

AGENDA

UPPER YAMPA WATER CONSERVANCY DISTRICT SPECIAL MEETING

WEDNESDAY, JULY 15, 2020 (10:00 PM)

**MOUNTAIN VALLEY BANK COMMUNITY ROOM – ACCESS IS LIMITED TO
DIRECTORS AND STAFF ONLY**

PUBLIC ACCESS VIA [HTTPS://BLUEJEANS.COM/928083713](https://bluejeans.com/928083713)

INSTRUCTIONS ON HOW TO JOIN A BLUEJEANS MEETING FOLLOW THE AGENDA

A Board of Directors meeting packet is available for public review on our website at <http://www.upperyampawater.com/board-of-directors/agendas/> on the Friday before the meeting. Amendments to the Agenda and new documents that are generated or submitted after the original posting of the meeting materials will be posted under "Additional Documents" on the website for the relevant meeting.

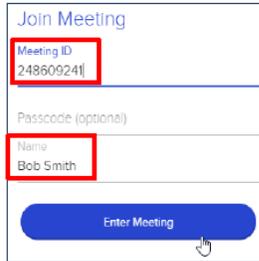
MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: 1) Comments no longer than three (3) minutes on items **not** scheduled on the Agenda will be heard under Public Input and Comment; and 2) Comments no longer than three (3) minutes on all scheduled public hearing items will be heard following the presentation. Please wait until you are recognized by the President. With the exception of subjects brought up during Public Input and Comment, on which no action will be taken or a decision made, the Board may take action on, and may make a decision regarding, ANY item referred to in this agenda, including, without limitation, any item referenced for "review", "update", "report", or "discussion" whether or not listed as an "Action Item."

- (1) *10:00 AM* Establishment of Quorum and Call to Order
- (2) *10:05 AM* Approval of Agenda for Meeting **Action item**
- (3) *10:10 AM* Approval of Special Board Meeting minutes of July 1, 2020 **Action item**
- (4) *10:15 AM* Approval & acceptance of Search Committee Meeting **Action item**
minutes of July 8, 2020
- (5) *10:20 AM* Public Input and Comment
The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.
- (6) *10:25 AM* Executive Session:
Executive Session under CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days.
- (7) *4:10 PM* Board Actions in regard to Executive Session
- (8) *4:15 PM* Adjournment.

How to join a BlueJeans meeting

Go to: [BlueJeans.com](https://bluejeans.com) and click on "Join Meeting"  located in the upper right hand corner.

In the "Join Meeting" dialogue box, enter the "Meeting ID" (the ID number is provided in the meeting agenda) and your "Name" and then click "Enter Meeting."



Join Meeting

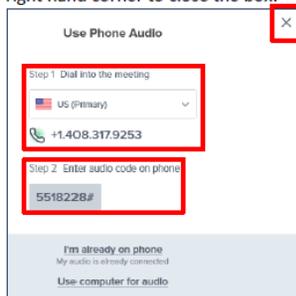
Meeting ID
248609241

Passcode (optional)

Name
Bob Smith

Enter Meeting

You will now be launched into the BlueJeans meeting. The "Use Phone Audio" dialogue box will appear. Follow the steps to connect via phone audio. Once you are connected, or if you were already connected, click on the "X" in the upper right hand corner to close the box.



Use Phone Audio

Step 1: Dial into the meeting

US (Primary)

+1.408.317.9253

Step 2: Enter audio code on phone

5518228#

I'm already on phone
My audio is already connected
Use computer for audio

Mute Audio

When you enter the meeting, place your phone on Mute. If you have used your computer for audio, click on the "Mute Audio" button. If you are using your own phone, press the mute button. Unmute to join the conversation.



Contact Deb Bastian for any questions

- Email: dbastian@upperyampawater.com

- Phone: 970-819-0189

APPROVAL OF SPECIAL BOARD MEETING MINUTES OF JULY 1, 2020



RECORD OF PROCEEDINGS

UPPER YAMPA WATER CONSERVANCY DISTRICT
BOARD OF DIRECTORS MEETING
JULY 1, 2020 2:00 PM
ONLINE MEETING: [HTTPS://BLUEJEANS.COM/157452408](https://bluejeans.com/157452408)

MINUTES

Chairman Ken Brenner called the meeting to order and declared a quorum present. In addition to Chairman Brenner, the Board members present were Bob Woodmansee, Doug Monger, Jim Haskins, John Redmond, Lyn Halliday, Tom Sharp, and Webster Jones. Acting General Manager/District Engineer Andy Rossi, Marketing/Communication Manager Holly Kirkpatrick, Business Manager Deb Bastian and General Counsel Bob Weiss were also present. Members of the public present for some portion of the meeting included Carolyn McCormick, Peak HR Consulting, LLC; Erin Light, Colorado Division of Water Resources; Courtney Gerber; Kelly Romero-Heaney, Doug Robotham.

This meeting was held entirely by videoconference utilizing the BlueJeans platform. The meeting agenda included instructions to the public describing the process to participate in the meeting and comment on agenda items.

The following agenda was proposed:

AGENDA

- (1) 2:00 PM Establishment of Quorum and Call to Order
- (2) **2:05 PM Approval of Agenda for Meeting** **Action item**
- (3) **2:10 PM Board Member Reports** **Action item**
 - a) Approval of Search Committee Meeting minutes of June 26, 2020 (Search Committee only)
 - b) Acceptance of Search Committee Meeting minutes for the June 11, 2020, June 19, 2020, June 24, 2020, June 25, 2020 and June 26, 2020.
- (4) **2:15 PM Delegate to Acting General Manager the right to sign Raise Contracts** **Action item**
- (5) 2:20 PM Public Input and Comment

The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes.
- (6) 2:25 PM Executive Session

Executive Session under CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days.

RECORD OF PROCEEDINGS

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|-----------------------------------------------------------------------|-------------|
| (7) 2:55 PM Designation of finalists for General Manager position | Action item |
| (8) 3:00 PM Introduction of selected finalists | |
| (9) 3:15 PM Determination of agenda for July 15, 2020 Special Meeting | |
| (10) 3:20 PM Adjournment. | |

Chairman Brenner established a quorum and called the meeting to order at 2:05 PM.

Approval of Agenda for Meeting. Director Woodmansee moved approve the meeting agenda. Director Redmond seconded the motion, which was unanimously approved.

Board Member Reports

Approval of Search Committee Meeting minutes of June 26, 2020

Director Brenner requested an amendment to the minutes that the Search Committee will hold an additional meeting on Wednesday, July 8, 2020 at 2:00 PM. Director Woodmansee moved to approve the minutes with the amendment. Director Halliday seconded the motion, which was unanimously approved.

Acceptance of Search Committee Meeting minutes of June 11, 2020, June 19, 2020, June 24, 2020, June 25, 2020 and June 26, 2020

Director Redmond moved to accept the minutes as presented. Director Woodmansee seconded the motion, which was unanimously approved.

Delegate to Acting General Manager the right to sign Raise Contracts. The committee reviewed the documents presented. Director Sharp moved to delegate the Acting General Manager the right to sign the 2020 Yamcolo Reservoir Enlargement and other supplemental irrigation water contracts. Director Halliday seconded the motion, which was unanimously approved.

Public Input and Comment. Erin Light of the Colorado Division of Water Resources informed the Board that the 2020 Abandonment List is now available for review on their website.

Executive Session. At 2:22 PM Director Monger moved, Director Woodmansee seconded, and it was unanimously agreed to go into Executive Session under CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days. It was unanimously agreed to go out of Executive Session at 3:00PM.

Chairman Brenner asked the committee if there was any discussion in the Executive Session that was outside the scope of the Executive Session. No directors expressed that concern.

Designation of finalists for General Manager position. Director Monger moved to accept the finalists recommended by the Search Committee for the General Manager position. They are Andy Rossi, Kelly Romero-Heaney and Doug Robotham. Director Woodmansee seconded the motion, which was unanimously approved.

RECORD OF PROCEEDINGS

Introduction of selected finalists. Each of the finalists introduced themselves to the Board.

Determination of agenda for July 15, 2020 Special Meeting. The next meeting will be held on July 15, 2020 at 10:00 AM in lieu of 12:00 PM. The Community Room at Mountain Valley Bank will be made available to only Directors for the in-person interviews with the finalist. BlueJeans sessions have been set up for the public access and for any Director that does not want to attend in person.

Director Woodmansee moved to adjourn the meeting at 3:50 PM. The motion was seconded by Director Halliday, which was unanimously approved.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

Andy Rossi, Acting District Secretary/Manager

Date: _____

APPROVAL/ACCEPTANCE OF SEARCH COMMITTEE MEETING MINUTES OF JULY 8, 2020



RECORD OF PROCEEDINGS

UPPER YAMPA WATER CONSERVANCY DISTRICT
SEARCH COMMITTEE MEETING
WEDNESDAY, JULY 8, 2020 (2:00 PM)
ONLINE MEETING: [HTTPS://BLUEJEANS.COM/139316584](https://bluejeans.com/139316584)

MINUTES

Search Committee members present were Directors Ken Brenner, Doug Monger, Bob Woodmansee and Lyn Halliday. Communications & Marketing Manager Holly Kirkpatrick and Carolyn McCormick, Principal, Peak HR Consulting, LLC were also present. This meeting was held entirely by videoconference utilizing the BlueJeans platform. Instructions to the public describing the process to participate in the videoconference meeting and the meeting agenda were posted on the District website at least 24 hours in advance of the meeting.

The following agenda was proposed:

AGENDA

1. Establishment of Quorum and Call to Order;
2. Executive Session under CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days.
3. Other items;
4. Confirm date of next meeting;
5. Adjournment

Director Brenner established a quorum and called the meeting to order at 2:11 PM.

Executive Session. At 2:14 PM Director Woodmansee moved, Director Halliday seconded, and it was unanimously agreed to go into Executive Session under provision CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days.

The committee agreed to come out of Executive Session at 3:19 PM.

Director Brenner asked the committee if there was any discussion in the Executive Session that was outside the scope of the Executive Session. No directors expressed that concern.

Other items. None

Confirm date of next meeting. There are no Search Committee meetings scheduled at this time.

RECORD OF PROCEEDINGS

The meeting adjourned at 3:21 PM.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

Ken Brenner, Chairman

Date: _____

DRAFT