or meeting materials, including the consent agenda, are welcome to contact the General Manager at the District offices prior to the meeting. You may reach the General Manager at: arossi@upperyampawater.com or (970) 871-1035 Ext. 2.

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: 1) Comments no longer than three (3) minutes on items **not** scheduled on the Agenda will be heard under Public Input and Comment; and 2) Comments no longer than three (3) minutes on all scheduled public hearing items will be heard following the presentation. Please wait until you are recognized by the President. With the exception of subjects brought up during Public Input and Comment, on which no action will be taken or a decision made, the Board may take action on, and may make a decision regarding, ANY item referred to in this agenda, including, without limitation, any item referenced for "review", "update", "report", or "discussion" whether or not listed as an "Action Item."

- (1) **12:00 PM** Establishment of Quorum and Call to Order
- (2) **12:00 PM** Approval of Agenda for Meeting **Action item**
- (3) **12:05 PM** Public Input and Comment
The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.
 - a. Update from Erin Light
- (4) **12:10 PM** Consent Agenda **Action item**
 - a. Approval of the Minutes of the September 22, 2022, Board Meeting and October 19, 2022, Board Retreat

- b. Financials
 - i. Approval of Disbursements
 - ii. Budget Comparison
- (5) **12:15 PM** Report of General Manager
 - a. UYWCD 2023 Proposed District Meeting Schedule **Action item**
 - b. Update on Winter Holiday Party 02/16/23
 - c. Update on Lower Yampa Basin Augmentation Water Planning
 - d. Update on Reservoir Firming Projects
 - e. UYWCD 2023 Budget (Including Resolutions) **Action item**
 - f. Augmentation Plans Contract Updates
 - g. Resolution to Opt-Out of Colorado Family Medical and Leave Insurance program **Action item**
**Time will be allocated for public comment if any.*
- (6) **2:30 PM** District Engineer Report
 - a. Update on Reservoir Water Status
- (7) **2:45 PM** Public Information Updates
 - a. Grants
 - i. Disbursements
 - ii. New Applications **Action item**
- (8) **3:00 PM** Board Member Reports
- (9) **3:15 PM** Report of General Counsel
 - a. General Manager Review Procedure **Action item**
- (10) **3:30 PM** Pending Water Cases
 - a. Water Resumes
 - b. Status of Other Water Cases Including UYWCD Diligence Filings
- (11) **3:45 PM** New Business (Limited to emergency matters that came up During the course of the meeting) **Action item**
- (12) **4:00 PM** Executive Sessions:
 - a. Executive session under CRS § 24-6-402(4)(b) to discuss legal issues on Water Resumes, Water Cases, Contract Negotiations and _____(insert description) . Mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of CRS § 24-6-402(4)(b). Executive sessions to discuss legal matters are not recorded.
 - b. Executive session under CRS § 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to _____(insert brief description). This session will be recorded, and a copy of the recording maintained for not less than 90 days.
- (13) **4:15 PM** Board Actions in Regard to Executive Session
- (14) **4:25 PM** Determination of Next Meeting(s) Agenda(s)
- (15) **4:30 PM** Adjournment.

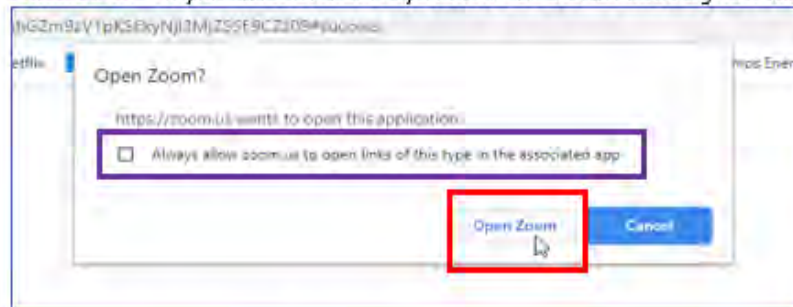
How to join a Zoom meeting

Join via "Join Zoom Meeting" link:

To join a Zoom meeting, click on the meeting link that has been sent to you by the host:

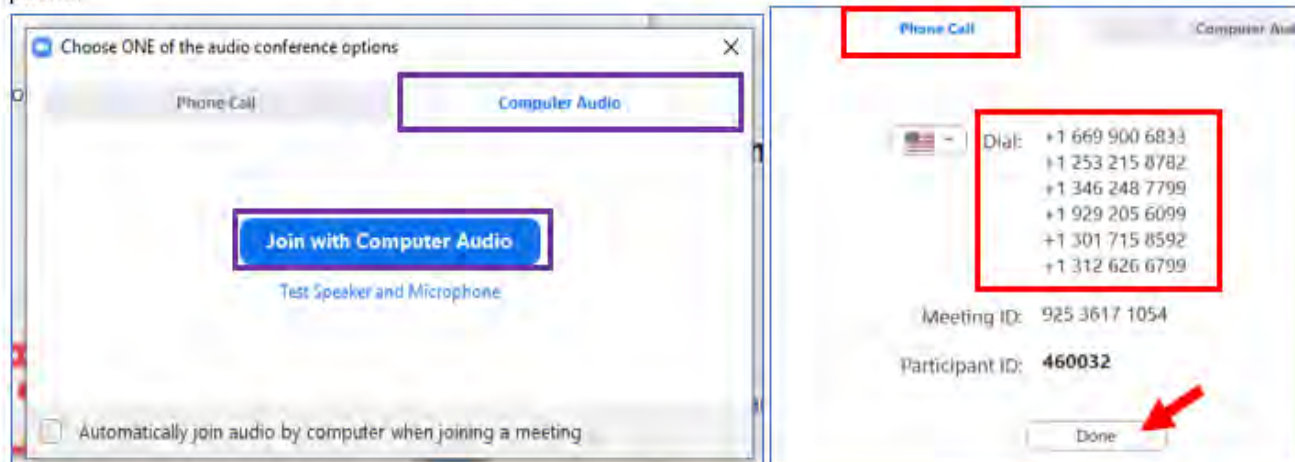


If you have not used Zoom before, you may receive this dialogue box to open Zoom. First, click on **"always allow zoom.us..."** so you will automatically connect for future meetings. Then, click on **"Open Zoom"** and follow the prompts.



Once you are connected to Zoom, you will need to choose your audio conference option. To join via your computer, click on **"Computer Audio"** and then **"Join with Computer Audio"**.

To use your cell phone or landline, click on **"Phone Call"** and then choose a number from the list. Once you dial the number, you will be asked for the Meeting ID and Participant ID to enter the meeting. Click on **"Done"** once you are connected to the Zoom meeting. Or, you can use the **"One tap mobile"** option, see below, to connect via your cell phone.



Join via cell phone with "One tap mobile":

If you will be joining a Zoom meeting via your cell phone, click one of the "One tap mobile" links. Then click on "Call +1...". You will hear a request to "enter your Meeting ID followed by pound (#)". You **do not** need to enter the ID as the link will do this automatically for you.

You will be asked if you are a participant and to "Please press pound (#) to continue". You **must** press the pound key (#). Then you will be asked to "Enter your Participant ID followed by pound (#) or just press pound (#) to continue". If you **do not** enter anything, you will be automatically connected to the meeting.



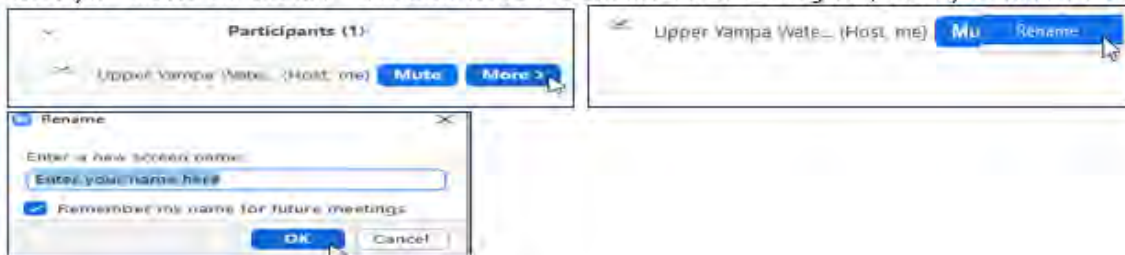
Join via "Dial by your location":

If you will be joining a Zoom meeting via your cell phone or landline, you can choose any of the numbers below to access the meeting. Once you dial the number you will be asked to "Enter your Meeting ID followed by pound (#)". Then, you will be asked to "press pound (#) if you are a participant". Finally, you will be asked to "Enter your Participant ID followed by pound (#) or just press pound (#) to continue". If you **do not** enter anything, you will be automatically connected to the meeting.



Be sure you are identified properly:

Once in Zoom, be sure that you are identified properly. If you need to change, in "Participants" click on your ID and hover your mouse on "More >" and then click on "Rename". In the dialog box, enter your name and click "OK".



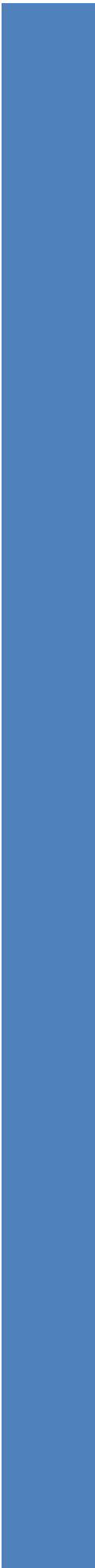
Contact Deb Bastian for any questions

- Email: dbastian@upperyampawater.com
- Phone: 970-819-0189



PUBLIC INPUT AND COMMENT

The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.



RECORD OF PROCEEDINGS

UPPER YAMPA WATER CONSERVANCY DISTRICT BOARD OF DIRECTORS MEETING THURSDAY, SEPTEMBER 22, 2022 (12:00 PM) MOUNTAIN VALLEY BANK COMMUNITY ROOM 2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO ONLINE MEETING:

[HTTPS://US06WEB.ZOOM.US/J/89781422837?PWD=NGNEQTVFL1G1ENHAEThXWHhTQmc5UT09](https://us06web.zoom.us/j/89781422837?pwd=NGNEQTVFL1G1ENHAEThXWHhTQmc5UT09)

MINUTES

Chairman Doug Monger called the meeting to order and declared a quorum present. In addition to Chairman Monger, the Board Members present were Ken Brenner, Jim Haskins, John Redmond, Ron Murphy, Lyn Halliday, Tom Sharp and Webster Jones. General Manager Andy Rossi, District Engineer Emily Lowell, Public Information and External Affairs Manager Holly Kirkpatrick, Business Manager Deb Bastian, and General Counsel Bob Weiss were also present. Special Counsel Scott Grosscup was present over Zoom for a portion of the meeting. Members of the public present for some portion of the meeting included Erin Light and Mendi Figueroa, Division of Water Resources.

This meeting was held in person and by videoconference utilizing Zoom. The meeting agenda included instructions to the public describing the process to participate in the meeting and comment on agenda items.

The following agenda was proposed:

AGENDA

- (1) **12:00 PM** Establishment of Quorum and Call to Order
- (2) **12:00 PM** Approval of Agenda for Meeting **Action item**
- (3) **12:05 PM** Public Input and Comment
The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.
 - a. Update from Erin Light
- (4) **12:10 PM** Consent Agenda **Action item**
 - a. Approval of the Minutes July 20, 2022, Board of Directors Meeting and August 22, 2022, Special Board and Governance Committee Meeting
 - b. Financials
 - i. Approval of Disbursements
 - ii. Budget Comparison and Amendment
 - iii. Determination of Auditor
- (5) **12:15 PM** Report of General Manager
 - a. UYWCD Strategic Plan Update
 - b. Presentation of First Draft of 2023 UYWCD Budget
 - c. Morrison Creek Diversion Project Analysis Update
 - d. UYWCD Employee Handbook and District Policy Updates **Action item**

RECORD OF PROCEEDINGS

- e. Colorado Paid Family and Medical Leave Insurance (FAMLI) Program
- f. Augmentation Plans Contract Updates
- (6) **2:45 PM** District Engineer Report
 - a. Update on Reservoir Water Status
 - b. Union Ditch
- (7) **3:00 PM** Public Information Updates
 - a. Grants
 - i. Disbursements
 - ii. New applications **Action item**
 - b. Scholarships
- (8) **3:15 PM** Board Member Reports
- (9) **3:30 PM** Report of General Counsel
 - a. Board of Directors Appointment(s) Schedule and Procedures for 2023
- (10) **3:45 PM** Pending Water Cases
 - a. Water Resumes
 - b. Status of Other Water Cases
- (11) **4:00 PM** New Business (Limited to emergency matters that came up **Action item**
During the course of the meeting)
- (12) **4:05 PM** Executive Sessions:
 - a. Executive session under CRS § 24-6-402(4)(b) to discuss legal issues on Water Resumes, Water Cases, Contract Negotiations and _____ (insert description) . Mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of CRS § 24-6-402(4)(b). Executive sessions to discuss legal matters are not recorded.
 - b. Executive session under CRS § 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to _____ (insert brief description). This session will be recorded, and a copy of the recording maintained for not less than 90 days.
- (13) **4:35 PM** Board Actions in Regard to Executive Session
- (14) **4:45 PM** Determination of Next Meeting(s) Agenda(s)
- (15) **5:00 PM** Adjournment.

Chairman Monger established a quorum and called the meeting to order at 12:09 PM.

Meeting Agenda. Director Brenner moved to approve the agenda. Director Redmond seconded the motion which was unanimously approved.

Public Input and Comment. Chairman Monger invited members of the public to comment on items not otherwise scheduled on the agenda. There was no comment.

Erin Light, Division Engineer, Division of Water Resources introduced Mendi Figueroa, the new District 58 Water Commission, who replaced Scott Hummer. Erin also provided the Board with an update and status of the measurement rules, abandonment filings and over appropriation and the extension provided to property owners to apply for well permits.

Consent Agenda. Director Brenner moved to approve the consent agenda as presented. Director Haskins seconded the motion which was unanimously approved.

RECORD OF PROCEEDINGS

Report of General Manager. General Manager Andy Rossi summarized the current and ongoing activities of the District.

UYWCD Strategic Plan Update. General Manager Andy Rossi reviewed the 2023 UYWCD Strategic Plan and the proposed new UYWCD work tasks for consideration by the Board. The Board will continue to review and discuss the 2023 Strategic Plan at the Board Retreat on October 19, 2022.

Presentation of First Draft of 2023 UYWCD Budget. The Board reviewed and discussed the first draft of the 2023 UYWCD budget. General Manager Rossi stated that mill levy and tax revenue projections will be reviewed in more depth at the October Board Retreat. Additionally, staff will present information regarding the cost of developing the UYWCD augmentation plans at the retreat.

Morrison Creek Diversion Project Analysis Update. General Manager Rossi provided an update to the Board and noted that a new assessment of water availability will be conducted and then staff will review for the next steps. An initial analysis of engineering and hydrologic components of the proposed project should be available by early October.

UYWCD Employee Handbook and District Policy Updates. The Board reviewed and discussed the recommended revisions/updates to the Employee Handbook and the Drug & Alcohol Testing Policy. Director Brenner moved to approve the revised Employee Handbook and Drug & Alcohol Testing Policy as reviewed by the Employers Council and recommended by staff. Director Redmond seconded the motion. Director Sharp voiced concern that the employee handbook may include provisions which are contractually binding on the District and negate employment at will in Colorado. General Counsel Weiss was asked to obtain an independent legal review by an employment attorney, other than the Employers Council, to determine if the context of the proposed employee handbook language doesn't create the argument that the intention was to create a binding contract with employees, notwithstanding the at-will disclaimer, and report back to the Board. Director Brenner amended his motion to authorize General Counsel Weiss to seek a second review by an attorney other than the Employment Council to confirm if the revisions to the employee handbook affect the employment at will. Director Redmond approved the amended motion. The motion passed unanimously.

Colorado Paid Family and Medical Leave Insurance (FAMLI) Program. The Board reviewed and discussed staff recommendations regarding the District's participation in the FAMLI program. The Board directed staff to prepare the required notifications for publication on the intent of the Board to consider a Resolution to opt-out of all participation in the FAMLI program at the November 16, 2022, Board of Directors meeting.

Augmentation Plans Contract Updates. The Board reviewed the Augmentation Plans Contract Summary document.

District Engineer Report.

Reservoir Water Status. District Engineer Emily Lowell provided an update on the reservoir water status for review by the Board.

Union Ditch. District Engineer Emily Lowell reviewed with the Board the extent of the headgate project and recommended bid and construction process.

Public Information Updates.

Grants. Public Information and External Affairs Manager Holly Kirkpatrick provided an update on the diversion infrastructure improvement project and community grant programs.

RECORD OF PROCEEDINGS

New Applications. Public Information and External Affairs Manger Holly Kirkpatrick reviewed the grant application request from the Bear River Reservoir Company. Director Redmond gave a presentation on the repair costs and hydraulic upgrades to the Stillwater Reservoir. Director Brenner moved to support staff's recommendation of funding for \$50,000 to the Bear River Reservoir Company for the necessary repairs and upgrades to the Stillwater Reservoir and to prepare a Memorandum of Understanding for the Board's consideration to specify the communication and operational issues that may arise from this relationship. Director Haskins seconded the motion. Chairman Monger wanted it noted that a budget amendment of \$5,000 may be required. Director Redmond recused himself from the vote due to his association with the Bear River Reservoir Company. The motion passed.

Scholarships. Public Information and External Affairs Manger Kirkpatrick notified the Board of the 2022-2023 John Fetcher Scholarship winners.

Board Member Reports. Director Brenner provided an update on the Airborne Snow Observatory, Yampa Youth Festival, Co River District State of the River seminar and Basin Roundtable. Director Jones informed the Board about the upcoming open house on October 6th for the Brown Ranch development. Director Halliday updated the Board on the work by the Watershed Group and the Saving Tomorrow's Agricultural Resources (STAR) program.

Report of General Counsel. General Counsel Weiss noted that Directors Monger, Jones and Seltzer terms expire in 2023 and provided the Board of Directors with an overview of the appointment schedule and procedures.

Pending Water Cases.

Water Resumes. Special Counsel Grosscup noted that there were no applications filed in the months of July and August to be of concern to the District.

Status of Other Water Cases. Special Counsel Grosscup provided an update on the current water court cases and reviewed his memorandum regarding the reallocation of storage pools between Yamcolo Reservoir and Stagecoach Reservoir.

New Business. General Manager Rossi discussed the status of the negotiations with Bill Gay for the Sickles Springs purchase.

Executive Session. There was no Executive Session.

Board Action Regarding Executive Session. None.

Determination of Next Meeting Agenda. The agenda for the October 19, 2022, Board Retreat was reviewed.

The meeting adjourned at 4:45 PM.

I certify that the foregoing constitutes a true and correct summary of the proceeds at the above referenced meeting.

Andy Rossi, District Secretary/Manager

Date: _____

RECORD OF PROCEEDINGS

**UPPER YAMPA WATER CONSERVANCY DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING AND RETREAT
WEDNESDAY, OCTOBER 19, 2022 (9:00 AM)
CATAMOUNT RANCH AND CLUB
30215 WATERS EDGE TRAIL
ONLINE MEETING:**

[HTTPS://US06WEB.ZOOM.US/J/81633922814?PWD=WmJAT1JtWVZQVmRQbTVDMmpNnNj6Zz09](https://us06web.zoom.us/j/81633922814?pwd=WmJAT1JtWVZQVmRQbTVDMmpNnNj6Zz09)

MINUTES

Chairman Doug Monger called the meeting to order and declared a quorum present. In addition to Chairman Monger, the Board Members present were Ken Brenner, Jim Haskins, John Redmond, Ron Murphy, Lyn Halliday, Tom Sharp, Webster Jones and Nicole Seltzer. General Manager Andy Rossi, Public Information and External Affairs Manager Holly Kirkpatrick, Business Manager Deb Bastian, Chief Accountant Karina Craig, Dam & Hydroelectric Power Plant Operators Eddie Rogers and Neal Obray, Ditch Rider and Dam On-Call Operator John Nelson and General Counsel Bob Weiss. Members of the public present for some portion of the meeting included Nicole Stjernhom, Employers Council Attorney; Jackie Brown, Colorado Water Conservation Board; Erin Light, Division of Water Resources; Alyson Gould and Blake Mamich, Colorado Water Trust; David Graf, Fish and Wildlife Services; Don Meyer and Jerry Smith.

This meeting was held in person and by videoconference utilizing Zoom. The meeting agenda included instructions to the public describing the process to participate in the meeting and comment on agenda items.

The following agenda was proposed:

AGENDA

- (1) **9:00 AM** Establishment of Quorum and Call to Order
- (2) **9:00 AM** Approval of Agenda for Meeting **Action item**
- (3) **9:05 AM** Public Input and Comment
The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.
- (4) **9:10 AM** Employee Handbook Review by General Counsel
- (5) **9:25 AM** Yampa River Basin Data and Analysis Review
 - a. Yampa Basin Irrigation Patterns
 - i. Bear River and Yampa Above Stagecoach

10:00 – 10:15 AM Break

- b. Update on Colorado Water Conservation Board Activities
- c. Coordinated Reservoir Release Options Study and Discussion

RECORD OF PROCEEDINGS

11:15 AM – 12:15 PM Lunch Break

- (6) **12:15 PM** UYWCD 2023 Budget and Work Plan Discussion
 - a. Identified 2023 Work Efforts and Additional Work Efforts Discussion
 - b. Yampa River Basin Water User Financial Support Options
 - c. 2023 Budget Review
 - i. UYWCD Tax Revenue Discussion
 - ii. 2023 Budget Review
- (7) **2:30 PM** New Business (Limited to emergency matters that came up during the course of the meeting) **Action item**
- (8) **2:40 PM** Executive Sessions:
 - a. Executive session under CRS § 24-6-402(4)(b) to discuss legal issues on Water Resumes, Water Cases, Contract Negotiations and _____ (insert description) . Mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of CRS § 24-6-402(4)(b). Executive sessions to discuss legal matters are not recorded.
 - b. Executive session under CRS § 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to _____ (insert brief description). This session will be recorded, and a copy of the recording maintained for not less than 90 days.
- (9) **2:50 PM** Board Actions in Regard to Executive Session
- (10) **2:55 PM** Determination of Next Meeting(s) Agenda(s)
- (11) **3:00 PM** Adjournment

Chairman Monger established a quorum and called the meeting to order at 9:03 AM.

Meeting Agenda. Director Jones moved to approve the agenda. Director Seltzer seconded the motion which was unanimously approved.

Public Input and Comment. Chairman Monger invited members of the public to comment on items not otherwise scheduled on the agenda. There was no comment.

Employee Handbook Review by General Counsel. General Counsel Weiss introduced Employer Council attorney Nicole Stjernholm to address the Board concern as to whether or not the provisions in the Employee Handbook could be interpreted as a contractual obligation of the District notwithstanding the at-will employment disclaimer provided in the Employee Handbook. Employer Council attorney Stjernholm stated that she reviewed the Employee Handbook and did not have any concerns with the language or policies in the Employee Handbook. She further noted that there is never no risk, but the District's Employee Handbook is very typical and the areas where there is concern of contractual obligation have been carefully reviewed and appropriately limited. The Board had no further questions.

Yampa River Basin Data and Analysis Review

Yampa River Irrigation Patterns – Bear River and Yampa Above Stagecoach. General Manager Andy Rossi discussed the area above Stagecoach with the District field staff providing an overview of the water order and water release process. General Manager Rossi presented the analysis of the intra-seasonal irrigation patterns for the Bear River and Yampa above Stagecoach sections of the Yampa River system prepared by Wilson Water Group. The Board reviewed and discussed. General Manager Rossi noted that the maps may be expanded and requested the Board to provide him with any suggestions for items to be added to the maps.

RECORD OF PROCEEDINGS

Update on Colorado Water Conservation Board Activities. Jackie Brown of the Colorado Water Conservation Board (CWCB) provided the Board with an update on the various activities being undertaken by the CWCB.

Coordinated Reservoir Release Options Study and Discussion. General Manager Rossi provided an overview of the study and modeling results. The Board reviewed and discussed. Public comment was provided.

UYWCD 2023 Budget and Work Plan Discussion.

Identified 2023 Work Efforts and Additional Work Efforts Discussion. General Manager Rossi updated the Board on the proposed new UYWCD work tasks for 2023 for their consideration. The Board provided direction to staff to finalize the new work plan items for inclusion in the 2023 UYWCD Budget to be presented for adoption by UYWCD BOD at the November 16, 2022, Board meeting.

Yampa River Basin Water User Financial Support Options. The Board discussed this issue during the review of the strategic plan and proposed new work efforts.

UYWCD Tax Revenue Discussion. Chief Accountant Karina Craig provided the Board review of the implications to the UYWCD and its finances that may occur as a result of changes to UYWCD property tax revenues occurring over the next few years.

2023 Budget Review. The Board reviewed and discussed the preliminary 2023 budget. A final 2023 budget will be presented to the Board at the November 16, 2022, Board meeting.

New Business. Director Redmond provided an update on the status of the Stillwater Reservoir.

Executive Session. There was no Executive Session.

Board Action Regarding Executive Session. No action required.

Determination of Next Meeting Agenda. The agenda for the November 16, 2022, Board Meeting was reviewed.

The meeting adjourned at 2:50 PM.

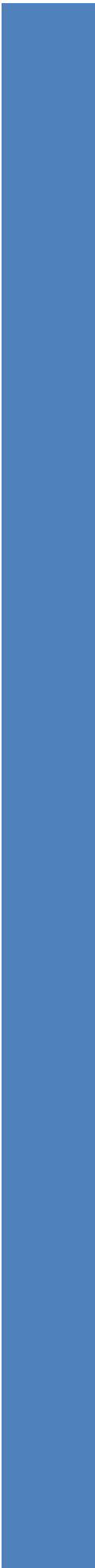
I certify that the foregoing constitutes a true and correct summary of the proceeds at the above referenced meeting.

Andy Rossi, District Secretary/Manager

Date: _____

CONSENT AGENDA

**FINANCIAL REPORTS:
APPROVAL OF DISBURSEMENTS**





BOARD COMMUNICATION FORM

From: Karina Craig, Chief Accountant.

Date: November 16, 2022

Item: Financial Reports: October 31, 2022, Cash Disbursement Report.

<input type="checkbox"/>	DIRECTION
<input checked="" type="checkbox"/>	INFORMATION
<input type="checkbox"/>	MOTION
<input type="checkbox"/>	RESOLUTION

I. Request/Issue and Background Information:

The **Cash Disbursement Report** contains disbursements from the Upper Yampa Water Conservancy District (the District) of reconciled monthly statements. These include disbursements incurred with check and electronic payments through October 31, 2022, and credit card payments through October 3, 2022. District disbursements include operating and capital expenditures from the 2022 fiscal year budget totaling \$299,076.78.

II. Summary: Cash disbursements reported include *reconciled* expenditures incurred through check and credit card transactions.

III. Staff Recommendation: Accept report.

IV. Legal Issues: None

V. Consistency with Board Goals and Policies: UYWCD By-Laws and SP Goal 3.

Attachments:

Attachment 1: Cash Disbursement Report.

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
08/02/2022	ACE Hardware	Facilities maintenance	22.47
08/03/2022	CWA Colorado Watershed Assembly	Sustaining Colorado Watershed Conference Registration, General Manager.	400.00
08/04/2022	CWA Colorado Watershed Assembly	Sustaining Colorado Watershed Conference Registration, Director Selzer.	400.00
08/04/2022	CWA Colorado Watershed Assembly	Sustaining Colorado Watershed Conference Registration, H. Kirkpatrick	400.00
08/05/2022	Routt County Clerk	Recording fee for YR Augmentation contract A2-018. Reception # 839800.	24.28
08/05/2022	Mailchimp	Email marketing platform, monthly subscription.	17.77
08/05/2022	CrashPlan Code42	Monthly subscription, August services.	9.99
08/08/2022	Garmin	Monthly subscription, 08-06-2022 to 09-05-2022.	34.95
08/10/2022	Colorado Sled Rentals	Yampa Youth Water Festival, ATV rental.	623.30
08/15/2022	CRWCD Co River Water Conservation Dist	Virtual Conference, GM Rossi.	25.00
08/16/2022	USPS	Postal Box renewal	312.00
08/16/2022	Edge Communications	Services 08-06-2022 to 09-05-2022	118.82
08/17/2022	CRWCD Co River Water Conservation Dist	Conference, Director Brenner	45.00
08/17/2022	Routt County Treasurer	Sickles West Parcel, 2021 property taxes payables in 2022, credited upon land purchase.	26.45
08/17/2022	Colorado Motor Vehicle Services	Vehicle Registration	0.37
08/18/2022	ACE Hardware	Yamcolo maintenance.	17.99
08/18/2022	Safeway	Board meeting supplies	28.22
08/18/2022	Walmart	Board meeting supplies	10.43
08/19/2022	YVEA	Electrical service at SC Powerhouse and shed, 07-05-2021 to 08-02-2022.	281.80
08/19/2022	Colorado Water Congress CWC	2022 Watershed pre-conference workshop registration, Director Brenner.	100.00
08/21/2022	Colorado Water Congress CWC	2022 Summer Conference Registration, Director Jones.	475.00
08/22/2022	Amazon	Office supplies	31.43
08/22/2022	CRWCD Co River Water Conservation Dist	Conference expense	25.00
08/23/2022	Adobe	Monthly subscription 08-20-2021 to 09-19-2021	118.93

Subtotal

3,549.20

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
08/23/2022	Parking	Conference parking expense	15.00
08/27/2022	SmartVault	Software, interfase with quickbooks	140.00
08/29/2022	Ken Brenner	YWG BRT and WeCo, Jan 12 through July 13 director fees and travel expense reimbursements	1,060.80
08/29/2022	ACE Hardware	Yamcolo maintenance.	25.15
08/29/2022	Amazon	Stagecoach supplies	86.89
08/30/2022	Amazon	Training materials	66.33
08/31/2022	UPS	Stagecoach supplies	239.58
09/01/2022	MVB Mountain Valley Bank	May Rent	6,724.24
09/01/2022	Family Support Registry	Remittance September 2022	716.00
09/01/2022	Big House Burgers	Meeting lunch	71.47
09/02/2022	Verizon Wireless	Stagecoach Cell phones, 08-14-2022 to 09-13-2022.	87.39
09/05/2022	CrashPlan Code42	Monthly subscription, September services.	9.99
09/06/2022	Mailchimp	Email marketing platform, monthly subscription.	17.77
09/08/2022	One Reel Media House	Children's Water Festival 09-21-2022. Videography services	1,000.00
09/08/2022	Jameson Midgett	Children's Water Festival 09-21-2022. Photography services	300.00
09/08/2022	Garmin	Monthly subscription, 09-06-2022 to 10-05-2022.	34.95
09/09/2022	Conoco Universal WEX	Gasoline, August 2022.	930.48
09/09/2022	NDS Northwest Data Services	IT Services. Monthly Cloud Services, August	307.10
09/09/2022	The Seasoned Brisket	YYWF Catering, deposit.	635.00
09/09/2022	United Airlines	Travel expenses	258.10
09/09/2022	United Airlines	Travel expenses	186.60
09/09/2022	Amazon	Stagecoach maintenance	110.29
09/09/2022	United Airlines	Travel expenses	79.00
09/09/2022	United Airlines	Travel expenses	77.00

Subtotal

13,179.13

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
09/09/2022	Steamboat Ski & Bike Kare	Annual event, presentation materials.	39.00
09/09/2022	United Airlines	Travel expenses	29.00
09/11/2022	SDA Special District Association of CO	SDA conference	175.00
09/11/2022	Amazon	YYWF supplies	54.83
09/11/2022	Restaurant.	Meeting expense	30.64
09/11/2022	M&N Plumbing Supply Co.	Annual event presentation materials	26.62
09/11/2022	CRWCD Co River Water Conservation Dist	Annual Water Seminar registration	25.00
09/11/2022	M&N Plumbing Supply Co.	Annual event presentation materials	13.82
09/12/2022	Steamboat Rentals	Union Ditch maintenance	359.35
09/13/2022	Walmart	YYWF supplies	64.97
09/13/2022	Amazon	YYWF supplies	40.98
09/13/2022	City Market	YYWF supplies	12.90
09/14/2022	CenturyLink Lumen	Office Telephone & Internet, 09-07-2022 to 10-06-2022.	239.63
09/14/2022	Restaurant.	Meeting lunch, YWG Basin Roundtable.	103.97
09/15/2022	Big House Burgers	YYWF planning meeting	32.74
09/16/2022	Ed's Excavating of Steamboat, Inc	Stillwater Ditch Repairs	9,712.48
09/16/2022	ACE Hardware	Stagecoach maintenance.	46.92
09/16/2022	CEBT	Medical, dental, vision, life, STD, LTD October 2022 coverage.	13,618.71
09/16/2022	LRE Water	Augmentation Plan and Water Rights Engineering Services through August 25 22, 2022. Proj. 21047U...	2,189.50
09/16/2022	Balcomb & Green, P.C.	Miscellaneous Matters, Diligence & Protest cases, August legal services	2,110.50
09/16/2022	Stand Creative Studio	Monthly digital marketing Services	1,450.00
09/16/2022	Colorado Event Rentals	Youth Yampa Water Festival, tent rental	1,068.77
09/16/2022	LRE Water	Regulatory Support Services through August 25, 2022. Proj. 1612UYW01.	740.00
09/16/2022	Northwest Designs Inc	Yampa Youth Water Festival, banner.	582.56

Subtotal **32,767.89**

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
09/16/2022	Eddie Rogers	Training materials	113.99
09/16/2022	NDS Northwest Data Services	IT Services	45.00
09/16/2022	ACS Advanced Copier Solutions, Inc.	Monthly copier fees, July 2022.	15.96
09/18/2022	Restaurant.	Hayden Granary, YYWF presenter & volunteer breakfast.	399.60
09/18/2022	Walmart	YYWF supplies	146.04
09/18/2022	Edge Communications	Services 09-06-2022 to 10-05-2022	119.17
09/18/2022	MJK Sales	YYWF supplies	116.68
09/18/2022	Hayden Mercantile	YYWF supplies	32.95
09/18/2022	Colorado River Water Conservation Distric	CRD Annual Seminar, virtual attendance.	25.00
09/20/2022	Walmart	Office kitchen supplies	58.35
09/20/2022	Natural Grocers	Board meeting supplies	15.32
09/21/2022	Kum & Go	Youth Water Festival supplies	18.69
09/21/2022	City Market	Board meeting supplies	17.69
09/21/2022	City Market	Youth festival breakfast items	15.62
09/22/2022	YVEA	Electrical service at SC Powerhouse and shed, 08-03-2021 to 09-02-2022.	315.31
09/22/2022	Restaurant.	YYWF debrief with Yampatika Staff	42.00
09/22/2022	Steamboat Specialties, Inc.	Name tag	12.86
09/23/2022	The Seasoned Brisket	YYWF catering, final payment	1,226.50
09/23/2022	Cruisers Sub Shop	Board meeting, lunch.	182.84
09/23/2022	Adobe	Monthly subscription 09-20-2021 to 10-19-2021	118.93
09/23/2022	Restaurant.	Yampa Basin Rendezvous Steering Committee and Presenter outing	80.04
09/23/2022	Restaurant.	Yampa Basin Rendezvous Steering Committee and Presenter outing	18.18
09/23/2022	Silverton Capital LLC	Vehicle maintenance	17.00
09/24/2022	CenturyLink Lumen	SC Telephone, September 2022.	167.32

Subtotal

3,321.04

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
09/26/2022	Kasa Linving Inc.	WECO WL Program Training, Lodging.	242.00
09/26/2022	Restaurant.	Conference expense	23.05
09/27/2022	Internal Revenue Service	Monthly payroll federal contributions	16,193.76
09/27/2022	ICMA-457	Monthly contributions, September 2022 payroll.	5,789.35
09/27/2022	ICMA-401a	Monthly contributions, September 2022 payroll.	4,594.93
09/27/2022	Colorado Department of Revenue	Quarterly Employee state tax withholdings	7,171.00
09/27/2022	Restaurant.	Conference expense	9.85
09/28/2022	Lyn Halliday	Director fees	600.00
09/28/2022	Ken Brenner	Director fees	600.00
09/28/2022	Douglas Monger	Director fees	600.00
09/28/2022	Tom Sharp	Director fees	600.00
09/28/2022	Hugh Webster Jones	Director fees	600.00
09/28/2022	Jim Haskins	Director fees	600.00
09/28/2022	Nicole Seltzer	Director fees	400.00
09/28/2022	Ron Murphy	Director fees	400.00
09/28/2022	John Redmond	Director fees	400.00
09/28/2022	Flat Tops Ranch Supply	Facilities maintenance	72.54
09/28/2022	ACE Hardware	Yampa Youth Water Festival, materials.	44.07
09/28/2022	USGS	Water Quality Data Collection	10,001.00
09/28/2022	USGS	22REJFACO 121 Streamgaging Stations Above and below Stagecoach Reservoir	5,729.00
09/28/2022	NDS Northwest Data Services	IT Services	765.00
09/28/2022	NDS Northwest Data Services	IT Services	360.00
09/28/2022	All Natural of Yampa Valley Inc	Office cleaning, September 2022.	300.00
09/28/2022	Emily Lowell	Expense reimbursement	270.73

Subtotal

56,366.28

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
09/28/2022	Hotel	Lodging	230.32
09/28/2022	UPS	Yamcolo maintenance, shipping of pressure transducer	41.55
09/29/2022	Quickbooks Payroll Service	Monthly payroll	44,615.84
09/29/2022	SmartVault	Software, interface with quickbooks	140.00
09/29/2022	Steamboat Lumber	SW Ditch maintenance	139.40
09/29/2022	Zoom	Annual fee	112.87
10/03/2022	MVB Mountain Valley Bank	October Rent	6,724.24
10/03/2022	Family Support Registry	Remittance October 2022	716.00
10/03/2022	Colorado Water Congress CWC	Colorado Water Congress event sponsorship	1,000.00
10/03/2022	Verizon Wireless	Stagecoach Cell phones, 09-14-2022 to 10-13-2022.	87.29
10/03/2022	Google	Administrative expense	1.70
10/06/2022	Conoco Universal WEX	Gasoline, September 2022.	710.33
10/07/2022	Aces High Services	Yampa Youth Water Festival, materials.	1,100.00
10/07/2022	Yampatika	Yampatika Fall Fest Sponsorship	1,000.00
10/07/2022	Bobby George	Installation of Pennsylvania headgate	500.00
10/07/2022	Element Print and Design	Water festival signage	296.94
10/07/2022	ACE Hardware	Facilities maintenance	192.98
10/07/2022	River Restoration	Union Ditch headgate design	13,915.97
10/07/2022	Worthington Products, Inc	Safety Buoys Improvement Design	13,750.00
10/07/2022	LRE Water	Proj. 1612UYW02, Ops dashboard.	9,000.00
10/07/2022	HydroLogik	Yamcolo monitoring equipment	4,824.48
10/07/2022	Chaos Ink	Water festival supplies	3,622.00
10/07/2022	Wilson Water Group	Water Resource Engineering: Professional services through September 25, 2022.	2,378.75
10/07/2022	Colorado Event Rentals	Youth Yampa Water Festival, tent rental	2,315.50

Subtotal

107,416.16

Upper Yampa Water Conservancy District
Cash Disbursement Report
October 31, 2022

Date	Name	Memo	Amount
10/07/2022	Stand Creative Studio	Monthly digital marketing Services	1,450.00
10/07/2022	ACS Advanced Copier Solutions, Inc.	Monthly copier fees, September 2022.	13.80
10/12/2022	NDS Northwest Data Services	IT Services. Monthly Cloud Services, September.	302.10
10/28/2022	Quickbooks Payroll Service	Monthly payroll	45,752.08
10/28/2022	LRE Water	Proj. 1612UYW02, Ops dashboard. Phase I, services through 09-25-2022.	14,292.25
10/28/2022	CEBT	Medical, dental, vision, life, STD, LTD November 2022 coverage.	13,618.71
10/28/2022	Weiss & Van Scoyk	Legal services, August & September 2022. General Matters & Stagecoach, price-inclusable.	5,048.50
10/28/2022	Wilson Water Group	Water Resource Engineering: Professional services through August 25, 2022.	1,395.00
10/28/2022	All Natural of Yampa Valley Inc	Office cleaning, October 2022.	300.00
10/28/2022	NDS Northwest Data Services	IT Services	270.00
10/28/2022	John Nelson	Reimbursement, oil, Stillwater Ditch equipment maintenance.	34.64

Subtotal **82,477.08**

Total **299,076.78**

CONSENT AGENDA

**FINANCIAL REPORTS:
BUDGET COMPARISON**





BOARD COMMUNICATION FORM

From: Karina Craig, Chief Accountant.

Date: November 16, 2022

Item: Financial Reports: September 30, 2022, Budget Comparison Report.

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

The *Budget Comparison Report* includes transactions accrued up to September 30, 2022. Additional transactions for the reported period may be added as further documentation is received and processed.

A. *Operating Revenues:*

Stagecoach Reservoir

Power generation at Stagecoach Dam varies with hydrological conditions, water storage management and hydro-plant maintenance activities. In the current year's budget, power sales are projected to be below budget at \$82,000.

Water storage contract revenues, including 3,503 AF for the Colorado Water Trust are projected to be above budget at \$373,275.

Yamcolo Reservoir

Yamcolo Reservoir water storage contract sales projections include abatements that occurred due to current year drought conditions. Water storage contract sales revenues are projected to be 20% under budget at \$134,625.

B. *Non Operating Revenues:*

Gross tax revenues are projected to be slightly above budget at \$2,910,000.

Interest yields have shown an upwards trend through the fiscal year and annual revenues are projected to be above budget at \$300,000.



C. *Operating and Capital Expenditures:*

Operating and capital expenditures are projected to be within budget with significant work efforts still to be completed in 2022.

II. Summary:

The Budget Comparison report includes *2020 and 2021 final audit* actuals. The report also includes current-year financials: Approved 2022 budget, September 30, 2022, actuals, and 2022 annual budget projections. Ending Fund Balance is projected within 3.6% of budget.

III. Staff Recommendation:

Accept report.

IV. Legal Issues:

None

V. Consistency with Board Goals and Policies:

UYWCD By-Laws and SP Goal 3.

Attachments:

Attachment 1: Budget Comparison Report.

UPPER YAMPA WATER CONSERVANCY DISTRICT - 2022 BUDGET COMPARISON REPORT, AS OF SEPTEMBER 30, 2022

	2020 ACTUALS audited	2021 ACTUALS audited	2022 BUDGET Amended March 16, 2022	2022 ACTUALS September 30, 2022	2022 PROJECTIONS September 30, 2022
Fund Opening Balance including Encumbered Funds	16,012,911	17,536,141	18,778,813	18,778,813	18,778,813
Encumbered Funds	6,212,424	5,875,302	6,133,474	6,133,474	6,131,074
Emergency Facilities Reserve	4,485,814	4,606,931	4,814,243	4,814,243	4,814,243
Capital Maintenance Reserve	752,436	772,752	807,526	807,526	807,526
Stagecoach Wetlands Mitigation Reserve	419,734	419,734	419,734	419,734	419,734
Routt County Road #14 Contribution	500,000				
Tabor Reserve	54,440	75,885	91,971	91,971	89,571
Capital Projects Development Fund	9,800,487	11,660,839	12,645,339	12,645,339	12,647,739
Revenues					
Facilities					
Stagecoach Reservoir					
Power Sales	162,432	58,824	193,000	69,300	82,000
Water Sales	162,197	228,487	189,190	199,599	373,275
Yamcolo Reservoir					
Water Sales	167,913	139,374	169,025	93,486	134,625
Stillwater Ditch & Reservoir Company	11,556	10,582	8,850	8,728	8,728
Elk River Augmentation Water Sales		1,668	476	2,516	2,516
Property taxes	2,644,690	2,719,734	2,715,657	2,863,584	2,910,000
Interest earned	124,735	15,204	11,300	145,180	300,000
Other income	20,835			1,500	1,500
Pass through income	72,761	63,728		1,500	1,500
revenues	3,367,118	3,237,601	3,287,499	3,385,393	3,814,144
Expenditures					
Operating					
Facilities					
Stagecoach Reservoir	409,709	435,389	643,533	386,761	602,467
Yamcolo Reservoir	116,440	131,307	154,277	88,423	154,135
Stillwater Ditch & Reservoir Company	40,707	30,100	59,209	30,361	59,172
Administration	262,197	294,343	344,750	226,101	325,563
Board of Directors	125,671	52,669	117,913	50,647	71,347
External Affairs	106,310	102,876	125,482	85,618	119,608
Finance	103,206	105,482	147,310	89,534	132,162
Legal	157,532	107,172	157,641	82,685	157,605
Planning	53,869	83,816	283,571	100,939	283,534
Grants, Scholarships & Public Information	133,030	202,455	408,039	178,059	401,937
Treasurer fees	80,543	82,564	81,470	87,809	89,300
Pass through expenses	84,681	56,629		4,532	1,500
Subtotal Operating	1,673,894	1,684,802	2,523,194	1,411,469	2,398,330
Capital					
Stagecoach Reservoir	59,361	198,921	297,500	81,376	122,750
Yamcolo Reservoir	38,276	56,411	130,000	18,614	93,500
Stillwater Ditch & Reservoir Company	72,357	54,795	115,000	17,588	30,000
Subtotal Capital	169,994	310,127	542,500	117,578	246,250
expenditures	1,843,888	1,994,929	3,065,694	1,529,047	2,644,580
net income (loss)	1,523,230	1,242,672	221,805	1,856,346	1,169,564
Ending Fund Balance	17,536,141	18,778,813	19,000,618	20,635,159	19,948,377

REPORT OF GENERAL MANAGER

**2023 BOARD OF DIRECTORS PROPOSED
MEETING SCHEDULE**





BOARD COMMUNICATION FORM

From: Andy Rossi, General Manager

Date: 11/07/22

Item: UYWCD Board of Directors 2023 Proposed Meeting Schedule

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

A proposed schedule for the regular meetings of the 2023 UYWCD Board of Directors is present for review and adoption.

II. Staff Recommendation:

Adopt the proposed schedule for the regular meetings of the 2023 UYWCD Board of Directors or alternative.

IV. Legal Issues:

NA

V. Consistency with Board Goals and Policies:

UYWCD SP – All Objectives

Attachments:

Attachment 1: Proposed 2023 UYWCD BOD Meeting Schedule

2023 BOD Meeting Calendar - Proposed DRAFT

January						
S	M	T	W	T	F	S
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

UYWCD BOD Meetings

UYWCD Potential Executive Committee Meetings

Holidays

MCWSD-estimated dates

MWWD-estimated dates

YWGRT-estimated dates

Notes: CWCB Board Meetings: Jan. 23-24, March 15-16, May 17-18, July 19-20, Sept. 20-21 & Nov. 15-16
 CRWCD Quarterly Board Meetings are scheduled for the third weeks of January, April, July, and October.





Save the Date

UYWCD Holiday Party

February 16, 2023

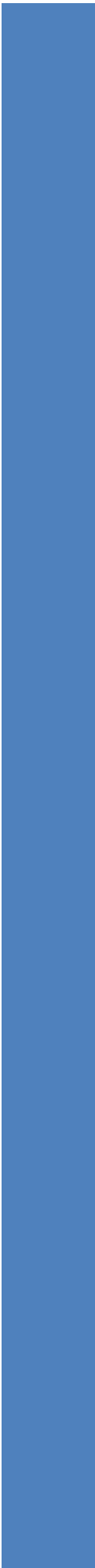
6:00 PM – 9:00 PM @ The Depot Art Center
1001 13th Street, Steamboat Springs

Mark your calendar! You and a guest are cordially invited to the UYWCD Holiday Party.

Please let me know as soon as possible if you have any **dietary restrictions**.

Details and formal invitation to follow.







BOARD COMMUNICATION FORM

From: Andy Rossi, General Manager

Date: 11/07/22

Item: Update on Lower Yampa River Augmentation Water Supply Analysis

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

An update on a recently completed Lower Yampa River Basin Augmentation Water Supply Analysis will be presented by a representative from Wilson Water Group. All written information and/or materials presented during the meeting will be included in the post meeting public materials archive.

II. Staff Recommendation:

None

III. Legal Issues:

NA

V. Consistency with Board Goals and Policies:

UYWCD SP Objective 4.3





BOARD COMMUNICATION FORM

From: Andy Rossi, General Manager

Date: 11/07/22

Item: Update on Reservoir Firming Projects

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

An update on recently completed Upper Yampa River Basin water storage firming projects analyses will be presented by General Manager, Andy Rossi.

II. Staff Recommendation:

None

III. Legal Issues:

NA

V. Consistency with Board Goals and Policies:

UYWCD SP Objective 9.5



Upper Yampa River Reservoir Firming Projects Update



Upper Yampa River Basin Storage



Yamcolo Reservoir

Total Capacity = 9,621 AF

Constructed: 1980

Raised: 1997



Stagecoach Reservoir

Total Capacity = 36,439 AF

Constructed: 1989

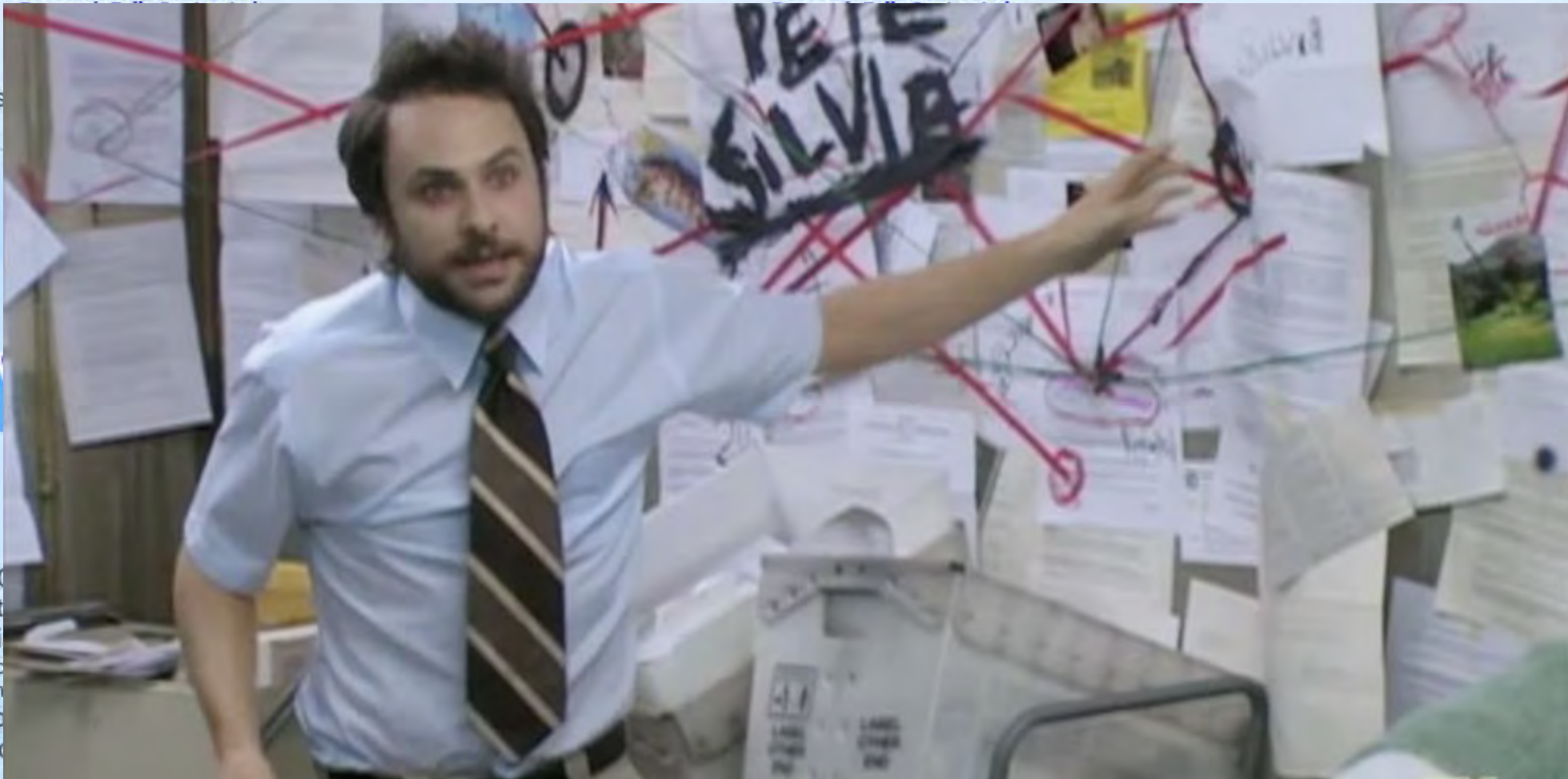
Raised: 2010

Shared History of UYWCD Storage

YAMCOLO RESERVOIR

- Original Cons
- Agricultural
 - Industrial
 - Municipal

1980



Contracted – 500 AF
(Municipal)

2022

- Original C
- Agricult
 - Industri
 - (By Exc
 - AF Con
 - Municip
 - Hydro

Total Contracts: ~15K AF

Total Contracts:
~5500 AF

Cancelled

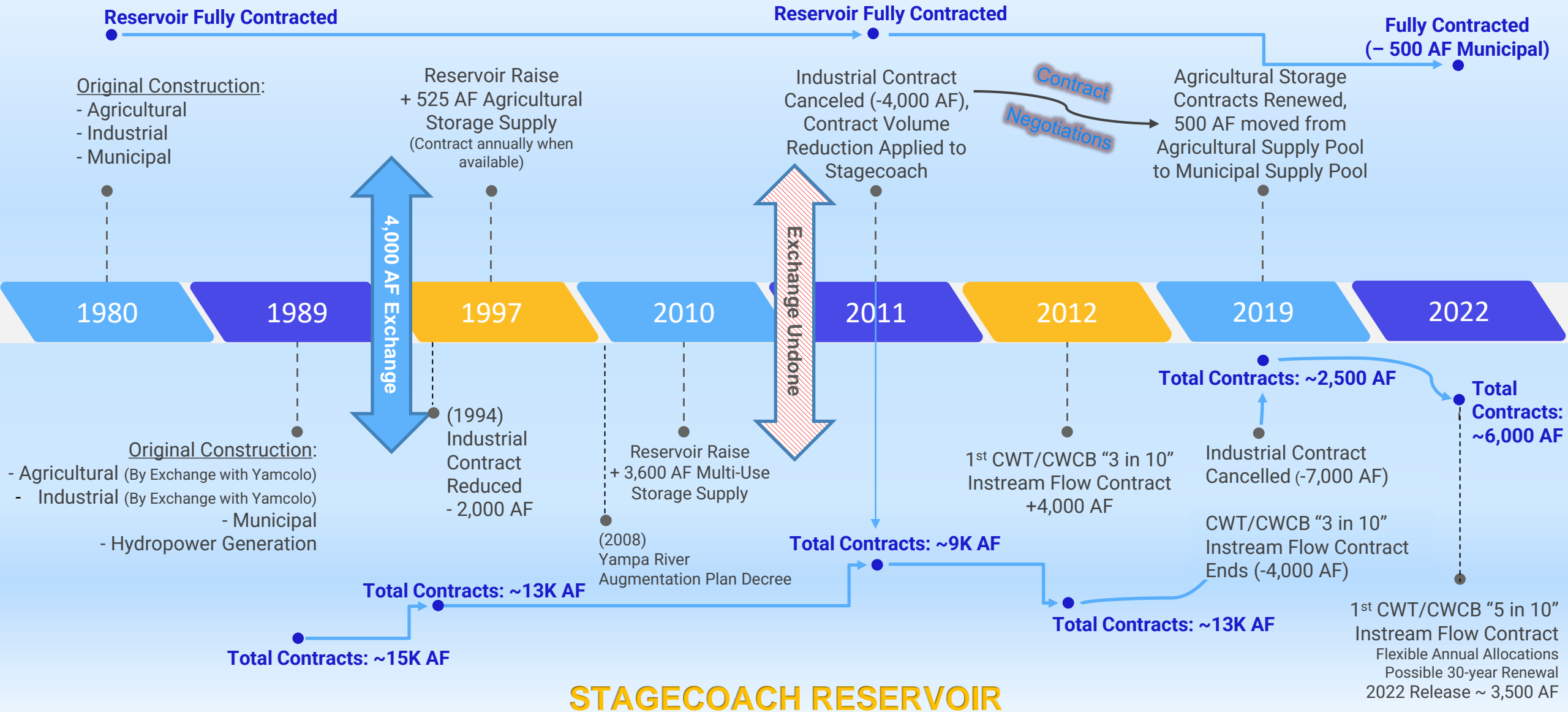
Ends

STAGECOACH RESERVOIR

WWT/CWCB "5 in 10"
Instream Flow Contract
Flexible Annual Allocations
Possible 30-year Renewal
2022 Release ~ 3000 AF

Image Courtesy: Neonsplatter.com

YAMCOLO RESERVOIR



Yamcolo Reservoir Firming: Coal Creek

➤ Original Water Right

- In 2003, UYWCD filed for 100 cfs conditional water right on Coal Creek for storage in Yamcolo Reservoir (03CW58, WDID 5802431).
- The conditional water right is junior to an existing diversion (Coal Creek Ditch = 8 cfs absolute) and CWCB instream flow reaches (Coal Creek ISF = 5 cfs, Bear River ISF = 12 cfs).
- Intermittent project analysis and progress since 2003.

➤ 2021-2022 Updated Project Analysis

- StateMod @ Daily Time-step employed as initial modeling instrument, switch to spreadsheet analysis for historical administrative call analysis.
- 100 cfs vs. 70 cfs Maximum Diversion Compared (same stored volume yield).

Yamcolo Reservoir Firming: Coal Creek

- **2021-2022 Updated Project Analysis (cont.)**
 - **Resulting Estimated Stored Yield (70 cfs Max Diversion): Max = 1680 AF, Mean = 632 AF, Median = 607 AF.**
 - **Most Recent Construction Cost Estimate, CDC 2020 = \$400,000 (~\$450,000 CPI adj. to 2022).**
 - **Permitting cost estimate TBD pending USFS interactions.**
 - **Permit Status:**
 - **UYWCD request to install flow measurement instrument at existing Coal Creek culvert denied by USFS.**
 - **New request, including Forest Management Plan amendment to be submitted early 2023.**

Stagecoach Reservoir Firming: Little Morrison Creek Diversion (from Morrison Creek)

➤ Original Water Right

- In 1998, UYWCD obtained a 50 cfs conditional water right on Morrison Creek for multiple uses (94CW149, WDID 5801869).
- The conditional water right is subject to a 15 cfs minimum bypass.
- Intermittent project analysis and progress since 2008.

➤ Updated Project Analysis 2022

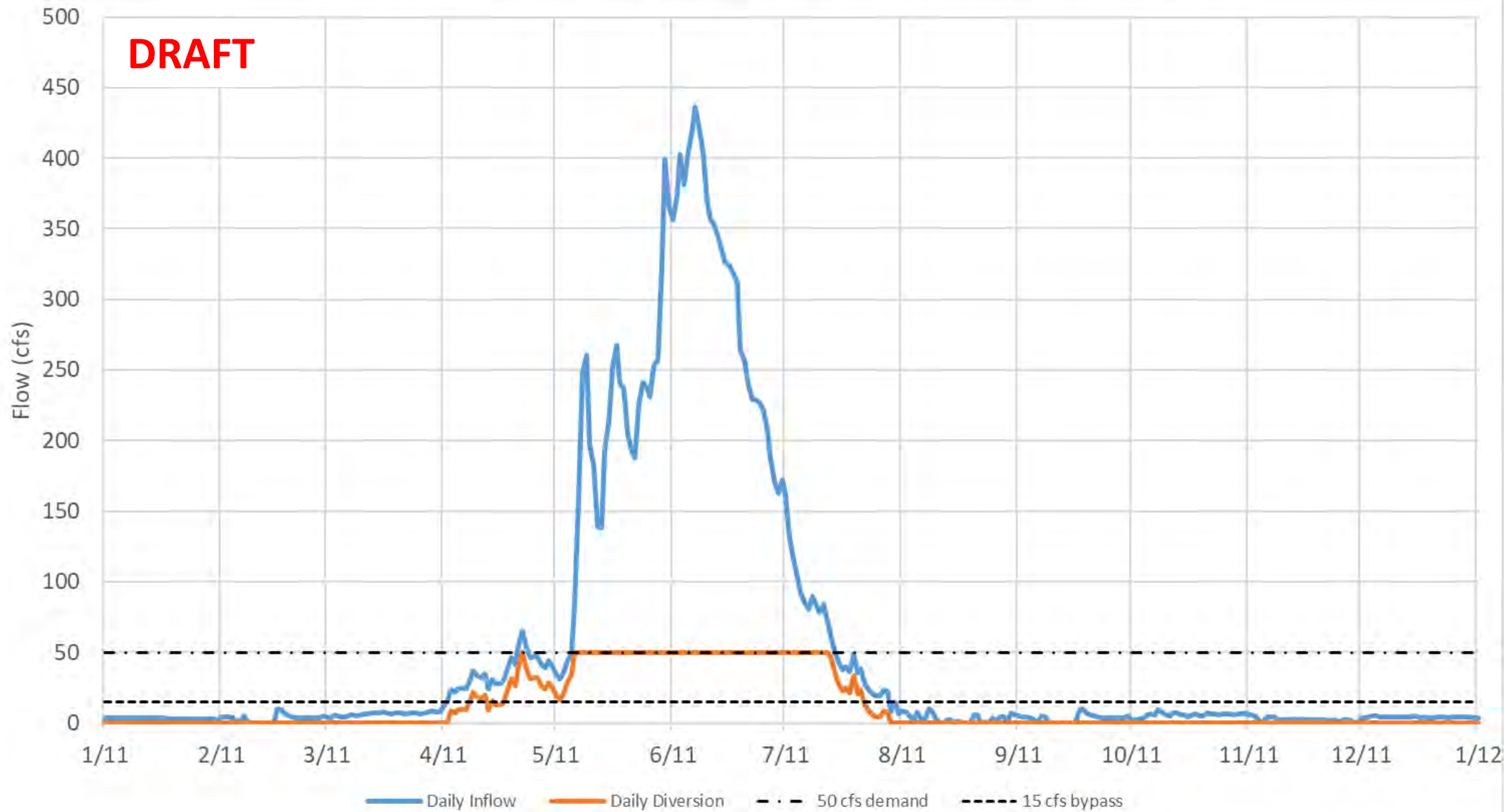
- Resulting Estimated Diverted Yield (50 cfs Max Diversion, 15 cfs bypass):

Wet (75th %tile) = 7,669 AF, Median (50th %tile) = 6,968 AF, Dry (25th %tile) = 6,032 AF, Min = 3,982 AF.

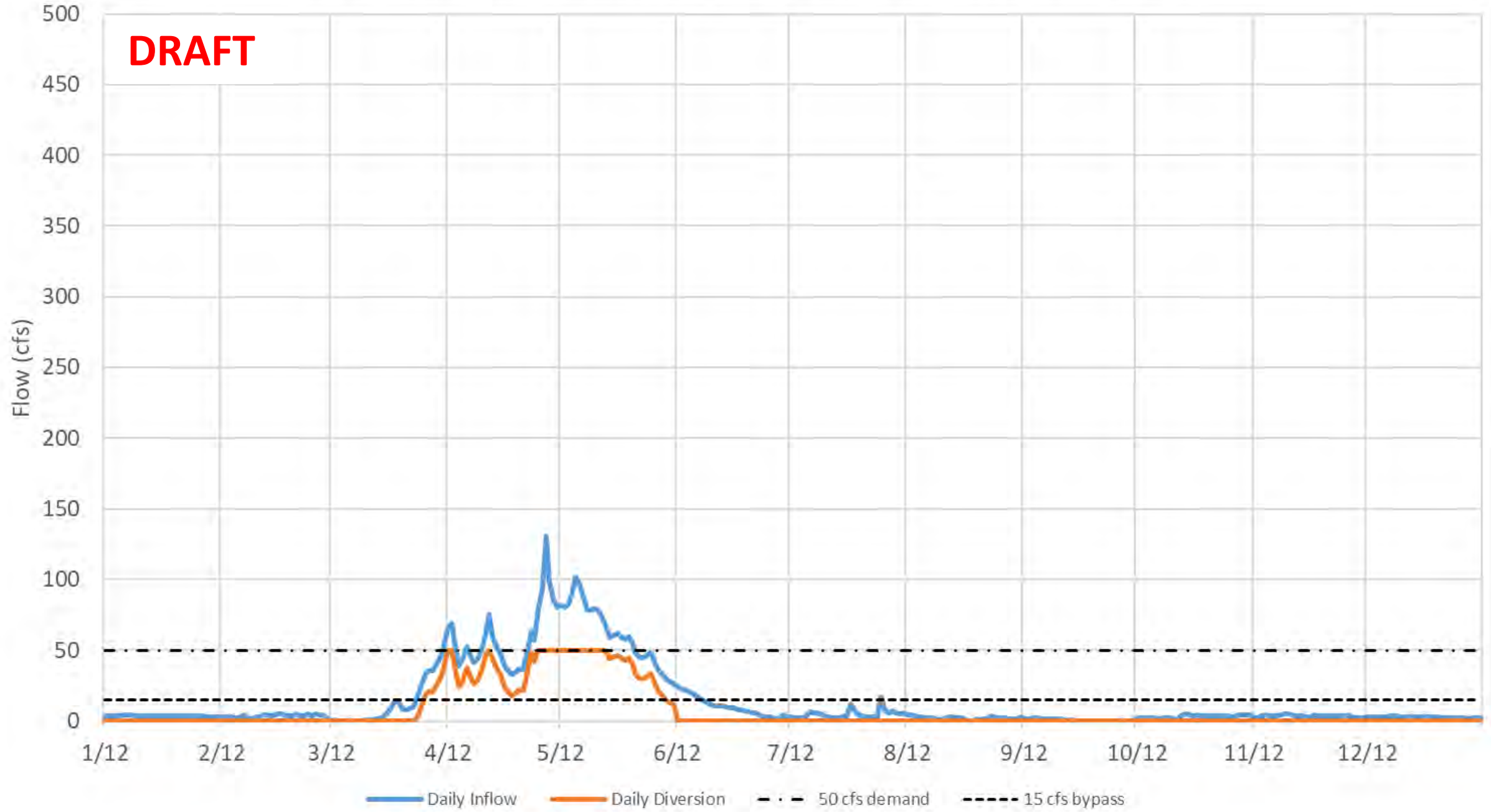
➤ Updated Project Analysis (cont.)

- Most Recent Pipeline Only Cost Estimate, Resource 2008 = \$4.5 MM (~\$6.5 MM CPI adj. to 2022). Alternative w/Pump Station vs. Canal not yet analyzed, approx. +\$1.5 MM (~8 MM total, 2022).
- Permit Status:
 - FERC as lead permitting agency with discharge into Stagecoach Reservoir.
 - Construction Permits for Diversion and Pipeline will be needed.
- Next Steps for 2023:
 - Updated construction cost estimate including pump station alternative.
 - Expand Supply Analysis to Hydropower and Contract Releases

Little Morrison Creek Diversion Daily Inflow and Yield, 2011 Wet Year Example



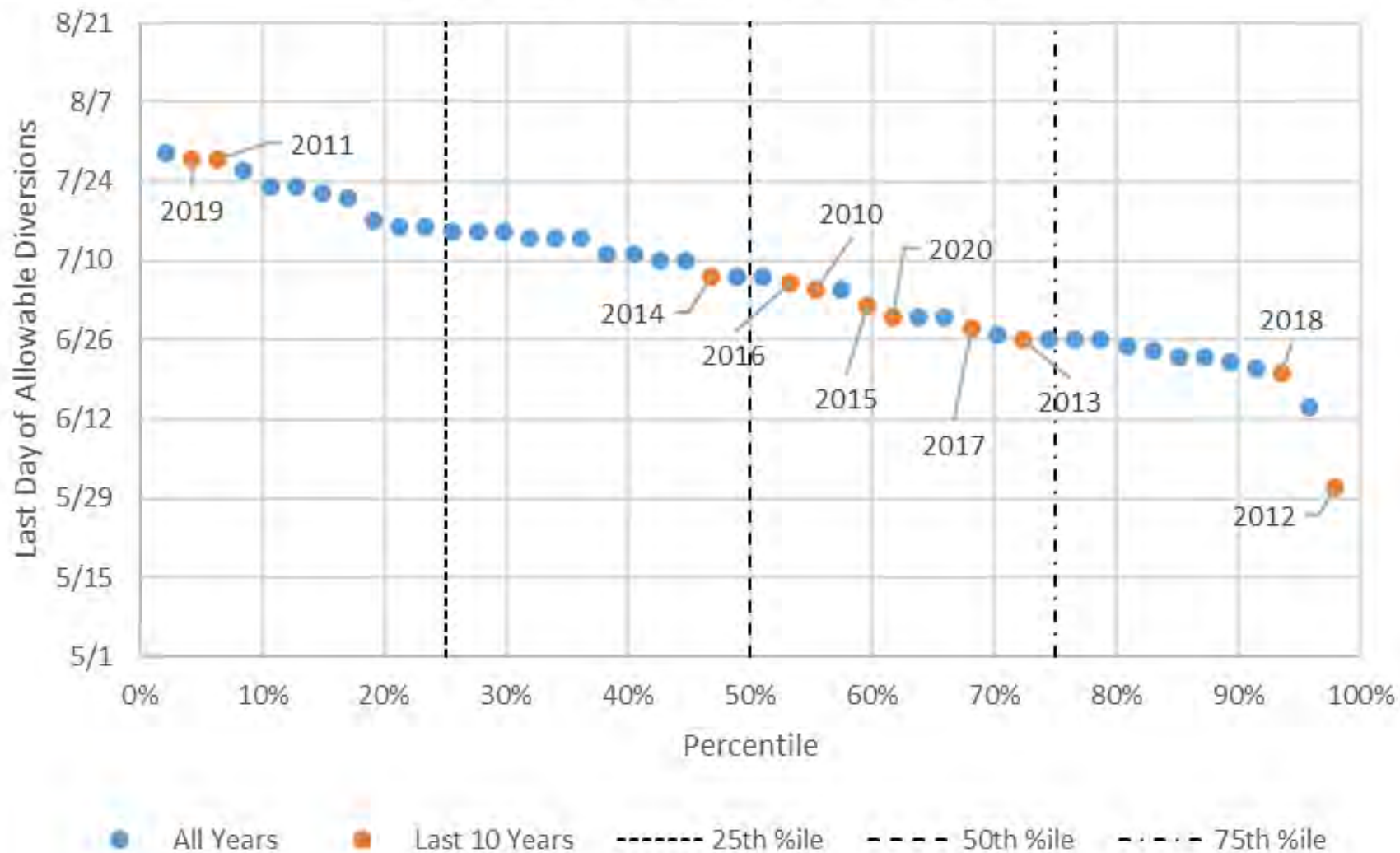
Little Morrison Creek Diversion Daily Inflow and Yield, 2012 Dry Year Example

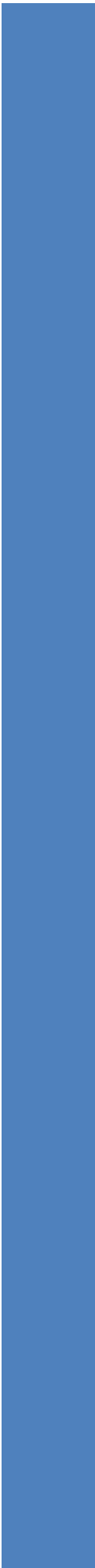


Last Day of "Snowmelt Driven" Diversion by Water Year

DRAFT

Last Day of Allowable Diversions







BOARD COMMUNICATION FORM

From: Karina Craig, Chief Accountant.

Date: November 19, 2022

Item: Proposed 2023 Upper Yampa Water Conservancy District Budget

<input type="checkbox"/>	DIRECTION
<input checked="" type="checkbox"/>	INFORMATION
<input checked="" type="checkbox"/>	MOTION
<input type="checkbox"/>	RESOLUTION

I. Issue and Background Information:

As a local government levying property tax in the State of Colorado, the Upper Yampa Water Conservancy District (UYWCD) must comply with Colorado Revised Statutes (C.R.S.) that govern annual budget content, format, submittal to its governing body, publication, adoption and filing with the Colorado Department of Local Affairs (DOLA). Salient statutory deadlines in the annual budget calendar are:

- October 15, submittal of proposed budget to the governing body, C.R.S. 29-1-105.
- October 15, publication of “Notice of Budget”, C.R.S. 29-1-106(1).
- December 15, budget adoption and certification of mill levy to county commissioners, C.R.S. 29-1-108(2) and (3), C.R.S. 39-5-128(1).
- January 31 of the new budget fiscal year, filing of the adopted budget with DOLA, C.R.S. 29-1-113(1).

UYWCD staff prepared a preliminary 2023 Draft Budget and presented it for Board of Directors’ (BOD) review at the September 22, 2022, board meeting and at the October 19, 2022, special board meeting.

II. Summary and Additional Information:

A. Budget components unchanged from previously presented DRAFT 2023 UYWCD Budget

Several components of the proposed 2023 UYWCD Budget remain unchanged from the DRAFT budget presented at the September 22, 2022, UYWCD BOD meeting. These unchanged budget components include the following:



Tax Revenue Estimates

As part of the budgeting process, the UYWCD develops tax revenue estimates as a multi-step process that extends beyond a single year. The process of Valuation and Taxation of Real Property follows a two-year cycle. Per statute, Real Property is revalued every odd year.

2023 will be a general reassessment year. Recent Real Property market value increases will be captured in June 2023 valuations and reflected in 2024 and 2025 budget revenues.

2022 is a non-reassessment year and 2022 valuations remain unchanged from 2021 on most properties. Therefore, 2023 revenues are expected to closely match 2022 collections.

Budget Format

- Continued recognition of Revenues and Expenditures by facility.
- Budget format updated to include Elk River Augmentation Plan (ERA).
- Property Tax Revenue dollars funding each facility shown in the Revenues section.

Reserve Funds and Revenues

- Power Sales revenues estimated with the 10-year Kilowatt-hour generation running average and the most recent available Combined Annual Average Energy Purchase Price (CAPP).
- Preliminary Water Storage and Ditch Share Fee Revenues adjusted based on the most recent available Index *established per contract terms*: Denver-Aurora-Lakewood All Items *Semiannual* CPI index. Semiannual Half 1 2021 to Half 1 2022 Index, 8.58%.
- Municipal, Industrial and Agricultural contracted water storage *volumes* reflect both terminated and newly executed 2022 contracts.
- Preliminary 2023 Property Tax Revenues estimated per August 2022 preliminary assessed values: less than 1% variation from 2022 Budget Revenues.

Expenditures

- Operating Expenses based on UYWCD staff input.
- Updated UYWCD staff health insurance benefit costs with 2023 provider rates.
- The one-time Town of Oak Creek/Sheriff Reservoir Grant was budgeted in 2022 and not in 2023.
- Increased expenditures for Yamcolo Capital Improvements for planned facility repairs.
- Increased expenditures for Stillwater Ditch Structural Repairs.



B. Budget components modified from previously presented DRAFT 2023 UYWCD Budget

Multiple adjustments to the proposed UYWCD 2023 Budget have been made since the presentation of the DRAFT 2023 Budget on September 22, 2022. First, at the annual UYWCD BOD Retreat and Special Board Meeting on October 19, 2022, the UYWCD staff and BOD reviewed and discussed the UYWCD Strategic Plan and proposed 2023 UYWCD work efforts. Recommendations for new work efforts in 2023 were incorporated in the department budgets of the Proposed 2023 UYWCD Budget. Second, staff salary recommendations have been finalized with the completion of annual reviews and General Manager recommendations for staff compensation. Other minor adjustments to budget components and those detailed above are as follows:

- Reserve Funds adjusted using the *most recent available 12-month period* Denver-Aurora-Lakewood All Items CPI Index; *Bimonthly* September 2021 to September 2022 index; 7.70%.
- Adjustments to Water Sales volumes incorporating additional augmentation contracts executed in 2022.
- Updates to Interest Revenues matching recent market conditions.
- UYWCD staff salaries adjusted using the *most recent available 12-month period* Denver-Aurora-Lakewood All Items CPI Index; *Bimonthly* September 2021 to September 2022 Index; 7.70% and proposed compensation after staff performance reviews.
- Facilities operating and capital expenditure cost modifications following UYWCD staff continued review of projects, resources, and budgeted activities.
- Increased UYWCD Grant Programs.
- Increased activities in the UYWCD Planning department.
- Purchase of a vehicle for UYWCD facilities staff use.

Minor adjustments to Tax Revenues and Treasurer Fee Expenses are expected following Routt and Moffat Final Certifications of Values by December 15, 2022.

The Proposed 2023 Budget is presented to the BOD in compliance with statutory requirements and DOLA best practice recommendations, to be considered for adoption in support of 2023 fiscal year UYWCD activities.

III. Staff Recommendation:

Adopt the proposed 2023 UYWCD Budget with the following three (3) resolutions:

1. Resolution to Appropriate Sums of Money
2. Resolution to Set Mill Levies
3. Resolution to Adopt Budget and Salary Range Schedule



IV. Legal Issues:

Compliance with Budget statutory requirements per Colorado Revised Statutes (C.R.S. 29-1-105, C.R.S. 29-1-106 (1), C.R.S. 29-1-108 (2) and (3), C.R.S. 39-5-128(1) and C.R.S. 29-1-113(1).

V. Consistency with Board Goals and Policies:

UYWCD By-Laws and Strategic Plan Objective 3.

Attachments:

Attachment 1: 2023 Upper Yampa Water Conservancy District Budget, including individual department budgets.

Attachment 2: Resolution 2002-5, to Appropriate Sums of Money.

Attachment 3: Resolution 2002-6, to Set Mill Levies.

Attachment 4: Resolution 2002-7, to Adopt Budget and Salary Range Schedule.

REVENUES

ACCOUNT	SUBACCOUNT #	SUB-SUBACCOUNT	SUB-SUB-SUBACCOUNT
STAGECOACH RESERVOIR			
	POWER SALES		
	WATER SALES		
		AGRICULTURE AND IRRIGATION	
		INDUSTRIAL	
		MUNICIPAL	
		ERC	
		AUGMENTATION, YAMPA RIVER	
		OTHER WATER SALES	
		CONTRACT APPLICATION FEES	
YAMCOLO RESERVOIR			
	WATER SALES		
		AGRICULTURE AND IRRIGATION	
		INDIVIDUAL IRRIGATORS	
		YIA	
		INDUSTRIAL	
		MUNICIPAL	
		ENLARGEMENT	
STILLWATER DITCH & RESERVOIR COMPANY			
	SHAREHOLDER CONTRACTS		
	CARRIAGE CONTRACTS		
ELK RIVER AUGMENTATION PLAN, WATER SALES			
PROPERTY TAXES			
	ROUTT COUNTY		
	MOFFAT COUNTY		
INTEREST EARNED			
OTHER INCOME			
PASSTHROUGH			
TOTAL			

2021 BUDGET Amended, Nov 17, 2021	2021 ACTUALS Audited	2022 BUDGET Amended, March 13, 2022	2021 ACTUALS Sep 30, 2022	2023 BUDGET Draft, Sep 22, 2022
382,190	313,853	382,190	268,899	409,568
193,000	58,824	193,000	69,300	193,000
189,190	255,029	189,190	199,599	216,568
877	2,946	877		984
38,481	53,525	38,481	56,317	61,149
138,992	97,349	138,992	120,708	129,493
	84,286			5,204
10,759	10,548	10,759	13,574	15,055
82	2,175	82		4,684
	4,200		9,000	
169,025	112,832	169,025	93,486	188,053
169,025	112,832	169,025	93,486	188,053
79,650	51,148	79,650	42,291	87,800
39,330	24,913	39,330		43,880
40,320	26,235	40,320		43,920
89,375	61,685	89,375	51,195	100,253
8,850	10,582	8,850	8,728	9,514
8,850	8,518	8,850	8,728	9,514
	2,064			
476	1,668	476	2,516	777
2,720,454	2,719,734	2,715,657	2,863,584	2,696,536
2,385,224	2,343,788	2,380,427	2,500,718	2,393,934
335,230	375,945	335,230	362,866	302,602
11,300	15,204	11,300	145,180	425,927
			1,500	
	63,728		1,500	
3,292,296	3,237,600	3,287,499	3,385,393	3,730,375

STAGECOACH OPERATING EXPENSES		
ACCOUNT	SUBACCOUNT #	SUB-SUBACCOUNT
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0030	TRAINING	
0040	TRAVEL, MEETINGS & CONFERENCES	
	041	CONFERENCE EXPENSES
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
	051	ENGINEERING SERVICES
		51- 01 Yampa River Augmentation Plan
		51- 04 Other Engineering
	054	IT SERVICES
0100	OTH OPERATING EXPENSES	
	101	GENERAL MAINTENANCE
	102	PERMITS & WATER QUALITY
	103	STREAMGAGING
	104	VEHICLE & FUEL EXPENSES
	105	UTILITIES
		105- 01 Phone and Internet
		105- 02 Electrical Power
		105- 03 Snowplowing
	106	SMALL FURNITURE & SAFTY EQUIPMENT
	109	OFFICE SUPPLIES
	110	COMPUTERS & SOFTWARE
	113	CONTRIBUTIONS & DUES
	117	CONTINGENCIES
TOTAL EXPENSES		

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nou 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
316,256	305,341	365,861	261,138
18,697	14,566	17,319	17,008
3,000			5,154
1,000			40
	5,443	38,500	540
	5,255	38,500	
	1,663		
	3,593	38,500	
	188		540
146,462	110,040	221,853	102,881
30,000	21,106	30,000	27,013
11,500	4,850	82,405	35,240
24,000	24,532	24,720	17,185
6,000	7,327	6,000	9,246
14,962	16,891	18,728	10,525
3,462	4,462	5,728	3,392
5,000	9,686	6,500	5,180
6,500	2,743	6,500	1,953
	163		
	171		
			3,558
35,000	35,000	35,000	
25,000		25,000	115
485,415	435,389	643,533	386,761

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nou 16, 2022
389,360	387,216
16,726	16,767
	2,500
2,000	2,000
2,000	2,000
5,000	6,500
5,000	5,000
5,000	5,000
	1,500
228,768	237,591
30,000	30,000
83,000	83,000
30,863	30,863
9,943	10,000
14,962	18,728
3,462	5,728
5,000	6,500
6,500	6,500
	5,000
35,000	35,000
25,000	25,000
641,854	652,573

STAGECOACH FIXED ASSETS				
LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
1	CAPITAL ASSETS NOT BEING DEPRECIATED			
	1-10	STAGECOACH		
		1-10-1	LAND & WATER RIGHTS	
		1-10-2	DAM STRUCTURE	
		1-10-3	AMENITIES	
2	CAPITAL ASSETS BEING DEPRECIATED			
	2-10	STAGECOACH - DAM		
		2-11	BLDNG & MECHANICAL	
		2.11.1	POWER	
			2.11.10	HYDROPLANT EQUIPMENT-GENERAL
			2.11.11	TURBINE PARTS REPLACEMENT
			2.11.15	ELECTRONIC UPGRADES
			2.11.16	SCADA SYSTEM
		2.11.2	NON-POWER	
			2.11.21	SHED
			2.11.22	STEM GUIDE REPLACEMENT
		2-12	NON MECHANICAL	
			2.12.1	MONITORING EQUIPMENT
			2.12.2	STRUCTURAL REPAIRS
	2-20	STAGECOACH - AMENITIES		
		2-22	PARK BLDGS/IMPROVEMENTS	
		2-23	UNION DITCH HEADGATE	
	2-70	EQUIPMENT, VEHICLES, OTHER		
TOTAL FIXED ASSETS				

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nou 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
115,269	80,269	35,000	
115,269	80,269	35,000	
80,269	80,269		
35,000		35,000	
142,500	118,652	262,500	81,376
132,500	117,272	137,500	19,455
130,000	117,272	135,000	15,780
100,000	80,831	130,000	15,780
	71,048	60,000	13,750
		50,000	
	9,783	10,000	2,030
		10,000	
30,000	36,442	5,000	
2,500	36,442	5,000	
2,500		2,500	3,675
			3,675
2,500		2,500	
10,000	1,380	125,000	61,921
		75,000	
	1,380	50,000	61,921
257,769	198,921	297,500	81,376

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nou 16, 2022
85,000	85,000
85,000	85,000
50,000	50,000
35,000	35,000
195,000	436,500
195,000	190,000
120,000	115,000
120,000	115,000
60,000	60,000
50,000	50,000
10,000	5,000
75,000	75,000
75,000	75,000
	225,000
	75,000
	150,000
	21,500
280,000	521,500

YAMCOLO OPERATING EXPENSES		
ACCOUNT	SUBACCOUNT #	SUB-SUBACCOUNT
0010		COMPENSATION
0020		DISTRICT INSURANCE
0030		TRAINING
0040		TRAVEL, MEETINGS & CONFERENCES
0050		CONSULTING & CONTRACTED PROFESSIONAL SERVICES
0100		OTH OPERATING EXPENSES
	101	GENERAL MAINTENANCE
	102	PERMITS & WATER QUALITY
	104	VEHICLE & FUEL EXPENSES
	105	UTILITIES
	117	CONTINGENCIES
TOTAL EXPENSES		

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
102,277	95,948	112,481	80,749
3,545	2,306	3,046	2,904
3,000			15
1,000	37		
	2,416		90
40,721	30,599	38,750	4,666
10,000	5,888	10,000	2,667
21,000	22,459	21,000	
2,000	2,145	2,500	1,823
221	107	250	176
7,500		5,000	
150,543	131,307	154,277	88,423

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
120,858	121,963
3,074	3,086
41,500	41,500
10,000	10,000
21,000	21,000
2,750	2,750
250	250
7,500	7,500
165,432	166,549

YAMCOLO FIXED ASSETS				
LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
2				CAPITAL ASSETS BEING DEPRECIATED
	2-30	YAMCOLO		
			2-31	BLDNG & MECHANICAL
				2.31.1 BUTTERFLY VALVE
				2.31.3 OTHER/ CONTROL BUILDING MODIFICATIONS
			2-32	NON MECHANICAL
				2.32.1 MONITORING EQUIPMENT
				2.32.2 STRUCTURAL REPAIRS
				2.32.21 SPILLWAY
				2.32.22 RIP RAP
			2.32.3	WETLANDS
	2-70	EQUIPMENT, VEHICLES, OTHER		
TOTAL FIXED ASSETS				

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
70,000	56,411	130,000	18,614
70,000	56,411	130,000	18,614
15,000		70,000	13,790
15,000		50,000	13,790
55,000	56,411	60,000	4,824
15,000	12,246	10,000	4,824
40,000	44,165	45,000	
		5,000	
40,000	44,165	40,000	
		5,000	
70,000	56,411	130,000	18,614

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
245,000	248,250
245,000	245,000
240,000	240,000
	50,000
	190,000
5,000	5,000
5,000	5,000
	3,250
245,000	248,250

STILLWATER DITCH OPERATING EXPENSES		
ACCOUNT	SUBACCOUNT #	SUB-SUBACCOUNT
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0030	TRAINING	
0100	OTH OPERATING EXPENSES	
	101	GENERAL MAINTENANCE
	102	PERMITS & WATER QUALITY
	104	VEHICLE & FUEL EXPENSES
	105	UTILITIES
	113	CONTRIBUTIONS & DUES
	117	CONTINGENCIES
TOTAL EXPENSES		

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
21,982	21,839	41,020	24,199
906	567	765	727
			1
12,017	7,695	17,425	5,433
9,780	1,359	10,000	795
220	200	200	
	6,128	5,200	4,330
17	8	25	14
			295
2,000		2,000	
34,905	30,100	59,209	30,361

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
49,558	58,373
838	842
17,425	17,425
10,000	10,000
200	200
5,200	5,200
25	25
2,000	2,000
67,822	76,640

STILLWATER DITCH FIXED ASSETS			
LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
2	CAPITAL ASSETS BEING DEPRECIATED		
	2-40	STILLWATER DITCH	
		2-42	NON MECHANICAL
			2.42.2 STRUCTURAL REPAIRS
	2-70	EQUIPMENT, VEHICLES, OTHER	
TOTAL FIXED ASSETS			

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
125,000	54,795	115,000	17,588
125,000	54,795	115,000	17,588
125,000	54,795		17,588
125,000	54,795	115,000	17,588

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
250,000	250,250
250,000	250,000
250,000	250,000
	250
250,000	250,250

ADMINISTRATION

OPERATING EXPENSES		
ACCOUNT	SUBACCOUNT #	JOB
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0030	TRAINING	
0040	TRAVEL, MEETINGS & CONFERENCES	
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
	054	IT SERVICES
	055	OTHER CONSULTING
0100	OTH OPERATING EXPENSES	
	104	VEHICLE & FUEL EXPENSES
	105	UTILITIES
	106	SMALL FURNITURE & SAFTY EQUIPMENT
	107	OFFICE RENT
	108	CLEANING SERVICES
	109	OFFICE SUPPLIES
	110	COMPUTERS & SOFTWARE
	111	ADVERTISING
	113	CONTRIBUTIONS & DUES
	117	CONTINGENCIES
TOTAL EXPENSES		

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
169,024	161,489	177,667	128,918
4,701	2,891	4,048	3,850
6,000	595	5,728	490
455	822	2,560	1,625
15,736	11,640	19,500	6,386
9,236	10,019	13,000	6,330
6,500	1,621	6,500	56
133,300	116,907	135,246	84,959
500	410	500	259
8,820	9,321	10,000	6,903
10,000		10,000	
77,663	77,663	78,823	59,509
4,400	3,850	4,400	2,700
7,822	2,278	5,000	1,390
13,650	19,201	15,373	8,846
1,200	1,926	2,000	
2,645	2,257	3,150	5,010
6,600		6,000	341
329,216	294,343	344,750	226,228

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
189,385	192,041
4,435	4,452
5,944	5,394
2,034	2,662
19,500	24,720
12,000	17,220
7,500	7,500
143,806	147,326
500	500
9,800	9,500
10,000	5,000
86,397	86,397
5,280	4,100
2,000	2,000
17,529	27,529
1,000	1,000
5,300	5,300
6,000	6,000
365,104	376,595

FIXED ASSETS	
0002	CAPITAL ASSETS BEING DEPRECIATED
	0002-4 EQUIPMENT, VEHICLES AND OTHER
TOTAL FIXED ASSETS	

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
2,500			
2,500			

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022

BOARD OF DIRECTORS

ACCOUNT	SUBACCOUNT #	JOB
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0040	TRAVEL, MEETINGS & CONFERENCES	
	041	CONFERENCE EXPENSES
		Conf. registration
		Conf. meals, lodging & mileage
	042	DISTRICT MEETING EXPENSES
	043	DIRECTORS' COMPENSATION
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
0100	OTH OPERATING EXPENSES	
	104	VEHICLE & FUEL EXPENSES
	111	ADVERTISING
TOTAL		

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
33,779	31,141	35,474	25,190
1,863	1,084	2,790	2,774
68,590	20,402	69,549	22,453
40,700	1,990	36,206	8,334
		14,438	6,645
		21,768	1,689
6,290	6,312	11,743	1,719
21,600	12,100	21,600	12,400
10,000		10,000	
	42	100	104
	42	100	37
			67
114,232	52,669	117,913	50,520

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
38,371	38,205
3,080	3,086
59,900	54,820
24,905	18,908
11,130	8,880
13,775	10,028
13,395	14,312
21,600	21,600
10,000	10,000
550	350
400	200
150	150
111,900	106,461

EXTERNAL AFFAIRS

ACCOUNT	SUBACCOUNT #	JOB
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0030	TRAINING	
0040	TRAVEL, MEETINGS & CONFERENCES	
	041	CONFERENCE EXPENSES

		Conf. registration
		Conf. meals, lodging & mileage
0100	OTH OPERATING EXPENSES	
	104	VEHICLE & FUEL EXPENSES
TOTAL		

2021 BUDGET	2021 ACTUALS	2022 BUDGET	2022 ACTUALS
Amended, Nov 17, 2021	Audited	Amended, March 13, 2022	Sep 30, 2022
100,015	98,338	106,704	78,839
1,763	1,084	1,477	1,404
3,000		3,000	49
11,800	2,771	11,800	4,714
11,800	2,771	11,800	4,714
5,000	1,580		3,919
6,800	1,192		795
700	682	2,500	612
700	682		612
117,278	102,876	125,482	85,618

2023 BUDGET	2023 BUDGET
Draft, Sep 22, 2022	Draft, Nov 16, 2022
115,575	119,094
1,677	1,683
4,500	4,000
16,500	15,000
16,500	15,000
7,500	7,500
9,000	7,500
	1,500
	1,500
138,251	141,277

FINANCE

ACCOUNT	SUBACCOUNT #	JOB
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0030	TRAINING	
0040	TRAVEL, MEETINGS & CONFERENCES	
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
	055 OTHER CONSULTING	
		Audit General / other
0100	OTH OPERATING EXPENSES	
TOTAL		

2021 BUDGET Amended, Nov 17, 2021	2021 ACTUALS Audited	2022 BUDGET Amended, March 13, 2022	2022 ACTUALS Sep 30, 2022
101,778	94,642	107,355	77,062
3,526	2,168	2,955	2,808
5,000	100	5,000	320
1,000		1,000	119
40,000	8,500	29,000	9,000
40,000	8,500	29,000	9,000
		10,000	9,000
		30,000	20,000
3,000	72	2,000	226
154,304	105,482	147,310	89,534

2023 BUDGET Draft, Sep 22, 2022	2023 BUDGET Draft, Nov 16, 2022
115,316	116,121
3,354	3,367
5,000	5,000
1,000	1,000
29,000	29,000
29,000	29,000
9,000	9,000
20,000	20,000
153,670	154,488

LEGALS

ACCOUNT	SUBACCOUNT #	SUB-SUBACCOUNT
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
	052	GENERAL MATTERS & MASTER PLAN
	053	OTHER LEGAL SERVICES
		Pricing inclusive
		Pricing exclusive
0100	OTH OPERATING EXPENSES	
	117	CONTINGENCIES
TOTAL		

2021 BUDGET Amended, Nov 17, 2021	2021 ACTUALS Audited	2022 BUDGET Amended, March 13, 2022	2022 ACTUALS Sep 30, 2022
21,742	20,592	22,903	16,674
881	542	739	702
120,000	86,038	120,000	65,309
	27,888		39,429
	58,150		25,881
	39,979		15,865
	18,172		10,016
14,000		14,000	
14,000		14,000	
156,623	107,172	157,641	82,685

2023 BUDGET Draft, Sep 22, 2022	2023 BUDGET Draft, Nov 16, 2022
24,960	25,272
838	842
120,000	120,000
14,000	14,000
14,000	14,000
159,799	160,114

PLANNING

ACCOUNT	SUBACCOUNT #	SUB-SUBACCOUNT
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0040	TRAVEL, MEETINGS & CONFERENCES	
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
	051	ENGINEERING SERVICES
		51- 01 Yampa River Augmentation Plan
		51- 02 Elk River Augmentation Plan
		51- 03 CDSS modeling update
		51- 04 Other Engineering
0100	OTH OPERATING EXPENSES	
	102	PERMITS & WATER QUALITY
	103	STREAMGAGING
	104	VEHICLE & FUEL EXPENSES
	110	COMPUTERS & SOFTWARE
	117	CONTINGENCIES
TOTAL		

2021 BUDGET Amended, Nov 17, 2021	2021 ACTUALS Audited	2022 BUDGET Amended, March 13, 2022	2022 ACTUALS Sep 30, 2022
22,652	21,425	23,807	17,353
881	542	739	702
			263
62,500	55,831	250,000	82,422
62,500	55,831		82,422
2,500	3,156		3,038
2,500	1,065		
12,500			
45,000	51,610		79,385
9,019	6,018	9,025	199
19		25	26
6,500	5,831	6,500	
	187		73
			100
2,500		2,500	
95,053	83,816	283,571	100,939

2023 BUDGET Draft, Sep 22, 2022	2023 BUDGET Draft, Nov 16, 2022
25,933	26,292
838	842
250,000	300,000
10,000	10,000
7,500	7,500
2,500	2,500
286,772	337,133

PUBLIC INFORMATION

ACCOUNT	SUBACCOUNT #	JOB
0010	COMPENSATION	
0020	DISTRICT INSURANCE	
0030	TRAINING	
0040	TRAVEL, MEETINGS & CONFERENCES	
0050	CONSULTING & CONTRACTED PROFESSIONAL SERVICES	
	55	OTHER CONSULTING
		Internships
0100	OTH OPERATING EXPENSES	
	109	OFFICE SUPPLIES
	111	ADVERTISING
	112	WEBSITE & COMMUNICATIONS
	113	CONTRIBUTIONS, DUES & MEMBERSHIPS
		CWC
		WECO
		CAA
		RCDEH
		WQ outreach SC
		Sponsorships
		Discretionary
	114	SCHOLARSHIPS
	115	GRANTS
		DIIP
		Sheriff Reservoir
		Other grants
	116	UYWCD Events
		Annual Event
		Other events
TOTAL		

2021 BUDGET Amended, Nov 17, 2021	2021 ACTUALS Audited	2022 BUDGET Amended, March 13, 2022	2022 ACTUALS Sep 30, 2022
73,559	73,871	79,269	59,041
588	361	493	468
3,000			
211,200	128,223	328,277	118,550
	208		
5,000	1,140	5,000	
27,500	9,475	30,000	14,613
29,700	41,289	57,200	30,804
7,200			5,434
7,500			2,250
1,000			1,000
12,000			12,370
2,000			
			9,750
4,000	4,000	10,000	
125,000	72,111	226,077	51,500
75,000		71,077	
		80,000	
50,000		75,000	
20,000			21,633
288,346	202,455	408,039	178,059

2023 BUDGET Draft, Sep 22, 2022	2023 BUDGET Draft, Nov 16, 2022
85,734	89,037
559	561
	4,500
	15,000
	15,000
270,777	300,777
5,000	5,000
40,000	40,000
39,700	44,700
7,200	7,200
7,500	7,500
1,000	1,000
12,000	12,000
2,000	2,000
10,000	15,000
10,000	10,000
146,077	171,077
71,077	71,077
75,000	100,000
30,000	30,000
	25,000
	5,000
357,069	409,875

DRAFT

UPPER YAMPA WATER CONSERVANCY DISTRICT - 2023 BUDGET

November 16, 2022, accrual basis

	2021 ACTUALS	2022 BUDGET	2023 BUDGET	STAGECOACH	YAMCOLO	STILLWATER DITCH	ELK RIVER AUGMENTATION PLAN	GENERAL FUND	OPERATING	CAPITAL
	Audited	Amended March 16, 2022	Draft Nov 16, 2022							
Fund Opening Balance including Encumbered Funds	17,536,141	18,778,813	19,000,618							
Encumbered Funds	5,875,302	6,133,474	6,584,922	5,855,395	542,874	76,111	0	110,542		
Emergency Facilities Reserve	4,606,931	4,814,243	5,184,940	4,831,698	319,408	33,834				
Capital Maintenance Reserve	772,752	807,526	869,706	603,963	223,466	42,277				
Stagecoach Wetlands Mitigation Reserve	419,734	419,734	419,734	419,734						
Tabor Reserve	75,885	91,971	110,542					110,542		
Capital Projects Development Fund	11,660,839	12,645,339	12,415,696					12,415,696		
Revenues										
Facilities										
Stagecoach Reservoir										
Power Sales	58,824	193,000	193,000	193,000					193,000	
Water Sales	228,487	189,190	212,127	212,127					212,127	
Yamcolo Reservoir										
Water Sales	139,374	169,025	188,053		188,053				188,053	
Stillwater Ditch & Reservoir Company	10,582	8,850	9,514			9,514			9,514	
Elk River Augmentation Water Sales	1,668	476	777				777		777	
Property taxes	2,719,734	2,715,657	2,696,536	1,409,098	412,200	367,955	4,048	503,235	1,555,331	1,141,205
Interest earned	15,204	11,300	505,927					505,927	505,927	
Other income									0	0
Pass through income	63,728							0	0	
revenues	3,237,601	3,287,499	3,805,934	1,814,226	600,253	377,468	4,825	1,009,162	2,664,729	1,141,205
Expenditures										
Operating										
Facilities										
Stagecoach Reservoir	435,389	643,533	652,573	652,573				0	652,573	
Yamcolo Reservoir	131,307	154,277	166,549		166,549			0	166,549	
Stillwater Ditch & Reservoir Company	30,100	59,209	76,640			76,640		0	76,640	
Elk River Augmentation Plan	0	0	2,128				2,128		2,128	
Administration	294,343	344,750	376,595	142,993	41,425	11,298	603	180,276	376,595	
Board of Directors	52,669	117,913	106,461	40,423	11,711	3,194	170	50,963	106,461	
External Affairs	102,876	125,482	141,277	53,643	15,541	4,238	226	67,630	141,277	
Finance	105,482	147,310	154,488	58,659	16,994	4,635	247	73,953	154,488	
Legal	107,172	157,641	160,114	60,795	17,613	4,803	256	76,647	160,114	
Planning	83,816	283,571	337,133	128,010	37,085	10,114	539	161,386	337,133	
Grants, Scholarships & Public Information	202,455	408,039	409,875	155,629	45,086	12,296	656	196,207	409,875	
Treasurer fees	82,564	81,470	80,896					80,896	80,896	
Pass through expenses	56,629							0	0	
Subtotal Operating	1,684,802	2,523,194	2,664,729	1,292,726	352,003	127,218	4,825	887,957	2,664,729	0
Capital										
Stagecoach Reservoir	198,921	297,500	521,500	521,500						521,500
Yamcolo Reservoir	56,411	130,000	248,250		248,250					248,250
Stillwater Ditch & Reservoir Company	54,795	115,000	250,250			250,250				250,250
Subtotal Capital	310,127	542,500	1,020,000	521,500	248,250	250,250	0	0	0	1,020,000
expenditures	1,994,929	3,065,694	3,684,729	1,814,226	600,253	377,468	4,825	887,957	2,664,729	1,020,000
net income (loss)	1,242,672	221,805	121,205	0	0	0	0	121,205	0	121,205
Ending Fund Balance	18,778,813	19,000,618	19,121,823							

Doug Monger, President

Andy Rossi, Secretary

1,492,118,940			
1,820	1,050		0,770
2,715,657	1,555,331		1,160,326
	57%		43%

RESOLUTION TO APPROPRIATE SUMS OF MONEY

Resolution No. 2022-5

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE UPPER YAMPA WATER CONSERVANCY DISTRICT, ROUTT COUNTY AND MOFFAT COUNTY, COLORADO FOR THE 2023 BUDGET YEAR.

WHEREAS, the Board of Directors of the Upper Yampa Water Conservancy District has approved and adopted this day an annual budget for the District for 2023 in accordance with the Local Government Budget Law; and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is necessary and required by law to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Upper Yampa Water Conservancy District, Routt County and Moffat County, Colorado: That the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated in the 2023 Budget of the District:

Operating Expenses	<u>\$ 2,664,729</u>
Capital Improvements	<u>\$ 1,020,000</u>
Emergency Reserve	<u>\$ 5,295,482</u>
(Ending Fund Balance)	<u>\$ 19,121,823</u>

ADOPTED as of the 16th day of November, 2022.

UPPER YAMPA WATER
CONSERVANCY DISTRICT

By: _____
Doug Monger, President

ATTEST:

By: _____
Andy Rossi, Secretary

RESOLUTION TO SET MILL LEVIES

Resolution No. 2022-6

A RESOLUTION LEVYING GENERAL REAL PROPERTY TAXES FOR THE YEAR 2023 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE UPPER YAMPA WATER CONSERVANCY DISTRICT, ROUTT COUNTY AND MOFFAT COUNTY, COLORADO FOR THE 2023 BUDGET YEAR.

WHEREAS, the Board of Directors of the Upper Yampa Water Conservancy District has adopted the annual budget of the District for 2023 in accordance with the Local Government Budget Law; and

WHEREAS, revenues from the levy of general property taxes ARE necessary to balance the budget for bonds and interest; and

WHEREAS, revenues from the levy of general property taxes ARE necessary to balance the budget for general operating expenses; and

WHEREAS, revenues from the levy of general property taxes ARE necessary to balance the budget for capital construction; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Upper Yampa Water Conservancy District, Routt County and Moffat County, Colorado:

1. That for the purpose of meeting budget expenses of the Upper Yampa Water Conservancy District during the 2023 budget year there is hereby levied the following real property tax mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2022:

General Operating Expenses	<u>1.050</u> mills
Other	<u>0.770</u> mills
TOTAL	<u>1.820</u> mills

2. That the Secretary of the District is hereby authorized and directed to certify immediately to the County Commissioners of Routt County and Moffat County, Colorado, the mill levies for the District as hereinabove determined and set.

ADOPTED as of the 16th day of November, 2022

UPPER YAMPA WATER CONSERVANCY
DISTRICT

By: _____
Doug Monger, President

ATTEST:

By: _____
Andy Rossi, Secretary

RESOLUTION TO ADOPT BUDGET AND SALARY RANGE SCHEDULE

Resolution No. 2022-7

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND SALARY RANGE SCHEDULE FOR THE UPPER YAMPA WATER CONSERVANCY DISTRICT, ROUTT COUNTY AND MOFFAT COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2023, AND ENDING ON THE LAST DAY OF DECEMBER 2023.

WHEREAS, the Board of Directors of the Upper Yampa Water Conservancy District appointed the General Manager of the District to prepare and submit a proposed budget and salary range schedule for calendar year 2023 to said governing body at the proper time; and

WHEREAS, the Secretary has submitted a proposed budget and salary range schedule to this governing body for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with Colorado law, said proposed budget and salary range schedule were open for inspection by the public at a designated place, a public hearing was held before the Board of Directors of the District on November 16, 2022, and interested tax payers were given the opportunity to file or register any objections to said proposed budget and salary range schedule; and

WHEREAS, whatever increases may have been made in the proposed expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Upper Yampa Water Conservancy District, Routt County and Moffat County, Colorado:

1. That the budget and salary range schedule of the District for 2023, as attached to this Resolution, is hereby approved and adopted as the budget and salary range schedule of the Upper Yampa Water Conservancy District for the fiscal year 2023.

2. That the budget and salary range schedule hereby approved and adopted shall be signed by the President and Secretary of the District and made a part of the public records of the District.

ADOPTED this 16th day of November, 2022.

UPPER YAMPA WATER CONSERVANCY
DISTRICT

By: _____
Doug Monger, President

ATTEST:

By: _____
Andy Rossi, Secretary

UPPER YAMPA WATER CONSERVANCY DISTRICT - 2023 BUDGET

November 16, 2022, accrual basis

	2021 ACTUALS	2022 BUDGET	2023 BUDGET	STAGECOACH	YAMCOLO	STILLWATER DITCH	ELK RIVER AUGMENTATION PLAN	GENERAL FUND	OPERATING	CAPITAL
	Audited	Amended March 16, 2022	Draft Nov 16, 2022							
Fund Opening Balance including Encumbered Funds	17,536,141	18,778,813	19,000,618							
Encumbered Funds	5,875,302	6,133,474	6,584,922	5,855,395	542,874	76,111	0	110,542		
Emergency Facilities Reserve	4,606,931	4,814,243	5,184,940	4,831,698	319,408	33,834				
Capital Maintenance Reserve	772,752	807,526	869,706	603,963	223,466	42,277				
Stagecoach Wetlands Mitigation Reserve	419,734	419,734	419,734	419,734						
Tabor Reserve	75,885	91,971	110,542					110,542		
Capital Projects Development Fund	11,660,839	12,645,339	12,415,696					12,415,696		
Revenues										
Facilities										
Stagecoach Reservoir										
Power Sales	58,824	193,000	193,000	193,000					193,000	
Water Sales	228,487	189,190	212,127	212,127					212,127	
Yamcolo Reservoir										
Water Sales	139,374	169,025	188,053		188,053				188,053	
Stillwater Ditch & Reservoir Company	10,582	8,850	9,514			9,514			9,514	
Elk River Augmentation Water Sales	1,668	476	777				777		777	
Property taxes	2,719,734	2,715,657	2,696,536	1,409,098	412,200	367,955	4,048	503,235	1,555,331	1,141,205
Interest earned	15,204	11,300	505,927					505,927	505,927	
Other income									0	0
Pass through income	63,728							0	0	
revenues	3,237,601	3,287,499	3,805,934	1,814,226	600,253	377,468	4,825	1,009,162	2,664,729	1,141,205
Expenditures										
Operating										
Facilities										
Stagecoach Reservoir	435,389	643,533	652,573	652,573				0	652,573	
Yamcolo Reservoir	131,307	154,277	166,549		166,549			0	166,549	
Stillwater Ditch & Reservoir Company	30,100	59,209	76,640			76,640		0	76,640	
Elk River Augmentation Plan	0	0	2,128				2,128		2,128	
Administration	294,343	344,750	376,595	142,993	41,425	11,298	603	180,276	376,595	
Board of Directors	52,669	117,913	106,461	40,423	11,711	3,194	170	50,963	106,461	
External Affairs	102,876	125,482	141,277	53,643	15,541	4,238	226	67,630	141,277	
Finance	105,482	147,310	154,488	58,659	16,994	4,635	247	73,953	154,488	
Legal	107,172	157,641	160,114	60,795	17,613	4,803	256	76,647	160,114	
Planning	83,816	283,571	337,133	128,010	37,085	10,114	539	161,386	337,133	
Grants, Scholarships & Public Information	202,455	408,039	409,875	155,629	45,086	12,296	656	196,207	409,875	
Treasurer fees	82,564	81,470	80,896					80,896	80,896	
Pass through expenses	56,629							0	0	
Subtotal Operating	1,684,802	2,523,194	2,664,729	1,292,726	352,003	127,218	4,825	887,957	2,664,729	0
Capital										
Stagecoach Reservoir	198,921	297,500	521,500	521,500						521,500
Yamcolo Reservoir	56,411	130,000	248,250		248,250					248,250
Stillwater Ditch & Reservoir Company	54,795	115,000	250,250			250,250				250,250
Subtotal Capital	310,127	542,500	1,020,000	521,500	248,250	250,250	0	0	0	1,020,000
expenditures	1,994,929	3,065,694	3,684,729	1,814,226	600,253	377,468	4,825	887,957	2,664,729	1,020,000
net income (loss)	1,242,672	221,805	121,205	0	0	0	0	121,205	0	121,205
Ending Fund Balance	18,778,813	19,000,618	19,121,823							

Doug Monger, President

Andy Rossi, Secretary

1,492,118,940			
1.820	1.050	0.770	
2,715,657	1,555,331	1,160,326	
	57%	43%	

UYWCD Staff 2023 Salary Ranges	Range Minimum	Range Midpoint (50%)	Range Maximum
Ditch Rider	\$40,973	\$52,218	\$63,464
Dam Operator	\$63,456	\$79,669	\$95,883
Finance Manager	\$73,231	\$92,129	\$111,027
Business Manager	\$73,231	\$92,129	\$111,027
External Affairs Manager	\$73,231	\$92,129	\$111,027
District Engineer	\$122,668	\$153,335	\$184,001
General Manager	\$130,395	\$162,994	\$195,593





BOARD COMMUNICATION FORM

From: Andy Rossi, General Manager

Date: 11/7/22

Item: Yampa and Elk River Augmentation Plans Service Contracts Update

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

The Upper Yampa Water Conservancy District's (UYWCD) purpose is to conserve, develop, and stabilize supplies of water for domestic, irrigation, manufacturing, and other beneficial uses and by the construction of works for such purposes. The UYWCD also plans for and assists with the development of water resources of the UYWCD for municipal, domestic, industrial, recreational, and other beneficial uses of water resources within the District among other purposes. The UYWCD's water rights include rights to Stagecoach and Yamcolo reservoir water among others.

The UYWCD is authorized to appropriate water rights and initiate and implement plans for augmentation for the benefit of water users within the UYWCD's boundaries. Water is available to provide contracts to UYWCD constituents to augment their out-of-priority depletions pursuant to the Augmentation Decrees of the District Court for Water Division No. 6, Case No. 06CW049 (Yampa River Supply) and 15CW3058 (Elk River Supply). The UYWCD's Board of Directors (BOD) has approved the marketing of such water and other UYWCD water supplies as may be used to complement the use of such Reservoirs' water supplies through a contracting program.

Information about the authorities approved by the UYWCD BOD, definitions of terms used for the UYWCD Augmentation Plans, and summary contract data are included with this communication for reference.

II. Summary:

1. Authorities: The authorities approved by the UYWCD BOD under the Water Marketing Policies for the District's Augmentation Service Plans for the Yampa and Elk Rivers are as follows:



- a. The General Manager is delegated the authority of the Board to implement and administer this Policy and the issuance of the augmentation contracts made pursuant to this Policy for Small Applications and Small Commercial Applications as defined in this Policy not exceeding 10 acre feet per year, and authority to approve assignments of all contracts issued for both Small and Large Applications. The General Counsel shall assist in the negotiation and drafting of the contracts.
- b. The Board retains authority to approve Large Applications and Large Commercial Applications along with all other powers not specifically delegated.

2. UYWCD Augmentation Plan Definitions:

- a. “Large Applications”: A contract application to the UYWCD to augment uses, other than commercial or industrial uses, with a planned average daily diversion rate in excess of 112 gallons per minute (0.25 c.f.s.) or that identifies planned total annual diversions exceeding thirty (30) acre feet per year.
- b. “Large Commercial Applications”: A contract application to the UYWCD to augment commercial or industrial uses that either exceeds a planned average daily diversion rate of 15 gallons per minute or for which the following commercial (Equivalent Residential Unit) EQR ratings do not apply, or both:
 - Office = 0.6 EQR/1,000 square feet.
 - Warehouse – 0.30 EQR/1,000 square feet.
 - Retail Sales = 0.60 EQR/1,000 square feet.
- c. “Small Applications”: A contract application to the District to augment commercial or industrial uses with planned diversions not to exceed an average daily diversion rate of 15 gallons per minute and for which the diversion and depletion criteria detailed in paragraphs 9.A through 9.E of the Augmentation Decree apply, or to augment any other uses with planned diversions not to exceed 112 gallons per minute (0.25 c.f.s.) or that identifies planned total annual diversions not exceeding thirty (30) acre feet per year and for which the diversion and depletion criteria detailed in paragraphs 9.A through 9.E of the Augmentation Decree apply.
- d. “Small Commercial Applications”: A contract application to the UYWCD to augment commercial or industrial uses that does not exceed a planned average daily diversion rate of 15 gallons per minute and for which the following commercial EQR ratings apply:
 - Office = 0.6 EQR/1,000 square feet.
 - Warehouse – 0.30 EQR/1,000 square feet.
 - Retail Sales = 0.60 EQR/1,000 square feet.



e. Uses:

- i. “Commercial Use”: Water for motels, hotels, restaurants, office buildings, shops stores and other commercial facilities, military and nonmilitary institutions, and water for off-stream fish hatcheries.
- ii. “Domestic Use”: The use of water by individuals, cities, towns, public or quasi-public districts, private corporations, homeowners’ associations, or other entities used for all such indoor household purposes as drinking, food preparation, bathing, washing clothes and dishes, flushing toilets, and such outdoor purposes as watering lawns and gardens, excepting only the commercial, industrial and irrigation uses of water defined.
- iii. “Industrial Use”: Water used for fabrication, processing, washing, and cooling, and includes such industries as chemical and allied products, food, mining, paper and allied products, petroleum refining, and steel, including cooling system, cooling-system type, mining water use, public-supply deliveries, public-supply water use, self-supplied water use, and thermoelectric-power water use.
- iv. “Irrigation Use”: Water that is applied by an irrigation system to assist in the growing of crops and pastures or to maintain vegetative growth in recreational lands such as parks and golf courses including water that is applied for pre-irrigation, frost protection, chemical application, weed control, field preparation, crop cooling, harvesting, dust suppression, the leaching of salts from the root zone, and water lost in conveyance.
- v. “Livestock Use”: Water used to water domesticated livestock such as cattle or horses, such use shall require 11 gallons of water per day per head and is considered 100% consumptive.
- vi. “Recreation Use”: The use of water to replace the evaporative loss from ponds, reservoirs, stream channels, spas, pools and similar water feature

III. Staff Recommendation:

NA

IV. Legal Issues:

NA

V. Consistency with Board Goals and Policies:

UYWCD SP Goal 4.2

Attachments:

Attachment 1: Yampa and Elk River Augmentation Plans Contract Summary

Yampa and Elk River Augmentation Plans Contract Summary

Yampa River Augmentation Plan

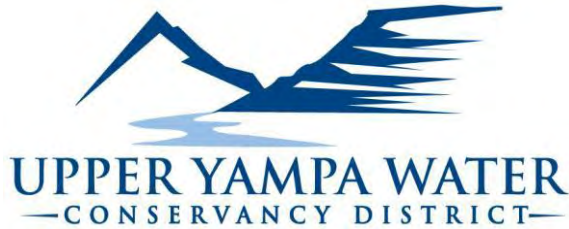
Contract ID	Contractor	Property Address	Reservoir Source	Yampa River Service Area	Contract Volume (AF)	Application Type	Augmented Use	Contract Signed Date	Contract Start Year	Contract End Year
A1-001	Brady Glauthier & Bridget Hiles	23590 Youngs Creek Way, Oak Creek	Stagecoach	A-1	1.20	Small	Domestic, irrigation	3/8/2022	2022	2062
A1-002	Steve & Monica Alm	Young's Peak Preserve Lot #2, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, irrigation	3/8/2022	2022	2062
A1-003	Susan & Bradley Smith	Young's Peak Preserve Lot #4, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, irrigation	4/11/2022	2022	2062
A1-004	Brett & Tera Luedde	Young's Peak Preserve Lot #5, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, irrigation	4/11/2022	2022	2062
A1-005	David Kulberg	Young's Peak Preserve Lot #6, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, irrigation	4/11/2022	2022	2062
A1-006	Carrie Easton	Young's Peak Preserve Lot #1, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, irrigation	6/9/2022	2022	2062
A1-007	John & Susan Knill	Young's Peak Preserve Lot #8, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, irrigation	6/2/2022	2022	2062
A1-008	Mark & Lindsay Stepp	31020 Kingfisher Lane, Oak Creek	Stagecoach	A-1	1.30	Small	Domestic, Irrigation, Recreation	7/8/2022	2022	2062
A1-009	Tad & Jennifer Hayashi & Janice Rigmalden	23525 Crescent Way, Oak Creek	Stagecoach	A-1	1.00	Small	Domestic, Irrigation, Recreation	10/6/2022	2022	2062
A2-001	Gayle Dudley	36100 RCR 14, Steamboat Springs	Stagecoach	A-2	2.16	Small	Recreation	5/12/2011	2011	2051
A2-002	Walton Creek, LLC	35155 Lower Creek Ln, Steamboat Springs	Stagecoach	A-2	1.20	Small	Domestic, Irrigation, Recreation	8/3/2011	2011	2051
A2-003	Amethyst Ranch, LLC No. 1	40345 Virtus Way, Steamboat Springs	Stagecoach	A-2	0.40	Small Commercial	Commercial	1/10/2012	2012	2052
A2-004	Elizabeth Rostermund	28920 Valley View Ln, Steamboat Springs	Stagecoach	A-2	0.40	Small	Irrigation	9/2/2015	2015	2055
A2-005	Amethyst Ranch, LLC No. 2	40345 Virtus Way, Steamboat Springs	Stagecoach	A-2	0.80	Small Commercial	Commercial, Domestic, Irrigation	7/3/2014	2014	2054
A2-006	Yampa Realty Holdings, LLC	31370 State Highway 131, Steamboat Springs	Stagecoach	A-2	17.30	Small	Domestic, Irrigation, Recreation	10/9/2014 (original) 9/18/2015 (amended - add'l water)	2014	2054
A2-007-ASGNMT Pending	Buku Land Company, LLC	30785 Highway 131(£/k/a 30500 State Highway 131)	Stagecoach	A-3	1.70	Small Commercial	Commercial, Irrigation, Livestock, Fire Suppression	8/4/2016	2016	2056
A2-008	STARS	35465 Highway 40, Steamboat Springs	Stagecoach	A-2	1.20	Small Commercial	Irrigation, Livestock, Commercial, Recreation	4/5/2018	2018	2058
A2-011	Robert Broadnax	Lot 2 McKinnis Meadows, RCR 20, Steamboat Springs	Stagecoach	A-2	3.00	Small	Domestic, Recreation, Livestock	5/10/2021	2021	2061
A2-012	Paul & Susan Hubbell	28295 Valley View Lane, Steamboat Springs	Stagecoach	A-2	0.10	Small	Domestic, Irrigation	2/22/2021	2021	2061
A2-013	Douglas Snyder Trust	33850 County Road 14, Steamboat Springs	Stagecoach	A-2	3.60	Small	Recreation, Livestock	9/22/2021	2021	2061
A2-014	City of Steamboat Springs (Lufkin Well)	34855 Highway 40, Steamboat Springs	Stagecoach	A-2	0.20	Small Commercial	Commercial	8/25/2021	2021	2061
A2-015	Benjamin & Kristin Head	30275 Highway 131, Steamboat Springs	Stagecoach	A-2	2.20	Small	Domestic, irrigation, Recreation	6/15/2021	2021	2061
A2-016	Ferruginous LLC	28880 Routt County Road 14a, Steamboat Springs	Stagecoach	A-2	1.60	Small Commercial	Commercial, Domestic, Irrigation, Livestock	8/9/2021	2021	2061
A2-017	CG 17 LLC	30975 Hummingbird Lane, Steamboat Springs	Stagecoach	A-2	0.20	Small	Domestic, Irrigation, Livestock	9/21/2021	2021	2061
A2-018	William (Bill) Gay	30995 Highway 131, Steamboat Springs	Stagecoach	A-2	2.80	Small	Recreation (3 ponds) & Livestock	8/2/2022	2022	2062
A3-001	Stone Yard LLC	Lot 2, Curve Sudivision, Parcel No 242000002, SBS	Stagecoach	A-3	2.60	Small	Irrigation, Recreation	3/19/2015	2015	2055
A3-009	KTH Enterprises	3725 Lincoln Avenue, Steamboat Springs	Stagecoach	A-3	3.03	Small	Domestic	7/6/2020	2020	2060
A3-010	Whitehaven LLC	2453 Lincoln Avenue, Steamboat Springs	Stagecoach	A-3	0.50	Small	Domestic	9/24/2021	2021	2061
A3-011	Amy & John Asta - Contract Terminated	22060 Whitewood Drive West, Steamboat Springs	Stagecoach	A-3		Small	Domestic, Irrigation	8/31/2021	2021	2061
A3-012	Jenny Schmidt & Aaron Solomon	33085 County Road 41, Steamboat Springs	Stagecoach	A-3	0.10	Small	Domestic, Irrigation	6/20/2022	2022	2062
A4-001	Flanders Ranch, LLC	10785 County Road 70, Hayden	Stagecoach	A-4	2.00	Small	Domestic, Irrigation, Livestock	9/1/2021	2021	2061
					Total Volume Stagecoach =	56.590	AF			
					Total Volume Yamcolo =	0.000	AF			

Elk River Augmentation Plan

Contract ID	Contractor	Property Address	Reservoir Source	Elk River Service Area	Contract Volume (AF)	Application Type	Augmented Use	Contract Signed Date	Contract Start Year	Contract End Year
E-A1-001	CCJG Ranch LLC	42105 County Road 44, Steamboat Springs	Steamboat Lake	A-1	2.2	Small	Recreation (pond)	10/18/2021	2021	2061
E-A1-002	John Klein	25800 Connor Court, Clark	Steamboat Lake	A-1	0.1	Small	Domestic, Irrigation	4/4/2022	2022	2062
E-A1-003-pending	Home Ranch LLC	27315 Home Ranch Road, Clark	Steamboat Lake	A-1	9.8	Small	Domestic, Irrigation, Recreation, Livestock, Other		2022	2062
E-A1-004-pending	Michael & Nikki Rusconi	50115 Moon Hill Drive, Steamboat Springs	Steamboat Lake	A-1	1.5	Small	Domestic, Irrigation, Recreation, Livestock	10/17/2022	2022	2062
										40

Total Volume STMBT Lake = 13.590 AF





BOARD COMMUNICATION FORM

From: Deb Bastian, Business Manager

Date: November 7, 2022

Item: CO Family and Medical Leave Insurance (FAMLI) Program

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

Colorado voters approved Proposition 118 in November of 2020 paving the way for a state-run paid Family and Medical Leave Insurance (FAMLI) program. The FAMLI program will ensure eligible Colorado workers access to 12 weeks of job protected paid leave in order to take care of themselves or their family during life circumstances that pull them away from their jobs — like growing their family or taking care of a loved one with a serious health condition. FAMLI will start providing benefits to employees beginning January 1, 2024, with employees starting to pay a premium contribution as of January 1, 2023.

All employers with at least one employee must participate in the FAMLI program or provide an equivalent paid leave program unless the employer is considered a “**local government**”. For purposes of FAMLI, the Upper Yampa Water Conservancy District (District) is considered a “**local government**”. As such, the District was informed of the options regarding the FAMLI program:

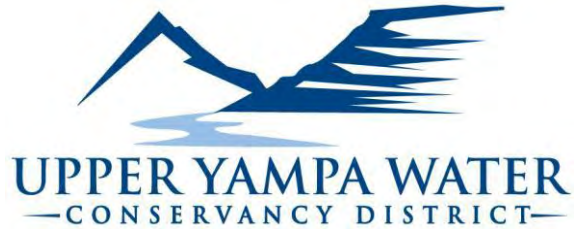
1. Participate in FAMLI
2. Decline all participation in FAMLI
3. Decline Employer Participation in FAMLI
4. Decline all participating in FAMLI and develop a District administered Paid Family and Medical Leave (PFML) policy

II. Summary and Alternatives:

At the September 21, 2022, Board meeting, staff recommended the Board chose Option #4. The Board directed staff to prepare the documents for the Board of Directors to decline all participation in FAMLI, approve a District administered PFML policy that will be added to the Employee Handbook effective January 1, 2024, and notify District staff of the Board's decision.

III. Staff Recommendation:

Staff recommends that the Board vote to decline all participation in FAMLI, via Resolution, at the November 16, 2022, Board of Directors meeting and approve a District administered PFML policy that will be added to the Employee Handbook effective January 1, 2024.



IV. Legal Issues:

The proposed PFML policy has been reviewed by the Employer's Council human resources staff and by the District's General Counsel.

V. Consistency with Board Goals and Policies:

Goal 10.4

Attachments:

Attachment 1: Draft – Resolution 2022-5 to Opt-Out of the Colorado FAML I program

Attachment 2: Draft – Letter to FAML I to notify of Opt-Out (required to be uploaded to FAML I website no later than January 1, 2023)

Attachment 3: Draft – Paid Family and Medical Leave policy (to be incorporated in the Employee Handbook effective January 1, 202)

RESOLUTION NO. 2022-5

RESOLUTION DECLINING ANY AND ALL EMPLOYER PARTICIPATION IN THE COLORADO PAID FAMILY AND MEDICAL LEAVE INSURANCE PROGRAM

WHEREAS, in November of 2020, Colorado voters approved Proposition 118, codified in Part 5, Article 13.3 of Title 8, Colorado Revised Statutes (C.R.S.), establishing the Family and Medical Leave Insurance (“FAMLI”) Program, a state insurance plan providing paid leave for Colorado workers during certain life circumstances; and

WHEREAS, under the FAMLI Program, employers and their employees are both responsible for funding the program and may split the cost 50/50; the premiums are set at 0.9% of the employee’s wage, with 0.45% paid by the employer and 0.45% paid by the employee; and

WHEREAS, the premiums required for FAMLI will be collected starting January 1, 2023, and benefits will begin January 1, 2024; and

WHEREAS, as a local government as defined by C.R.S. §§ 8-13.3-503(14) and 29-1-304.5(3)(b), the Upper Yampa Water Conservancy District (the “District”) may decline to participate in FAMLI following a public hearing and vote of its governing body pursuant to C.R.S. § 8-13.3-522; and

WHEREAS, should the District decline to participate in FAMLI, its employees will still have the option to participate in the program and remit premiums to the State;

WHEREAS, at a public meeting held November 16, 2022, the Board of Directors held a public hearing on the decision whether to participate in FAMLI; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT AS FOLLOWS:

1. The Board of Directors finds and determines that, with regard to the public hearing on the decision of whether to decline participation in FAMLI, notice was given and the hearing was conducted in accordance with the regulations adopted by the Colorado Department of Labor and Employment and codified at 7 CCR 1107-2.
2. The Board of Directors, acting by and on behalf of the District, declines any and all participation in the FAMLI Program.

3. The Board of Directors further directs its staff to bring the matter of revisiting the decision to decline participation in FAMLI before a future Board by no later than eight years from the date of the vote on this Resolution 2022-5.

Read, approved and adopted this 16th day of November 2022, by the Board of Directors of the Upper Yampa Water Conservancy District.

UPPER YAMPA WATER CONSERVANCY DISTRICT
President

ATTEST: _____

DRAFT



November 17, 2022

Colorado Department of Labor and Employment
Attn: Family and Medical Leave Insurance Division
633 17th Street, Suite 201
Denver, CO 80202-3660

RE: Notice to Opt-out of FMLI Program

This letter will serve as notice that the Board of Directors of the Upper Yampa Water Conservancy District voted, by resolution, on November 16, 2022, to opt out of any and all participation in the Family and Medical Leave Insurance Program.

Sincerely,

Doug Monger
Board President
Upper Yampa Water Conservancy District
P.O. Box 775529
Steamboat Springs, CO 80477
uywcd@upperyampawater.com

Paid Family and Medical Leave

The District may grant Paid Family and Medical Leave (PFML) up to 12 weeks in a rolling 12-month period. To be eligible for PFML, an employee must be a full-time or part-time employee with the District for 90 days before leave is to begin, unless federal, state, or local law provide otherwise.

In order to qualify as PFML, the employee must be taking the leave for one of the reasons listed below:

- The serious health condition, as defined under C.R.S. § 8-13.3-503, of the employee which makes the employee unable to perform the functions of their position;
- Care for a Family Member, as defined under C.R.S. § 8-13.3-503, of the employee with a serious health condition;
- The birth of **employees'** child, the placement of a child with employee for adoption or foster care during the first year after birth, adoption or placement of that child ("**parental leave**");
- Attend to a qualifying exigency as defined under C.R.S. § 8-13.3-503;
- Has a need for safe leave as defined under C.R.S. § 8-13.3-503.

An employee is not entitled to PMFL benefits for:

- Absences caused by the employee's willful intent to bring about injury to or sickness to the employee or another;
- Absences resulting from an injury or sickness sustained in the employee's perpetration of an illegal act;
- Any family or medical leave beginning before the employee is eligible for such benefits;
- A period during which the employee is on suspension from employment; or
- Any period of time during which the employee is receiving workers compensation benefits or works for pay or profit.

PMFL will be paid at **90% of the employee's regular, base monthly rate of pay for full-time** employees. Part-time employees will be paid leave on a pro-rated basis determined by the number of hours they are normally scheduled to work per week.

Employees may use earned vacation, paid sick leave or personal time while receiving PFML benefits, not to exceed a total of 100 percent of pay.

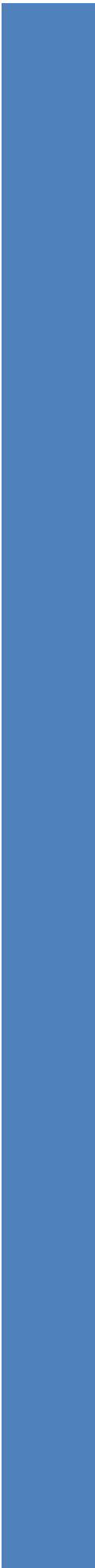
Eligible employees requesting PFML must complete a Leave of Absence Form and submit to the General Manager at least 30 days prior to the commencement of PFML or as soon as practicable if the leave is not foreseeable. If the employee is unable to provide notice personally, written notice may be given by another responsible party. Employees must provide sufficient information for the District to determine if the leave may qualify under this policy and the anticipated timing and duration of the leave. PFML requests will be considered on a case-by-case basis.

Unless otherwise required by law, the following applies to paid family and medical leaves of absence:

- PFML benefits will be paid on regularly scheduled pay days.
- Employees who are on approved PFML will be reinstated to the same position held when PFML began, or to an equivalent position with equivalent benefits, pay and other terms and conditions of employment.
- Employees will be provided any annual allotment of vacation, sick or personal leave during their PFML.

- If a District holiday occurs while the employee is on PFML, such day will be charged to holiday pay; however, such holiday pay will not extend the total PFML entitlement.
- Employees are not eligible for jury duty pay or paid funeral leave while on PFML.
- Employees should consult the Business Manager to determine how the leave may impact eligibility for benefits and to make arrangements for the payment of any required premiums.
- Employees returning from leave may need to provide the General Manager and Business Manager with a medical provider's **statement attesting to the employee's fitness for work; at its option, the District may require an examination by a District-appointed medical provider.**
- Employees who fail to return at the expiration of their authorized leave may be terminated. If the **employee's failure to return is due to pregnancy, childbirth, or the physical recovery from** childbirth and/or a disability under the Americans with Disabilities Act or other similar laws, additional accommodations may be provided. Employees must supply sufficient information from their medical provider specifying the basis for the additional leave and when they can return to work with or without reasonable accommodation. Accommodations must not cause undue hardship to the employer. Potential accommodations will be determined in an interactive process between the employee and the District.
- **Upon termination of the employee's** employment, they will not be paid for any unused PFML for which they may have been eligible.

Seasonal or temporary employees are not eligible for paid family and medical leave except as required under the law as an accommodation.





BOARD COMMUNICATION FORM

From: Emily Lowell, District Engineer

Date: 11/7/2022

Item: Reservoir Water Status

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

Water storage data for Yamcolo Reservoir and Stagecoach Reservoir are included as reference materials for a summary discussion of the 2021/2022 water year to date.

II. Summary:

Yamcolo Reservoir Status as of 11/7/2022- Filling

Stillwater Reservoir Water Stored at Yamcolo: 1,000 AF

Remaining Numbers Reflect UYWCD Water Only:

Current Storage Volume: 3,161 AF

Volume Stored in last 30 days: 495 AF

Volume Stored in last 60 days: 880 AF

Current Outflow: 8 cfs

Stagecoach Reservoir Status as of 11/7/2022 – Holding Steading

Current Storage Volume: 27,004 AF

Volume Stored in last 30 days: 308 AF

Volume Stored in last 60 days: 320 AF



Current Inflow: 41 cfs

Current Outflow: 40 cfs

III. Staff Recommendation:

N/A

IV. Legal Issues:

N/A

V. Consistency with Board Goals and Policies:

Policy Statement: 2

Attachments:

1. Yamcolo Water Storage Data (WY 2022)
2. Stagecoach Water Storage Data (WY 2022)
3. Colorado SWE Update Map
4. DNR Drought Update
5. Yampa-White-Little Snake SWE Hydrograph
6. Yampa-White-Little Snake Precipitation Hydrograph
7. 3 Month Temperature Outlook
8. 3 Month Precipitation Outlook

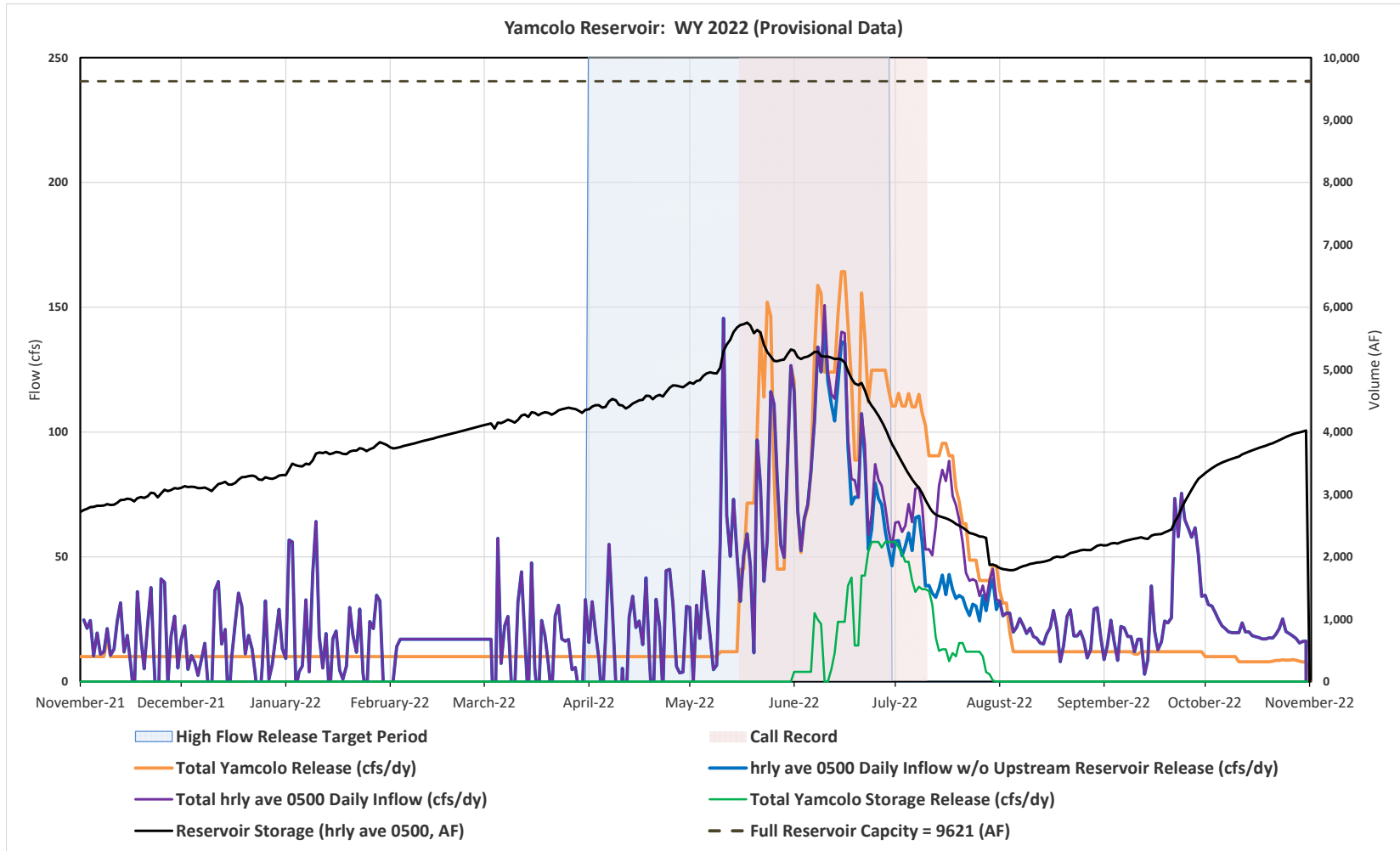
**Yamcolo Reservoir Operations
Total Monthly Volume (AF)**

Water Year 2022

INFLOW	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total
Physical	966	832	1,098	858	873	996	3,416	5,350	2,520	1,288	1,802	1,280	21,279
Storable	490	340	607	414	381	520	2,702	4,636	1,783	550	1,088	788	14,299
Stored	375	217	484	303	244	390	529	0	0	368	1,111	687	4,707

*1000 af of Stillwater Reservoir Stored

OUTFLOW	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total
Operator	-611	-615	-615	-555	-615	-595	-3,079	-7,086	-4,995	-879	-710	-541	-20,895
Spill													0
Gage	-611	-615	-615	-555	-615	-595	-3,079	-7,086	-4,995	-879	-879	-541	-21,064



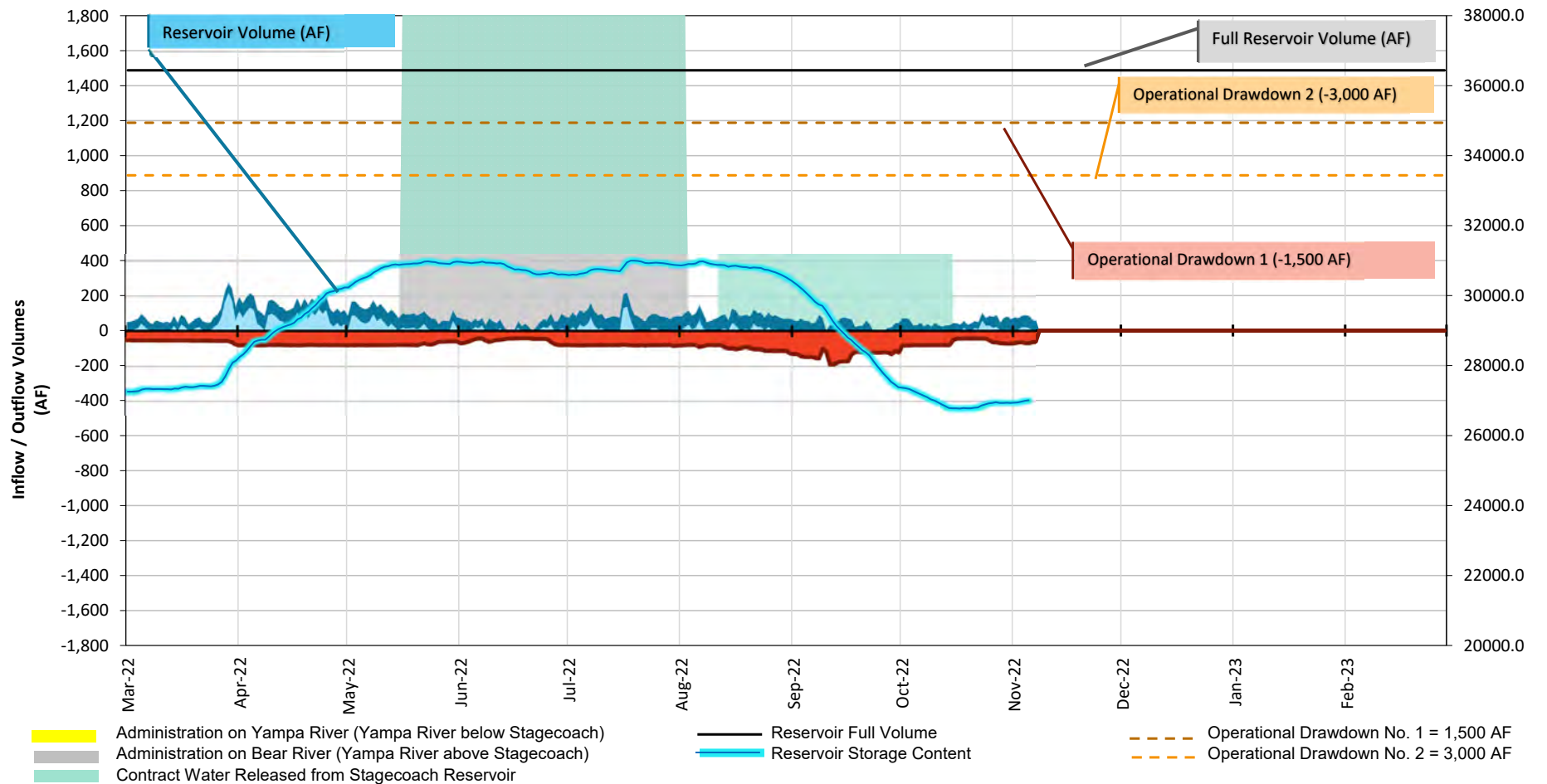
Stagecoach Reservoir Operations

Total Monthly Volume (AF)

Accounting Year 2022

INFLOW	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Total
Physical	2,644	4,629	3,288	1,520	3,076	2,798	1,300	1,675	538				21,468
Storable	997	2,248	1,013	237	691	458	10	233	76				5,963
Stored	997	2,208	986	235	666	426	10	233	76				5,838

OUTFLOW	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Total
Operator	-1,700	-2,420	-2,342	-1,579	-2,514	-2,978	-4,155	-2,030	-462				-20,180
Spill	0	0	0	0	0	0	0	0	0				0
Gage	-1,700	-2,420	-2,342	-1,579	-2,514	-2,978	-4,155	-2,030	-462				-20,180

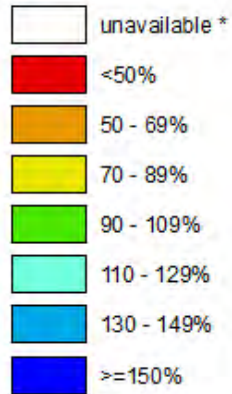


Colorado SNOTEL Current Snow Water Equivalent (SWE) % of Normal

Nov 07, 2022

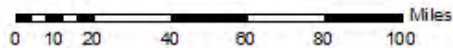
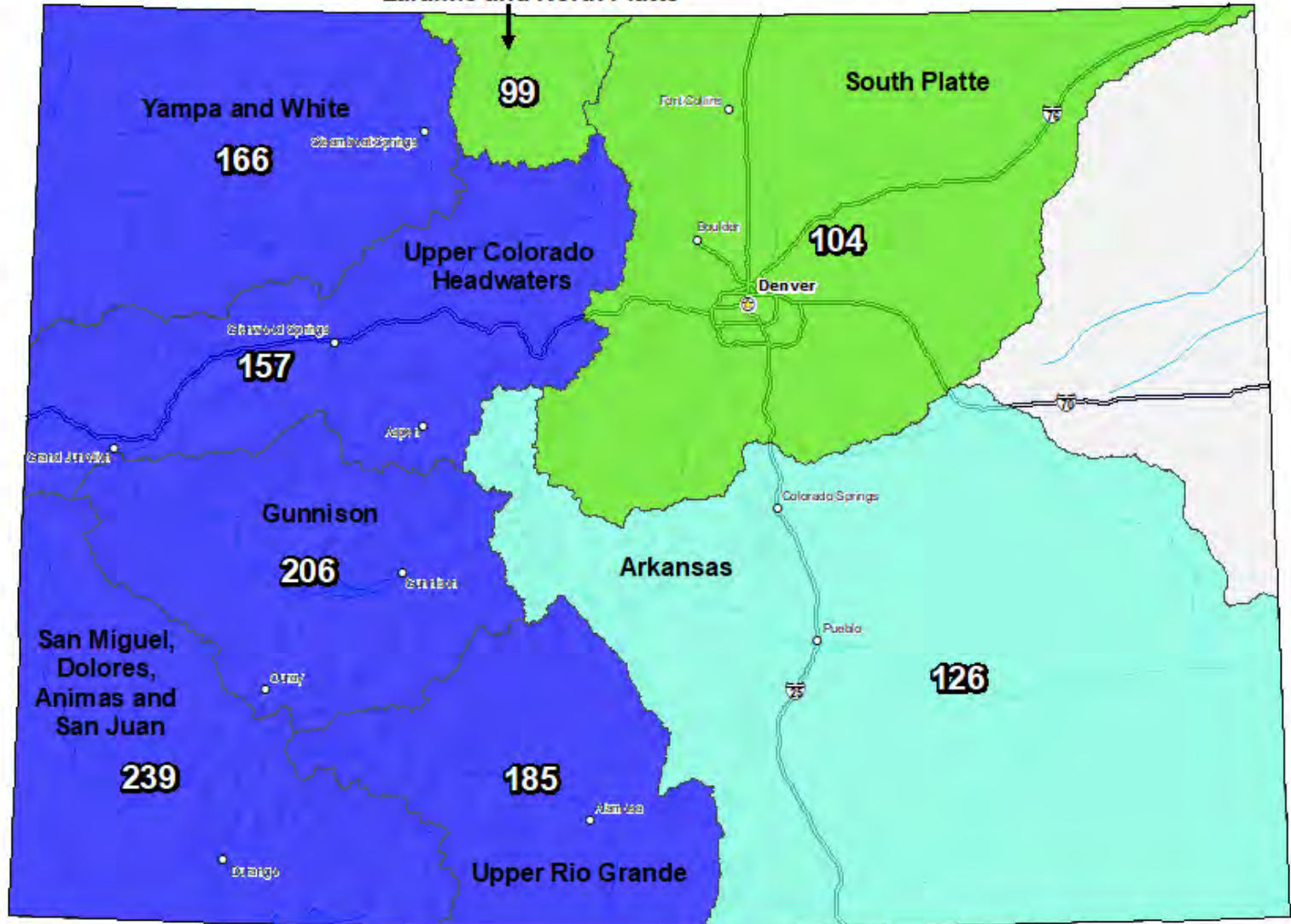
Laramie and North Platte

Current Snow Water Equivalent (SWE) Basin-wide Percent of 1991-2020 Median



* Data unavailable at time of posting or measurement is not representative at this time of year

Provisional Data
Subject to Revision



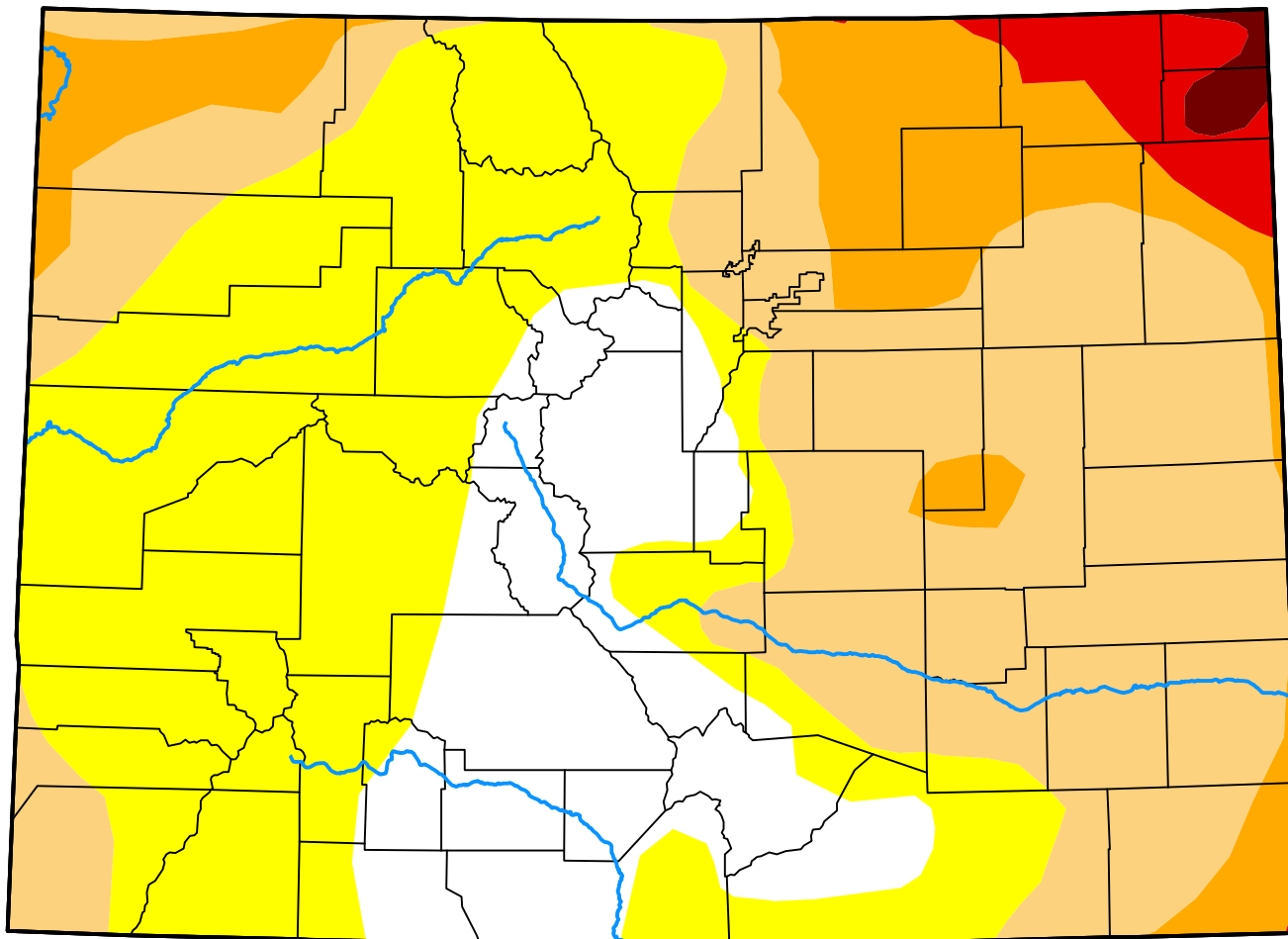
The snow water equivalent percent of normal represents the current snow water equivalent found at selected SNOTEL sites in or near the basin compared to the average value for those sites on this day. Data based on the first reading of the day (typically 00:00).

Prepared by:
USDA/NRCS National Water and Climate Center
Portland, Oregon
<https://www.nrcs.usda.gov/wps/portal/wcc/home/>







U.S. Drought Monitor

Colorado

November 1, 2022
(Released Thursday, Nov. 3, 2022)
Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Brian Fuchs
National Drought Mitigation Center



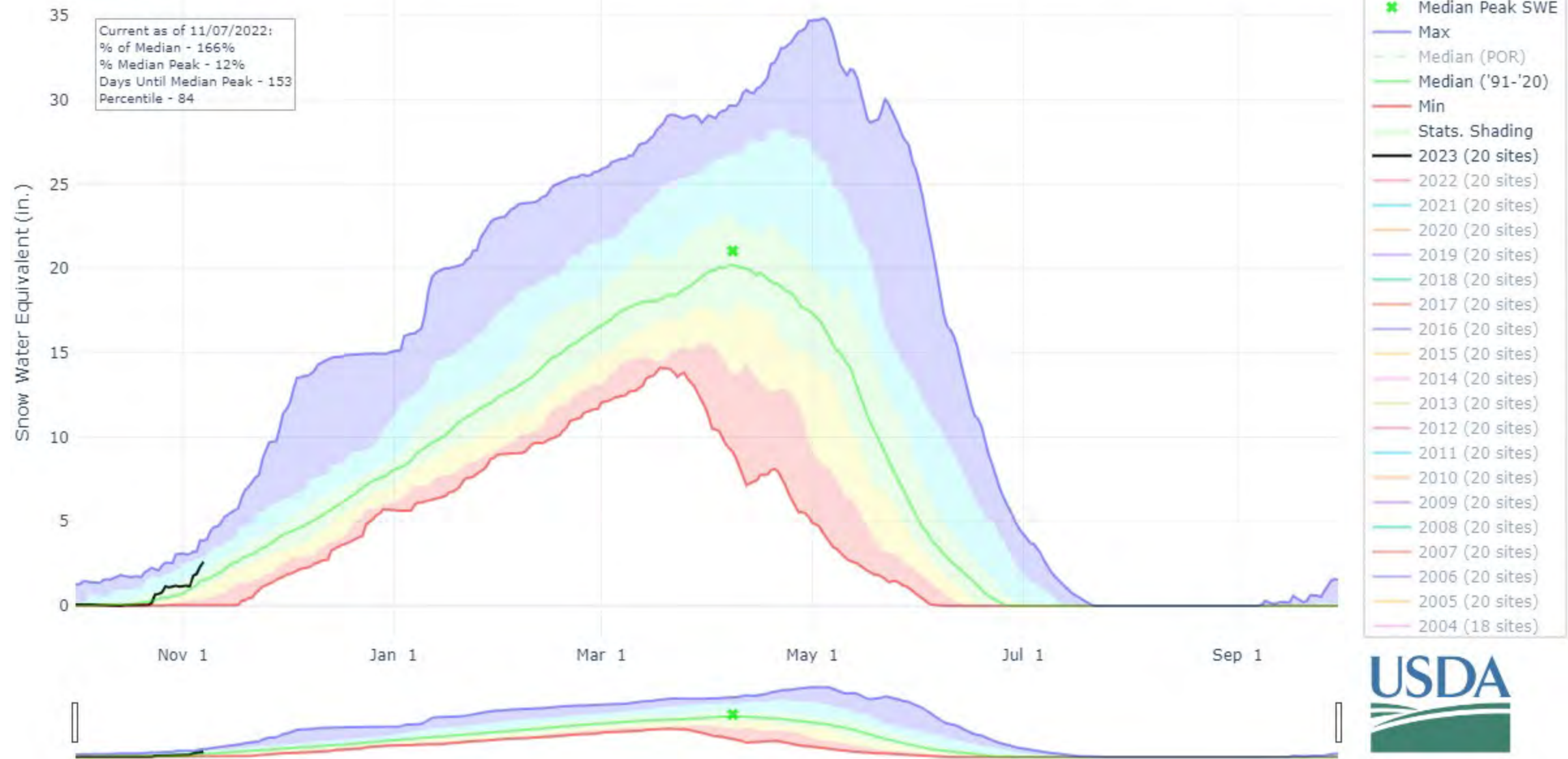
droughtmonitor.unl.edu

SNOW WATER EQUIVALENT IN YAMPA-WHITE-LITTLE SNAKE

Reset Range

[Link to data: CSV / JSON](#)

Station List

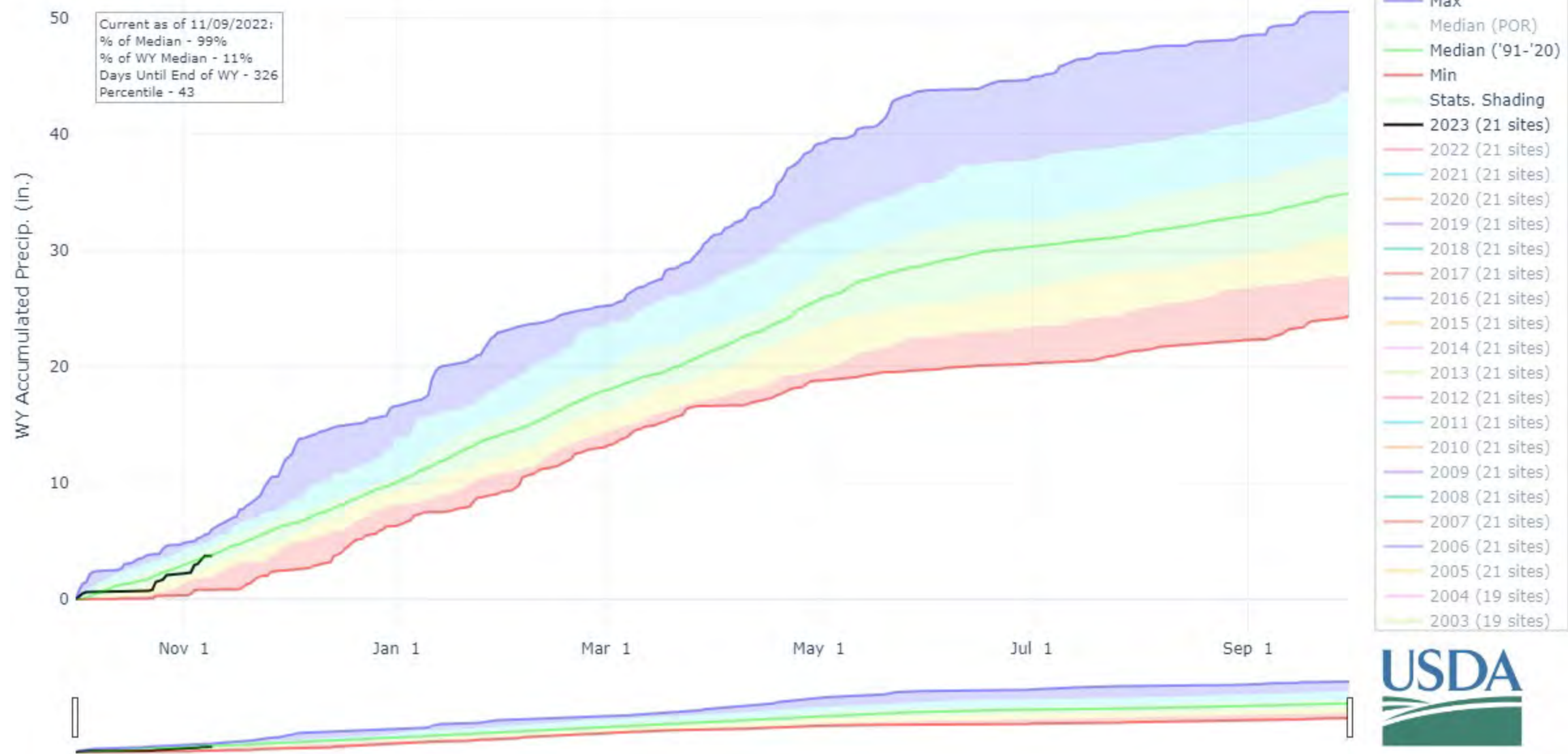


PRECIPITATION IN YAMPA-WHITE-LITTLE SNAKE

Reset Range

[Link to data: CSV / JSON](#)

Station List

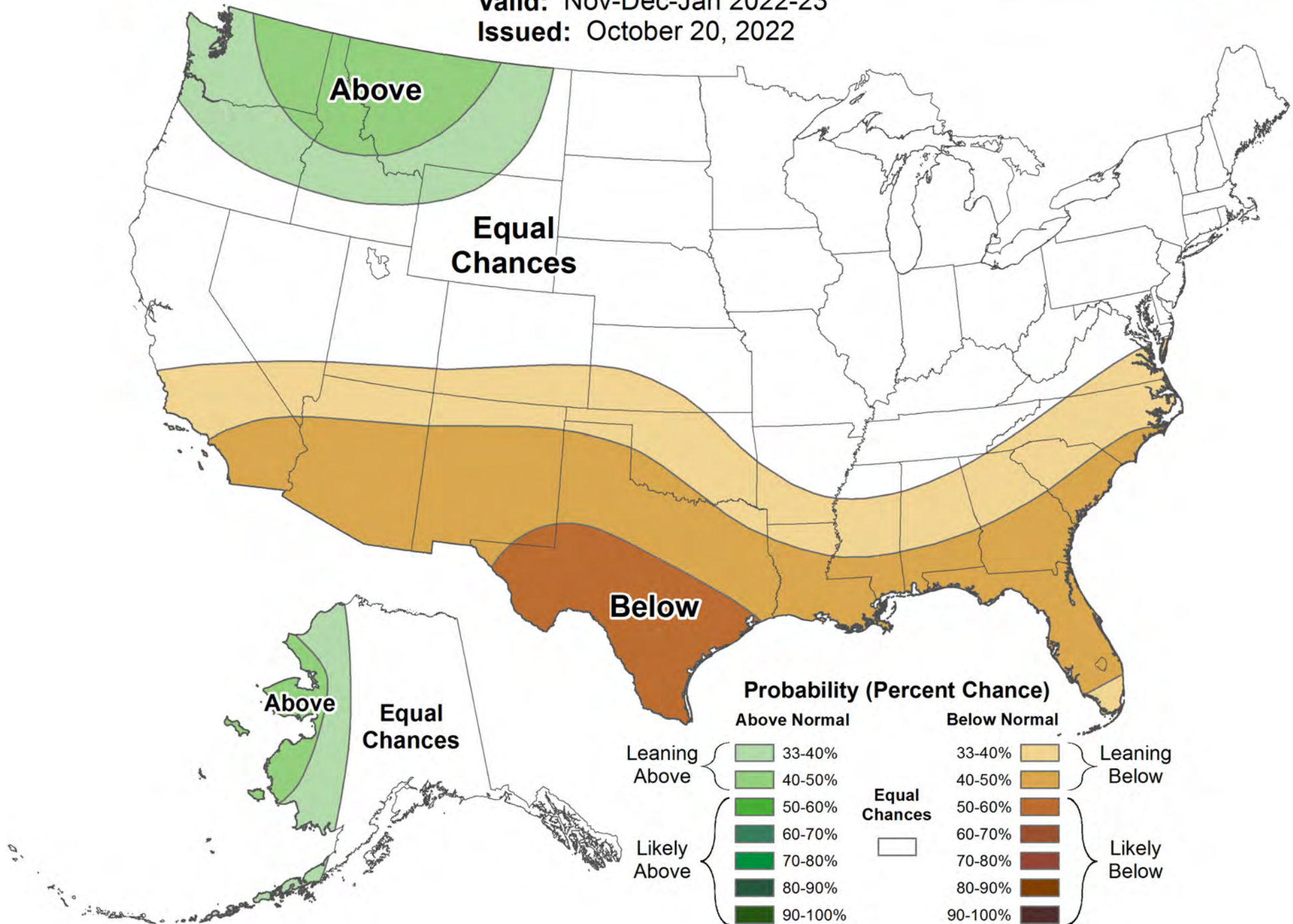




Seasonal Precipitation Outlook



Valid: Nov-Dec-Jan 2022-23
Issued: October 20, 2022

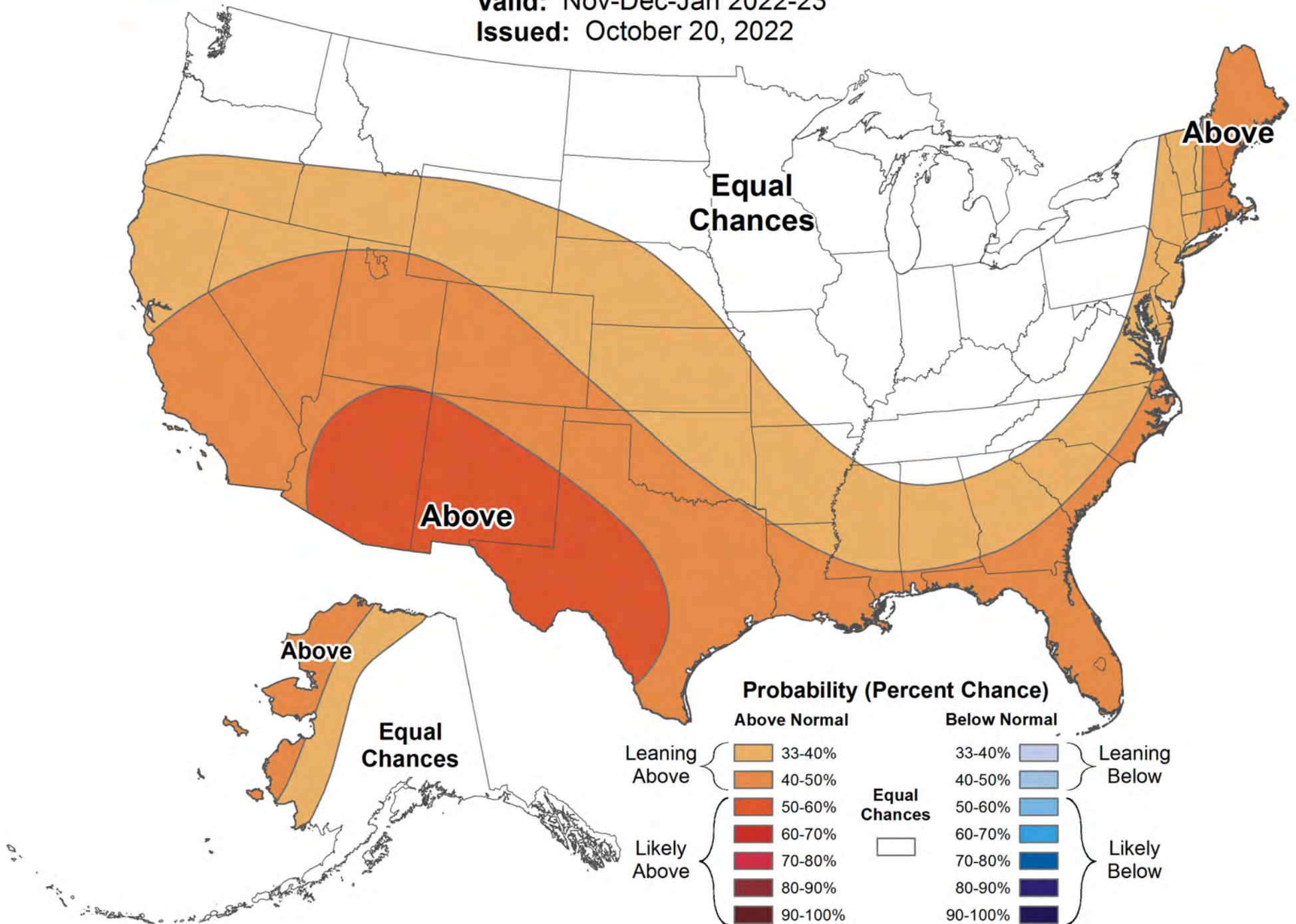




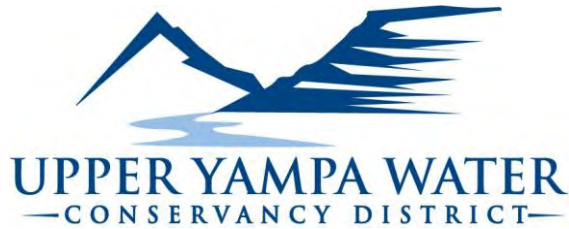
Seasonal Temperature Outlook



Valid: Nov-Dec-Jan 2022-23
Issued: October 20, 2022







BOARD COMMUNICATION FORM

From: Holly Kirkpatrick

Date: 11/7/2022

Item: UYWCD Grant Disbursements

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

The attached Diversion Infrastructure Improvement Project Grant Report and Community Grant Funding Report will be included in each board packet to provide a full background of all grant disbursements. The Diversion Infrastructure Improvement Project Report tracks all disbursements throughout the life of the project. The Community Grant Funding Report tracks disbursements on an annual basis.

II. Summary and Alternatives:

To date, there is \$144,899.10 remaining of the allocated \$200,000 for the Diversion Infrastructure Improvement Project.

The Community Grant Funding Program has disbursed \$30,000 in grant funds in 2022 for the Yampatika K-12 Water Education Program approved in November of 2019 and the Routt County Conservation District approved in July 2022. An additional \$50,000 was approved for infrastructure improvements at Stillwater Reservoir. Funds will be disbursed to the Bear River Reservoir Company. The Community Grant Funding Program has allocated \$80,000 from the 2022 budget.

III. Staff Recommendation: n/a

Please see the attached reports for disbursement details.

IV. Legal Issues: n/a

V. Consistency with Board Goals and Policies:

Goal 4, 7, and 8.

Attachments:

Attachment 1: Diversion Infrastructure Improvement Project Grant Report
Attachment 2: Community Grant Funding Report

Diversion Infrastructure Improvement Project Grant Funding

Structure Name	Applicant	Disbursement Date	UYWCD Funding	WSRF Funding	Total Project Cost	
Boor #3	John Redmond	9/15/2020	\$ 968.86	\$ -	\$ 1,937.72	
Boor #4	John Redmond	9/15/2020	\$ 968.86	\$ -	\$ 1,937.72	
Beaver Creek Parshall Flume	John Redmond	9/15/2020	\$ 446.86	\$ -	\$ 893.72	
Creek Ranch Headquarters Pond	Creek Ranch Owners Association	11/4/2020	\$ 459.20	\$ 459.19	\$ 1,836.77	
Dry Creek Ditch	Kathleen Barnes	11/4/2020	\$ 2,288.49	\$ 2,288.49	\$ 9,153.97	
Kemmer Ditch	Riverbank Ranches LLC	11/4/2020	\$ 1,233.00	\$ 1,233.00	\$ 4,932.00	
Lucas Ditch #1	Rick Milway	11/23/2020	\$ 724.40	\$ -	\$ 1,448.80	
Lucas Ditch #2	Rick Milway	11/23/2020	\$ 550.75	\$ -	\$ 1,101.50	
Welch & Monson Ditch	Catamount Metropolitan District	3/8/2021	\$ 803.01	\$ 803.00	\$ 3,212.03	
Martin Springs Diversion	Deborah Martin	3/8/2021	\$ 1,086.77	\$ 1,086.77	\$ 4,347.07	
Duquette Ditch	Duckels Construction, Inc	3/8/2021	\$ 2,131.26	\$ 2,131.25	\$ 8,525.02	
Brinker Creek Ditch	Finger Rock Preserve, LLC	3/8/2021	\$ 1,079.75	\$ 1,079.75	\$ 2,504.50	
Hamill Ditch	Jake Hamill	3/8/2021	\$ 932.70	\$ -	\$ 1,865.40	
Utley Ditch	Jake Hamill	3/8/2021	\$ 584.75	\$ 584.75	\$ 2,339.00	
Grouse Creek Ditch	Joe Roberts	3/8/2021	\$ 1,431.61	\$ 1,431.61	\$ 5,726.43	
Morrison Creek Ditch #2	Margaret E. Hagenbuch Trust	3/8/2021	\$ 1,128.61	\$ 1,128.61	\$ 4,514.44	
Larsen Ditch	Mark Foster	3/8/2021	\$ 1,442.78	\$ 1,442.78	\$ 5,771.12	
Sage Creek Diversion	The Nature Conservancy	3/8/2021	\$ 1,498.44	\$ 1,498.44	\$ 5,993.75	
Baxter Ditch	Baxter Ditch Association	6/29/2021	\$ 2,500.00	\$ 2,500.00	\$ 11,527.67	
Dequine Ditch	Lou Dequine	9/8/2021	\$ 895.32	\$ 895.32	\$ 3,581.28	
Dequine Ditch Alternate Point #1	Lou Dequine	9/8/2021	\$ 416.44	\$ 416.43	\$ 1,665.73	
Yampa Pump#2	Julie Green	9/8/2021	\$ 246.96	\$ 246.96	\$ 987.83	
Middle Creek Ditch	Middle Creek Ranch, LLLP	9/8/2021	\$ 1,652.38	-	\$ 3,304.76	
Steamboat Lake Golf Course Pond/Feeder Ditch	The Preserves at Pearl Lake Homeowners Association	9/8/2021	\$ 2,500.00	\$ 2,500.00	\$ 18,338.08	
Elgin Creek Ditch	Hy Cattle Corporation	10/28/2021	\$ 951.68	\$ 951.67	\$ 3,806.70	
Little Mountain Ditch	Bobby George	5/5/2022	\$ 1,500.00	\$ 1,500.00	\$ 6,000.00	
Pennsylvania Ditch	Bobby George	10/1/2022	\$ 500.00	\$ -	\$ 3,000.00	
Total Work Completed:					\$ 120,253.01	
			TOTAL DISBURSED:	\$ 30,922.88	\$ 24,178.02	\$ 55,100.90
			DIIP FUNDS REMAINING:	\$ 69,077.12	\$ 75,821.98	\$ 144,899.10

2022 Community Grant Funding

Project	Applicant	Date Approved	Amount Approved
Yampatika Water Education Program	Yampatika	11/20/2019	\$5,000
Landowner Toolkit for Drought, Wildfire, and Soil Health Resiliency	Routt County Conservation District	7/20/2022	\$25,000
Stillwater Reservoir Infrastructure Improvements	Bear River Reservoir Company	9/22/2022	\$50,000
TOTAL APPROVED:			\$80,000.00
TOTAL FUNDS REMAINING:			(\$5,000.00)





BOARD COMMUNICATION FORM

From: Holly Kirkpatrick

Date: 11/7/2022

Item: Community Funding Grant Application - Yampatika

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I. Request/Issue and Background Information:

Yampatika is seeking community grant funding for a Pre-K - 12th grade water education program. The program was originally implemented in 2020 with \$99,000 in funding from the Yampa/White/Green Basin Roundtable and \$15,000 in funding from UYWCD. The funds from each entity were disbursed in three annual payments in 2020, 2021, and 2022.

The Yampatika Water Education Program currently serves school districts in Routt, Moffatt, and Rio Blanco Counties. The purpose of the youth water education program focuses on increasing general water education, which includes highlighting the importance of water in the Yampa Basin to all relevant stakeholders including agriculture, municipalities, recreation, businesses, community members, and the environment.

Yampatika has worked closely with UYWCD over the last three years to increase engagement with youth in the Yampa Valley including field trips to Stagecoach, classroom visits, and assistance with the 1st Annual Yampa Youth Water Festival.

II. Summary and Alternatives:

Yampatika is requesting \$40,000 over the next two years (\$20,000 in 2023 and \$20,000 in 2024) in UYWCD Community Grant Funding. The estimated total cost for the water education program in 2023-2024 is \$178,514. To date, they have secured \$22,664 in matching grant funds. Additionally, the Yampa/White/Green Basin Roundtable will be voting on grant funding in the amount of \$99,552 on November 9, 2022.

The board may move to approve full, partial, or no funding for the grant applicant.



III. Staff Recommendation:

UYWCD staff recommends funding the requested amount of \$40,000 (\$20,000 in 2023 and \$20,000 in 2024) to the Yampatika Water Education Program.

IV. Legal Issues: N/A

V. Consistency with Board Goals and Policies:

Goal 4

Attachments:

Attachment 1: Yampatika Grant Application

Attachment 2: Project Budget and Timeline Worksheet

Additional Attachments: Letters of Support



Community Grant Funding Application

Please refer to the UYWCD Community Grant Funding Guidelines prior to completing this application.

Applicant Information

Applicant Name: Yampatika

Organization (if applicable): same as above

Primary Contact Information

Name: Kristen Jespersen, Executive Director

Address: 925 Weiss Dr., Steamboat Springs, CO 80487

Phone: (970) 871-9151

E-mail: kristen@yampatika.org

Project Information

Project Name: Water Education Programming in Northwest Colorado

Project Location: Routt, Moffat and Rio Blanco Counties

Latitude and Longitude or PLSS: _____n/a_____

Please attach a site map of project location.

Brief Project Summary (250-word limit):

Yampatika proposes to continue to develop, implement, and grow a Pre-K-12th grade water education program for students both in-school and out-of-school in Northwest Colorado. This project will include the development/update of curriculum based on Colorado State standards, and a comprehensive evaluation system that measures both quantitative and qualitative success. According to the North American Association for Environmental Education: "The benefits of environmental education for K-12 students include improvements in critical thinking, 21st century skills, STEM topics, standardized test scores, social and emotional growth, leadership, citizenship, and confidence." This translates to increased academic performance and engagement in environmental stewardship. Youth and community water education programs will focus on increasing knowledge about watershed function, the water cycle, and various water uses in the Yampa Basin including agricultural, municipal, recreation, business, and the environment. These education programs will be a valuable opportunity to highlight the Upper Yampa Water Conservancy District's (UYWCD) Strategic Plan, and the need to balance consumptive and non-consumptive water needs across the Basin. Importantly programs will share water conservation and water quality protection strategies. Evaluation of in-school programming will happen through student and teacher survey collection and analysis to ensure successful implementation of programming. UYWCD funds will be used over a two-year period.

Project Category(ies): Please select the appropriate funding category(ies) for your proposed project (check all that apply):

- Infrastructure Improvements Water Quality/Watershed Health
 Water Supply Planning Education and Outreach
 River Restoration

Please describe how the category(ies) selected above are addressed in your project objectives (300-word limit):

Environmental education as a field is a known tool for engaging and empowering youth and communities to protect natural resources. It connects people to their landscapes and provides a deep awareness and understanding of how local ecosystems function. The programming that Yampatika delivers to classrooms and throughout the community is interactive, age- appropriate, ties into lesson plans that students are already receiving, and involves being outdoors. Much of the water education programming that Yampatika has been delivering for the past three years builds on previous lesson plans and works to educate students about how they can be active participants in protecting and managing our water resources. This education will help to motivate stewardship of these resources throughout the community.

A prime example of how this proposal will enhance UYWCD Water Quality/Watershed Health goals is through the establishment of a citizen-science water quality monitoring program per River Watch protocols. For example, Yampatika intends to work with Sorocco middle-school and high-school to establish a group of students that will participate in monthly sampling and water quality testing from a site at the Stagecoach tailwaters. This program will advance multiple UYWCD goals by not only providing education about how the dam works and its role in the watershed, but also through actively helping to monitor the water quality.

Project Timeline

Anticipated Start Date: 06/01/23

Anticipated Completion Date: 05/31/25

Project Description and Tasks

Please outline this project by anticipated work tasks such as permitting, planning/design, construction, etc. For each task, please provide a detailed description, including methodology and anticipated start and end dates. Attach additional documentation including any existing engineering/design plans if applicable. (150-word limit)

Task 1: Design Curriculum and Coordinate with Partners - Yampatika will offer water education modules that are aligned with Colorado Academic State Standards to pre-K- 12 classrooms in schools throughout Routt County. Lessons will be science-based and often involve outdoor field trips and interactions with nature. As part of this proposal, Yampatika staff will continue to design and tailor lesson plans based on specific requests made by teachers in the school districts served. Some of this curriculum will be translated into Spanish to ensure Spanish speaking students and families can access the same information.

Task 2: Deliver Programming to Schools and Out-of-School - Yampatika has two full-time and one part-time staff dedicated to traveling throughout the county to deliver water education programming. Key activities for this task will include:

- Develop a schedule for visiting classes/programs in partnership with teachers, schools and out-of-school programs.
- Provide input and deliver programming to RMYC's annual Science School.
- Per teacher request, deliver customized water education programs.
- Organize field trips as appropriate.
- Partner with organizations/agencies to recruit local water professionals to participate in in-school programming and share their expertise.
- Coordinate closely with UYWCD to provide input on water related topics and activities for the 2023 and 2024 Water Festivals and help to recruit participants.
- Work to develop a pilot River Watch program with at least one middle-school or high-school group.

Task 3: Community and Teacher Water Education - Provide water education to teachers, families, and the community to ensure consistent messaging with in-school programs and encourage community-wide water stewardship.

- Attend community events and share water stewardship information such as water conservation techniques and the Keep-It-Clean campaign (e.g. Yampatika Fall Fest, Yampa River Fest, Craig River Fest, etc...).
- Provide teacher professional development opportunities related to water education topics.
- Integrate in-school messaging into Yampatika communications e.g. social media, newsletter, website. - Send information about key lessons to schools to share in their newsletters.
- Water Education Coordinator to participate in a train-the-trainer workshop.

Monitoring and Evaluation: Please describe the approach for monitoring and evaluating the progress of this project including specific measurable outcomes. (150-word limit):

Yampatika will hire a third-party evaluator to design surveys and evaluate the effectiveness and geographic footprint of the in-school water education delivered by Yampatika staff. To do this, Yampatika will:

- Hire Point (be) Strategies to conduct a third-party evaluation of the water education programming delivered by Yampatika in the three-county area.
- Work with teachers to issue surveys and collect responses.

Operations and Maintenance: Please outline existing and anticipated operations and maintenance costs associated with the project, including labor if applicable. Once the project is complete, how do you plan to cover ongoing expenses. (150-word limit)

Water education is a program that Yampatika will continue to implement past the grant deadline – it has become an integral component of our overall environmental education approach. Yampatika will execute its annual Fundraising Plan to ensure that we have the resources needed to continue this programming into the future. Key funding streams that we expect to rely on include:

- Colorado Water Conservation Board – Yampa/White/Green Roundtable Grant
- US Forest Service
- City of Steamboat Springs
- Colorado Parks and Wildlife Outdoor Equity Grant
- Iron Horse Family Foundation
- Private Donors

We expect other funding streams to surface as we continue to implement the program.

Does this project require local, state or federal permitting?

Yes No

If yes, please list the anticipated permits below and include permitting status.

Is this project associated with decreed water rights?

Yes No

If yes, please list the associated water rights holder, amount, and decreed use(s).

Does this project have the potential to cause injury to other water users?

Yes No

If yes, please explain.

Please attach at least two letters of support for this project. See attached.

Alignment

Please describe how your project aligns with the UYWCD Strategic Plan including goals, objectives, mission, and vision statements. (300-word limit)

Yampatika's work delivering water education throughout Northwest Colorado directly advances the UYWCD Strategic Plan Goal #8: Increase public understanding of water issues in the Upper Yampa Basin and the District's role in addressing them. A key strategy for establishing an Upper Yampa River Basin with safe, secure water storage and supply for its customers that benefit all uses in the Basin, is empowering the residents of this community through increased awareness about the watershed, how it functions, and its stressors, and providing strategies for protecting its water quality and supply. Yampatika offers 16 water education modules that cover the gamut of these topics and is also working to establish a group of citizens to help monitor the water quality of the river at key locations. Additionally, Yampatika is working to build on the information being shared through schools and reinforcing it by delivering the same messaging through participation in community events and in strategic communications to the community. This approach will help to enforce water education youth are receiving and help to support community-wide stewardship of the Upper Yampa Basin.

Please describe how your project aligns with the Yampa/White/Green Basin Implementation Plan/Yampa River Integrated Water Management Plan, other local, state, or regional water management plans or programs, and/or any existing or planned projects in the Yampa River Basin. (250-word limit)

The proposed activities in this grant will help to implement goals outlined in the Colorado Water Plan Update 2023 and the YWG Basin Implementation Plans. One of the key strategic areas outlined in the Colorado Water Plan is "Resilient Planning", which entails providing water education and outreach to communities throughout Colorado in an equitable manner. As stated in the draft update of the plan: "Education and outreach impact the degree of public awareness of water issues, which in turn can affect the public's perception of the water supply solutions and environmental protections that are pursued." Yampatika's programming directly advances this goal by working with schools, students, partner organizations and communities to provide age-appropriate and place-based water education.

Similarly, the updated Basin Implementation Plan states that a goal of the plan is "to invest in education and outreach efforts that inform a broader audience (both in-basin and statewide) about environmental and recreational water needs." Yampatika's programming directly advances these goals and helps to elevate awareness about the work of the Yampa/White/Green Basin Roundtable's Public Education and Public Outreach program. Over the course of the past three years, with support from the YWG Basin Roundtable, Yampatika has been helping to advance the environmental education and outreach goals of the Water Plan and BIP by providing thoughtfully designed and delivered water education to grades K-12 in Routt, Moffat and Rio Blanco Counties. After three years of delivering this programming Yampatika has refined its approach and has identified key strategies for building on past programming to enhance the impact, reach, and accessibility of this programming.

Budget

Total Project Cost: \$ \$178,514.50 for two years

Requested Amount: \$40,000 for two years

Please complete the Community Grant Funding Project Budget and Timeline Worksheet.

Project Partners: List all partners involved with this project. Please include their role in the proposed project and the amount of their in-kind or cash contribution.

Partners that are collaborating on for this project, but not providing financial contributions include:

- All schools in Routt, Moffat and Rio Blanco Counties
- Partner childcare organizations such as Boys and Girls Club, Rocky Mountain Youth Corps, City of Steamboat Springs, Totally Kids

Partners that are providing financial support include:

- City of Steamboat Springs - \$2,500 (secured) – advancing their strategic goal to increase water conservation through education.
- Colorado Water Conservation Board and the Yampa/White/Green Basin Roundtable - \$99,552 (over two years) (pending) - as a key proponent of water education to support the advancement of the Colorado Water Plan. A current funder and partner to Yampatika.
- Steamboat Springs Education Fund Board - \$10,000 - supporter of enhanced educational opportunities throughout the School District. A regular funder of Yampatika.
- Iron Horse Family Foundation – an ongoing supporter of Yampatika’s environmental education programming.
- AmeriCorps – Yampatika has been approved to hire an AmeriCorps member a portion of this person’s time (when hired) will be allocated to water education.

Please describe planned efforts to meet the project budget. Should budget be exceeded please describe how additional costs may be covered. (100-word limit)

The funding streams outlined above are key sources of funding for this project and the funding partners have expressed a strong commitment to this scope of work. If pending funding sources are not secured Yampatika will likely pursue funding through the Colorado Water Plan grant program or seek additional support through individual donations. If the project budget is exceeded Yampatika will be able to provide more programming in the region as we will have more resources to cover additional staff time. Other possible expenses could include supplies such as a new enviroscape, sending new staff to River Watch training, purchasing books, and offering more field trips to students.



10/04/22

Signature of Applicant

Date



Budget & Timeline Worksheet

Date:10/10/22

Project Name: Water Education Programming in Northwest Colorado

Project Applicant: Yampatika

Matching Funds

Funding Partner*	Cash	In-Kind	Total	Funds Committed (Y/N)
City of Steamboat Springs	\$ 2,500.00		\$ 2,500.00	Y
Colorado Water Conservation Board	\$ 99,552.00		\$ 99,552.00	N
Steamboat Springs Education Fund Board	\$ 10,000.00		\$ 10,000.00	N
Iron Horse Family Foundation	\$ 5,000.00		\$ 5,000.00	Y
AmeriCorps		\$ 6,298.50	\$ 6,298.50	N
Yampatika		\$ 15,164.00	\$ 15,164.00	Y
Total	\$ 117,052.00	\$ 21,462.50	\$ 138,514.50	

**Include applicant and additional partners*

Project Budget & Timeline

Task No.	Task Description	Estimated Start Date	Estimated End Date	Total	UYWCD Funds	Cash Match	In-kind Match	Total	
1	Design Curriculum and Coordinate with Partners	6/1/2023	5/31/2025	\$ 44,314.60	\$ 10,000.00	\$ 30,286.00	\$ 4,028.60	\$ 44,314.60	
2	Deliver Programming to Schools	6/1/2023	5/31/2025	\$ 91,869.15	\$ 20,000.00	\$ 64,426.50	\$ 7,442.65	\$ 91,869.15	
3	Community and Teacher Water Education	6/1/2023	5/31/2025	\$ 30,199.40	\$ 10,000.00	\$ 17,453.80	\$ 2,745.60	\$ 30,199.40	
4	Evaluation	6/2/2023	6/1/2025	\$ 12,131.35	\$ -	\$ 11,028.50	\$ 1,102.85	\$ 12,131.35	
Total Project Cost					\$ 40,000.00	\$ 123,194.80	\$ 15,319.70	\$ 178,514.50	
								UYWCD	\$ 40,000.00
								Cash Match	\$ 123,194.80
								In-Kind Match	\$ 15,319.70



Andy Rossi
General Manager
Upper Yampa Water Conservancy District
2220 Curve Plaza Ste. 201
PO Box 775529
Steamboat Springs, CO 80477

September 30, 2022

Dear Mr. Rossi,

On behalf of the City of Steamboat Springs, I am writing to state my strong support for Yampatika's grant application to the Upper Yampa Water Conservancy District.

Water education for K-12 students and teachers is a priority for our community. The City of Steamboat Springs, in partnership with the Mt Werner Water District, adopted a Water Conservation Plan in 2020. One of the plan's goals is to reduce household water use by 10% within the next 10 years. A specific recommended action in the plan is to partner with Yampatika to promote water education practices in K-12 education. In addition, a priority action of the City's 2018 Yampa River Health Assessment and Streamflow Management Plan is to work with partners on the continued development and implementation of grade-appropriate curriculum for K-12 education about balancing Yampa Rives uses and the characteristics of a health river system.

In this application Yampatika is proposing to: 1) continue updating and developing water education curriculum for grade K-12; 2) bring that curriculum to schools throughout Routt County through place-based and experiential learning; 3) expand water education for teachers and the community to enhance in-school programming; and 4) evaluate the impact of its work to ensure it is delivering impactful, high-quality programming.

The City of Steamboat Springs agrees to provide \$2,500 in 2023 to support Yampatika's proposed K-12 Water Education Program, pending City Council approval of the 2023 budget.

This grant will provide important funding that will allow Yampatika to continue and grow this program. Yampatika's work will help Steamboat Springs and other communities of northwest Colorado to better understand and promote the goals of the Colorado Water Plan and Yampa White Green Basin Implementation Plan.

Sincerely,

A handwritten signature in black ink that reads "Julie Baxter".

Julie Baxter
Water Resources Manager
City of Steamboat Springs



Andy Rossi
General Manager
Upper Yampa Water Conservancy District
2220 Curve Plaza Ste. 201
PO Box 775529
Steamboat Springs, CO 80477

October 5, 2022

Dear Mr. Rossi,

As our world continues to change we can rely on the constant flow of the Yampa River! The river is a common thread that weaves together communities of Northwest Colorado. The work that Yampatika does for our educational community strengthens that thread. The programs and curriculum developed by Yampatika adapts to all ages.

In recent years Yampatika has become a partner with the local school districts in offering unique learning opportunities to the students, they are teaching the students about their natural resources that surround them. They have worked with english classes, math classes, science classes and intervention classes. They are bringing awareness to our next generation about issues and crisis that we are facing today in hopes that they can make tomorrow better. This is vital with the demands our society is placing on our resources. There is curriculum within Hayden and South Routt through their Ag programs that teach land stewardship and natural resources, and it would be a natural fit for Yampatika to be able to enhance lessons and curriculum through their programming.

Yampatika can play a great role in the education system while preserving our past heritage and growing our future.

Sincerely,

Jeannie Logan

Yampa Valley RISE project manager

Andy Rossi
General Manager
Upper Yampa Water Conservancy District
2220 Curve Plaza Ste. 201
PO Box 775529
Steamboat Springs, CO 80477

10/4/22

Dear Mr. Rossi,

On behalf of Strawberry Park Elementary, I am writing to express my strong support for the work of Yampatika and their proposed grant application to the Upper Yampa Water Conservancy District. Yampatika is the only organization providing environmental education to youth in Northwest Colorado, as such they are the appropriate entity to continue to offer water education to youth and communities throughout the Routt County.

Strawberry Park Elementary has partnered with Yampatika for years, and they have been an integral part of our grade level teams in regards to supporting all topics, specifically science. Their innovative approaches to education have enriched the educational lives of our students. Their worthwhile work surrounding water education will only continue to elevate the knowledge of important topics that affect every person here.

I have had the personal honor of working with Yampatika not only when I was a classroom teacher here at Strawberry Park, but as an administrator as well. Their professionalism and true love and support of teaching and partnering with our teachers, continues to impress the staff and myself.

In this application Yampatika is proposing to: 1) continue updating and developing water education curriculum for grade pre-K-12; 2) bring that curriculum to schools throughout Routt, County through place-based and experiential learning; 3) expand water education for teachers and the community to enhance in-school programming; and 4) evaluate the impact of its work to ensure it is delivering impactful, high-quality programming.

This grant will provide important funding that will allow Yampatika to continue and grow this program. I am confident Yampatika's work will help the communities of the Yampa Valley better understand and adhere to the water conservation and water quality goals of the Upper Yampa Water Conservancy District.

Please feel free to contact me if you need additional information or would like to speak further on this matter.

Sincerely,

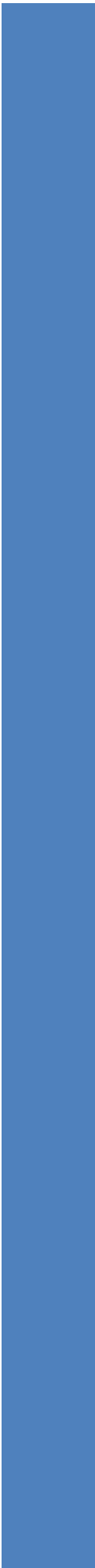
Eron Haubert

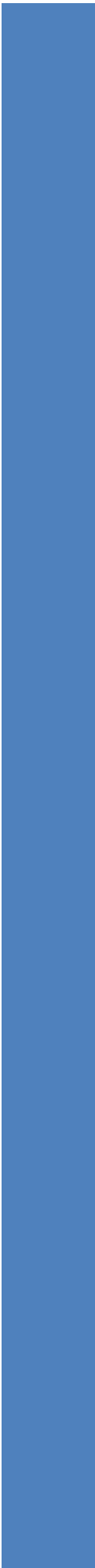
Interim Principal

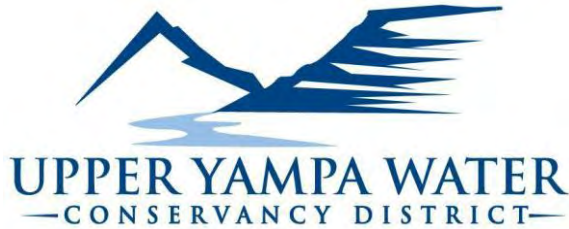
Strawberry Park Elementary

970-871-3496

BOARD MEMBER REPORTS







BOARD COMMUNICATION FORM

From: Doug Monger, Board President

Date: November 7, 2022

Item: 2022 General Manager's evaluation

X___ DIRECTION
___ INFORMATION
___ MOTION
___ RESOLUTION

I. Request/Issue and Background Information:

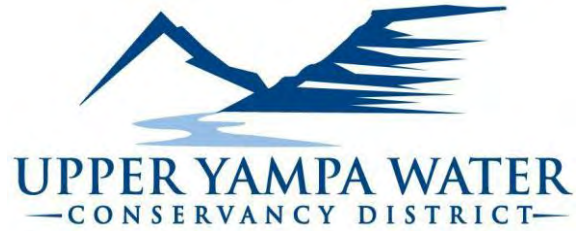
One of the annual duties of the Upper Yampa Water Conservancy District (UYWCD) Board of Directors is to provide Andy Rossi, our General Manager (GM), with an evaluation of the performance of the District's GM. Last year, the Governance Committee (GC) prepared an evaluation form which was used for the January 2022 evaluation. The GC based the evaluation based on the District's GM Job Description document that was prepared in the spring of 2020 as part of the hiring process for the new GM.

The proposed evaluation is attached. There are several sections with an opportunity to add a comment at the end of each section. If the Directors approve of the proposed GM evaluation, then the evaluation will be sent to UYWCD Directors in the form of a SurveyMonkey or similar questionnaire to ensure that all input received will remain anonymous. Andy Rossi will also be asked to use the same questionnaire to provide his self evaluation of the District's performance. The District officers will compile the results and review them with the Directors and GM at the January Board meeting as per the rules governing employee review as guided by our General Counsel.

II. Summary and Alternatives:

Directors are asked to review the attached GM evaluation document and then respond to the GC proposal by:

- 1) Approving the document as submitted and direct the GC to proceed with the evaluation, or
- 2) Propose specific changes to the questions, or
- 3) Decline to proceed with the proposed GM evaluation and decide on another methodology to provide the GM an annual performance review.



III. Staff Recommendation:

N/A

IV. Legal Issues:

N/A

V. Consistency with Board Goals and Policies:

The UYWCD Governance Manual requires the Directors to annually evaluate the performance of the General Manager in a coordinated manner that contributes to the success of the GM and the District as a whole. This evaluation is the proposed means to accomplish that responsibility.

Attachments: GM Performance Review Survey-DRAFT

Performance Review for UYWCD General Manager Survey Form for Board Members

Submitted by: Andy Rossi, General Manager

Period under review: January 2022 to December 2022

All members of the board and the General Manager should complete this form and submit to General Counsel Bob Weiss at: bweiss@wvsc.com no later than December 16, 2022. General Counsel will provide the Board President and Vice President with the completed surveys which they will compile and distribute to the Board and General Manager prior to the January 18, 2023, Board meeting. The results of the survey will be discussed during an Executive Session at the Board meeting.

This form is meant to obtain your feedback, raise questions, and generate discussion amongst the Board and between the Board and General Manager. The evaluation process is intended to result in better alignment of expectations and goals for the organization and the General Manager.

If you think the Board needs to know more about the organization's work in a given area before making an assessment, use the Comment section to address the issue.

Description of Ratings:

- **Outstanding:** Performance over a sustained period of time clearly and consistently exceeds expectations and is outstanding. Both results and how they are achieved are outstanding.
- **Very Good:** Performance clearly meets and sometimes exceeds job requirements and significant contributions are made well beyond job demands.
- **Fine:** Solid and occasionally impressive performance.
- **Improvement Needed:** Performance is frequently unsatisfactory.
- **I Don't Know**

Leadership	Rating
1. Keeps the District focused on its goals and strategic plan.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
2. Anticipates changes in legislation, regulations, data and science, resources, and constituent expectations that affect District activities and recommends appropriate responses.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
3. Motivates staff to produce work that contributes to the District's success.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
4. Strategically assigns staff members with responsibility for outcomes along with the authority and resources needed to produce desired results.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
5. Presents information, ideas, and concepts effectively, verbally and in writing.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
6. Is an effective negotiator.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
7. Works effectively with people in a variety of settings.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
8. Demonstrates a commitment to a culture of responsiveness, timeliness, trust, mutual respect, clear communication, collaboration, integration and coordinated group efforts.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
9. Demonstrates unwavering commitment to professional ethics	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
10. Comments on Leadership	

Governance and Representation	Rating
1. Provides timely information, advice, and guidance to assist the Board in formulating policy and Board action.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
2. Develops and maintains clear and open communications with the Board and other relevant entities.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
3. Provides the necessary liaison and staff support to the Board and its committees to help them fulfill their responsibilities.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
4. Oversees the planning and coordination of Board meetings and collaborates with the Board President to develop meeting agendas.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
5. Coordinates District activities with federal, state, and local public and private organizations.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
6. Is an effective advocate and spokesperson for the District, representing the District's broad range of constituents and priorities.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
7. Comments on Governance and Representation	

<p style="text-align: center;">Human Resources Planning and Management</p>	<p style="text-align: center;">Rating</p>
<p>1. Recommends and implements an organizational structure for the District within parameters established by the Board.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>2. Oversees the recruitment, hiring, training, development, compensation, and discharge of staff.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>3. Administers an effective human resources program that includes position job descriptions, performance standards, and regular performance appraisals.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>4. Confers with and advises District staff on issues relating to the operation and management of the District.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>5. Interprets and enforces the District's policies and priorities.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>6. Encourages and supports the professional development of staff members.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>7. Engages effectively, genuinely and professionally with staff members.</p>	<p><input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know</p>
<p>8. Comments on Human Resources Planning and Management</p>	

Operational Planning and Management	Rating
1. Develops and implements a functional work plan that accomplishes objectives prioritized within the District's strategic plan.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
2. Brings significant financial, accounting, budgeting and audit issues to the timely attention of the Board.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
3. Works with the Board to annually review the strategic plan and ensure its priorities are reflected in the District's work plan and budget.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
4. Develops internal procedures to implement and ensure consistency with the strategic plan and adopted Board policies.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
5. Works closely with the District's General Counsel and Board to coordinate legal activities of the District.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
6. Works with the General Counsel to manage the District's water rights portfolio and ensure their due diligence.	<input type="checkbox"/> Outstanding <input type="checkbox"/> Very Good <input type="checkbox"/> Fine <input type="checkbox"/> Improvement Needed <input type="checkbox"/> I Don't Know
7. Comments on Operational Planning and Management	
<p>Are there additional comments you would like to make that are not within the above categories?</p>	



BOARD COMMUNICATION FORM

From: Scott Grosscup, legal counsel

Date: November 8, 2022

Item: Water Resumes for September/October

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

I have reviewed the water resumes of water applications filed in Water Divisions 5 and 6 in the month of September and October. I did not see any water court applications filed in the month of September to be of concern to the District. No applications were filed in Water Division 5 in the month of October.

The State Engineer filed Case No. 2022CW3012 seeking approval of the Rules and Regulations for the water measurement rules that have been proposed in Water Division 6. The Division has decided to follow this rule-making process through the water court. The process is followed similar to any water court application allowing for interested parties to oppose the rules. The District would have until December 31 to file a statement of opposition.

PENDING WATER CASES

STATUS OF OTHER WATER CASES



BOARD COMMUNICATION FORM

From: Scott Grosscup, legal counsel

Date: November 8, 2022

Item: Water Court Cases Update

DIRECTION
 INFORMATION
 MOTION
 RESOLUTION

Following is an update of the status of water court cases in which the Upper Yampa Water Conservancy District is an Applicant or Opposer and matters pending before the Utah Division of Water Resources.

Case No. 20CW3019 –Diligence application filed by Public Service Company of Colorado for 52.5 cfs decreed to the Wessels Canal. We have provided PSCo with a settlement offer that the District would stipulate to a proposed Ruling of Referee continuing the conditional water rights provided that such water rights are subordinated to the District’s most junior water rights (2015 rights of exchange) and limited use in the Yampa River Valley. While PSCo has indicated a willingness to accept this offer, it has re-referred this matter to the water judge for the ability to conduct discovery. This matter is set for a 5-day trial to begin October 23, 2023.

Case No. 20CW3020. Diligence application filed by Public Service Company of Colorado for Hinman Park Reservoir and the Saddle Mountain Pump Station. The District entered into a stipulation that incorporates prior terms between the Applicant and District. The applicant and landowners have also reached a settlement in this case leaving only the State and Division Engineer as an opposer. This matter is set for a 5-day trial to begin October 23, 2023.

Case No. 21CW3046. Tri-State’s diligence application for the Craig Station Ditch and Pipeline in the amount of 15.07 cfs, conditional. No other statements of opposition were filed to the application, which closed at the end of January, and the matter is not before the water referee. There are currently no case management deadlines in place and we are awaiting the Division Engineer’s Consultation Report. We have provided Tri-State with a settlement concept and are awaiting a response.

Case No. 21CW0023. South Routt Cemetery’s application to use contract water from Yamcolo Reservoir by exchange. Staff has contacted the applicant and proposed terms and conditions for a proposed stipulated Ruling of Referee. The stipulation would require applicant to have a contract with the UYWCD to operate the exchange. There are currently no case management deadlines in place. The Division Engineer issued her Consultation Report requesting clarifying

information. We are waiting for a proposed Ruling of Referee to ensure proposed terms are included.

Case No. 21CW3053. Dean and Jim Rossi’s application for new junior water rights and to add an alternate point of diversion so that their water rights in the Powell Ditch and Laramore Ditch can be used at either structure. The Applicants are to provide us with a proposed Ruling and engineering in support of the changes of water rights but are working through issues with the Division Engineer. The Division Engineer issued her Consultation Report raising a number of questions about the proposed operations. Applicant will be engaging a water resources engineer to assist in responding to that report by mid-December.

Case No. 22CW3002 - Yamcolo Reservoir Second Filling – The District filed its application for finding of reasonable diligence or to make absolute for the Yamcolo Reservoir Second Filling water right on January 24, 2022. This water right is conditional in the amount of 7,066 acre feet. Tri State and the United States Forest Service have filed statements of opposition. We have provided Tri State with a proposed settlement concept and are awaiting a response. We received the Division Engineer’s Consultation Report which raised several issues related to the various irregularities in prior decrees as well as whether there is sufficient water available to store the amount decreed to the second filling. The Division Engineer also recommends that the water right is not allowed to be used for municipal and industrial uses limiting it to irrigation, stock watering and domestic, and the right to export water be cancelled.

Case No. 22CW3018 Pleasant Valley Reservoir Rights at Yamcolo Reservoir – Application to confirm that the Pleasant Valley Reservoir Rights stored in Yamcolo Reservoir have been made absolute for all decreed uses was filed in March. Tri-State has filed a statement of opposition. There are currently no case management deadlines in place, and we are awaiting the Division Engineer’s Consultation Report.

Case No. 22CW3023 - Yamcolo Reservoir Objection to Abandonment – The District submitted an objection to the Division Engineer’s partial listing of the “all beneficial uses” decreed to Yamcolo Reservoir. We met with the Division Engineer and have provided additional information in support of the protest. Pre-trial deadlines are currently stayed until January 31, 2023 to allow discussions on a possible settlement.

Water Horse Resources – There has been no significant change since the last update. Applicant filed a motion for summary judgment early on that the intervenors requested responses to be stayed until discovery could occur, which was granted by the court. The objectors are preparing a motion for summary judgment based on the limited fact discovery, briefing is not expected to be completed until January. A trial date is not set but would occur after January of 2023.

NEW BUSINESS



EXECUTIVE SESSIONS

Executive session under CRS § 24-6-402(4)(b) to discuss legal issues on Water Resumes, Water Cases, Contract Negotiations and _____. Mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of CRS § 24-6-402(4)(b). Executive sessions to discuss legal matters are not recorded.

Executive session under CRS § 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to _____. This session will be recorded, and a copy of the recording maintained for not less than 90 days.

BOARD ACTIONS IN REGARD TO EXECUTIVE SESSION



DETERMINATION OF NEXT MEETING(s) AGENDA(s)



AGENDA

UPPER YAMPA WATER CONSERVANCY DISTRICT BOARD OF DIRECTORS MEETING

DAY, JANUARY DATE, 2023 (10:30 AM)

**MOUNTAIN VALLEY BANK COMMUNITY ROOM
2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO**

ONLINE MEETING:

<https://us06web.zoom.us/j/86313154160?pwd=bGdDY0FDWkEwT00yUUxGSnU1LzNDZz09>

AS RECOMMENDED BY THE STATE PUBLIC HEALTH ORDER AND THE CDC, THE UPPER YAMPA WATER CONSERVANCY DISTRICT REQUESTS THAT UNVACCINATED PEOPLE ATTENDING THE BOARD OF DIRECTORS MEETING AT THE MOUNTAIN VALLEY BANK COMMUNITY ROOM WEAR A MASK.

MATERIALS FOR BOARD PACKET DUE: XXXXXX XX BY 5:00 PM

INSTRUCTIONS ON HOW TO JOIN A ZOOM MEETING FOLLOW THE AGENDA

A Board of Directors meeting packet is available for public review on our website at <https://upperyampawater.com/agendas-and-meeting-documents/> by the Friday before the meeting. Amendments to the Agenda and new documents that are generated or submitted after the original posting of the meeting materials will be posted under "Additional Documents" on the website for the relevant meeting.

QUESTIONS ON AGENDA AND/OR BOARD MATERIALS: Members of the public or Board of Directors with questions on the agenda or meeting materials, including the consent agenda, are welcome to contact the General Manager at the District offices prior to the meeting. You may reach the General Manager at: arossi@upperyampawater.com or (970) 871-1035 Ext. 2.

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: 1) Comments no longer than three (3) minutes on items **not** scheduled on the Agenda will be heard under Public Input and Comment; and 2) Comments no longer than three (3) minutes on all scheduled public hearing items will be heard following the presentation. Please wait until you are recognized by the President. With the exception of subjects brought up during Public Input and Comment, on which no action will be taken or a decision made, the Board may take action on, and may make a decision regarding, ANY item referred to in this agenda, including, without limitation, any item referenced for "review", "update", "report", or "discussion" whether or not listed as an "Action Item."

- (1) **10:30 AM** Establishment of Quorum and Call to Order
- (2) **10:30 AM** Approval of Agenda for Meeting **Action item**
- (3) **10:35 AM** Executive Session:
 - a. Executive session under CRS § 24-6-402(4)(f)(l) concerning personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. This

executive session concerns **General Manager Andy Rossi** who has not requested an open meeting.

This session will be recorded, and a copy of the recording maintained for not less than 90 days.

- (4) **12:00 PM** Public Input and Comment
The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.
a. Update from Erin Light
- (5) **12:10 PM** Consent Agenda **Action item**
a. Approval of the Minutes of the November 16, 2022, Board Meeting.
b. Financials
i. Approval of Disbursements
ii. Budget Comparison
- (6) **12:15 PM** Report of General Manager
a. Election of Officers, Determination of Committees, and Selection of industry meeting(s) UYWCD participants **Action item**
b. Board of Directors Appointments
c. 2023 UYWCD Water Pricing **Action item**
d. Financial Audit Schedule
e. Resolution to Approve Posting Place **Action item**
f. CPW
i. Capital Improvements Update
ii. Lease **Action item**
g. Stagecoach Routt County PUD Proposal
- (7) **XX:XX PM** District Engineer Report
a. Update on Reservoir Water Status
b. Infrastructure Sharing Agreement – Stillwater Reservoir
- (8) **XX:XX PM** Public Information Updates
a. Grants
i. Disbursements
ii. New Applications **Action item**
- (9) **XX:XX PM** Board Member Reports
- (10) **XX:XX PM** Report of General Counsel
- (11) **XX:XX PM** Pending Water Cases
a. Water Resumes
b. Status of Other Water Cases
- (12) **XX:XX PM** New Business (Limited to emergency matters that came up During the course of the meeting) **Action item**
- (13) **XX:XX PM** Executive Sessions:
a. Executive session under CRS § 24-6-402(4)(b) to discuss legal issues on Water Resumes, Water Cases, Contract Negotiations and _____ (insert description) . Mere presence or participation of an attorney at an executive session is not sufficient to satisfy the requirements of CRS § 24-6-402(4)(b). Executive sessions to discuss legal matters are not recorded.
b. Executive session under CRS § 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to _____ (insert brief description). This session will be recorded, and a copy of the recording maintained for not less than 90 days.
- (14) **XX:XX PM** Board Actions in Regard to Executive Session
- (15) **XX:XX PM** Determination of Next Meeting(s) Agenda(s)
- (16) **XX:XX PM** Adjournment.