

AGENDA

UPPER YAMPA WATER CONSERVANCY DISTRICT STRATEGIC PLAN COMMITTEE MEETING

WEDNESDAY, OCTOBER 7, 2020 (10:30 AM)

ONLINE MEETING:

[HTTPS://ZOOM.US/J/94330788260?PWD=BUZFR1owU2pJR05Vc09uRzZ1U
WxKQT09](https://zoom.us/j/94330788260?pwd=BUZFR1owU2pJR05Vc09uRzZ1UWxKQT09)

INSTRUCTIONS ON HOW TO JOIN A ZOOM MEETING FOLLOW THE AGENDA

- (1) Establishment of Quorum and Call to Order
- (2) Approval of minutes for October 1, 2020 Strategic Plan Committee meeting **Action item**
- (3) Discussion of UYWCD Strategic Plan
- (4) Adjournment.

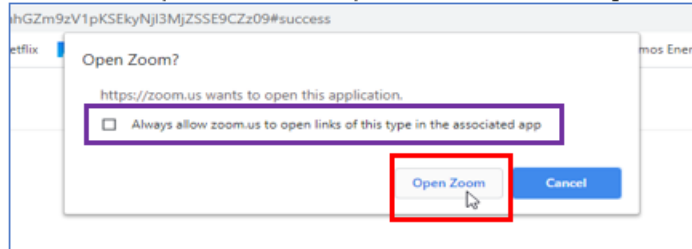
How to join a Zoom meeting

Join via "Join Zoom Meeting" link:

To join a Zoom meeting, click on the meeting link that has been sent to you by the host:

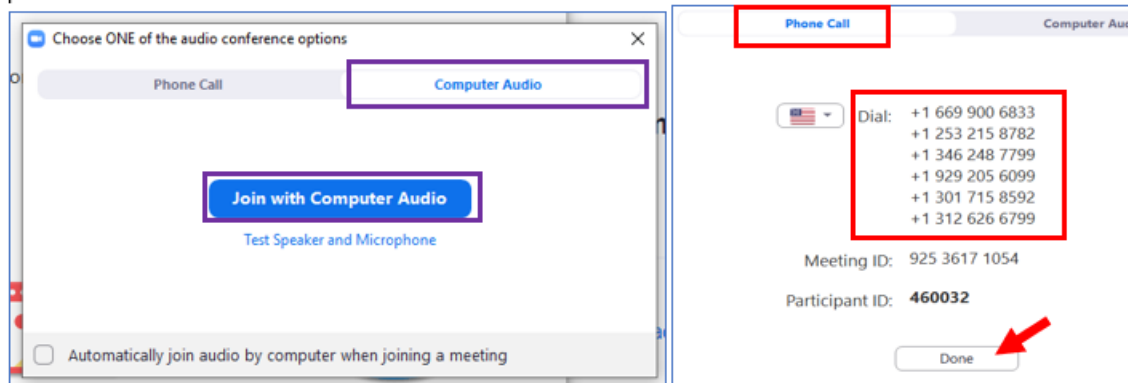


If you have not used Zoom before, you may receive this dialogue box to open Zoom. First, click on **"always allow zoom.us..."** so you will automatically connect for future meetings. Then, click on **"Open Zoom"** and follow the prompts.



Once you are connected to Zoom, you will need to choose your audio conference option. To join via your computer, click on **"Computer Audio"** and then **"Join with Computer Audio"**.

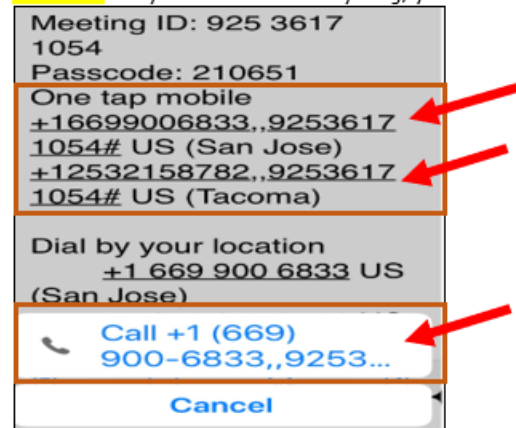
To use your cell phone or landline, click on **"Phone Call"** and then choose a number from the list. Once you dial the number, you will be asked for the Meeting ID and Participant ID to enter the meeting. Click on **"Done"** once you are connected to the Zoom meeting. Or, you can use the **"One tap mobile"** option, see below, to connect via your cell phone.



Join via cell phone with "One tap mobile":

If you will be joining a Zoom meeting via your cell phone, click one of the **"One tap mobile"** links. Then click on **"Call +1..."**. You will hear a request to **"enter your Meeting ID followed by pound (#)"**. You **do not** need to enter the ID as the link will do this automatically for you.

You will be asked if you are a participant and to **"Please press pound (#) to continue"**. You **must** press the pound key (#). Then you will be asked to **"Enter your Participant ID followed by pound (#) or just press pound (#) to continue"**. If you **do not** enter anything, you will be automatically connected to the meeting.



Join via "Dial by your location":

If you will be joining a Zoom meeting via your cell phone or landline, you can choose any of the numbers below to access the meeting. Once you dial the number you will be asked to "Enter your Meeting ID followed by pound (#)". Then, you will be asked to "press pound (#) if you are a participant". Finally, you will be asked to "Enter your Participant ID followed by pound (#) or just press pound (#) to continue". If you **do not** enter anything, you will be automatically connected to the meeting.

Meeting ID: 925 3617 1054
Passcode: 210651
One tap mobile
+16699006833,,92536171054# US (San Jose)
+12532158782,,92536171054# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
Meeting ID: 925 3617 1054

Be sure you are identified properly:

Once in Zoom, be sure that you are identified properly. If you need to change, in "Participants" click on your ID and hover your mouse on "More >" and then click on "Rename". In the dialog box, enter your name and click "OK".

The image shows two screenshots from the Zoom application. The top screenshot displays the 'Participants (1)' list with one participant named 'Upper Yampa Wate... (Host, me)'. Below the name are 'Mute' and 'More >' buttons. A mouse cursor is hovering over the 'More >' button, which has opened a sub-menu with 'Mute' and 'Rename' options. The bottom screenshot shows the 'Rename' dialog box, which prompts the user to 'Enter a new screen name:' with a text input field containing the placeholder 'Enter your name here'. There is a checked checkbox for 'Remember my name for future meetings' and 'OK' and 'Cancel' buttons at the bottom.

Contact Deb Bastian for any questions

- Email: dbastian@upperyampawater.com
- Phone: 970-819-0189

RECORD OF PROCEEDINGS

UPPER YAMPA WATER CONSERVANCY DISTRICT STRATEGIC PLAN COMMITTEE MEETING OCTOBER 1, 2020 10:00 AM

MINUTES

Strategic Plan Committee members present were Directors Ken Brenner, Jim Haskins, Bob Woodmansee, and Lyn Halliday. General Manager, Andy Rossi, Communications & Marketing Manager, Holly Kirkpatrick, and Business Manager, Deb Bastian were also present.

This meeting was held entirely by videoconference utilizing Zoom. The meeting agenda included instructions to the public describing the process to participate in the meeting and comment on agenda items.

The following agenda was proposed:

1. Establishment of Quorum and Call to Order;
2. Approval of minutes for September 23, 2020, Strategic Plan Committee Meeting
3. Discussion of UYWCD Strategic Plan
4. Confirm date of next meeting
5. Adjournment

Director Brenner established a quorum and called the meeting to order at 10:06 AM.

Approval of Minutes. Director Woodmansee motioned to approve the minutes as written. Director Haskins seconded the motion which was unanimously approved.

Discussion of UYWCD Strategic Plan: The committee reviewed each of the goals on the existing strategic plan. The committee discussed the importance of UYWCD Director involvement on the various water related Boards. Staff will prepare a draft list for review by the Directors at the upcoming Retreat. Director Brenner requested staff make suggestions on the criteria for non-infrastructure grant programs to assist the Board in providing feedback. General Manager Rossi noted the next steps are to integrate today's discussions into the plan and review at next week's committee meeting in preparation to submit the plan to the full Board at the October 15th Retreat.

Determination of Next Meeting: Next meeting is set for October 7, 2020 from 10:30 am -12:00 pm.

The meeting adjourned at 11:46 am.

Andy Rossi, Secretary/General Manager

Date