

# RECORD OF PROCEEDINGS

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**UPPER YAMPA WATER CONSERVANCY DISTRICT  
EXECUTIVE COMMITTEE MEETING  
WEDNESDAY, MARCH 18, 2020 11:00 AM  
ONLINE MEETING: [HTTPS://BLUEJEANS.COM/411279117](https://bluejeans.com/411279117)**

**MINUTES**

Chairman Ken Brenner called the meeting to order and declared a quorum present. In addition to Chairman Brenner, the Board members present were Bob Woodmansee, John Redmond, and Webster Jones. General Manager Kevin McBride, and Office Manager Karina Craig, were also present. This meeting was held entirely by videoconference utilizing the BlueJeans platform.

The following agenda was proposed and agreed upon:

**AGENDA**

1. Call to Order;
2. Approval of Meeting Agenda;
3. Discussion of process and timeline for the recruitment of a new GM
4. Scheduling of emergency BOD meeting for bylaw amendment Re: e-meetings
5. Adjournment.

***Process and Timeline of recruitment of a new GM***

Chairman Brenner updated the Committee. Communication to recruiting firms that had recently offered or provided recruiting services to other local governments and water districts was sent.

General Manager McBride stated a new employee would start working at the District the following week.

Possible timelines for the GM's retirement were discussed.

The timeline of the tasks to be carried out was agreed upon. The goal would be to release an RFQ the following week, and for the EC to submit a proposed recruiting firm and the job description for Board approval by April 8, 2020.

***Scheduling of Emergency BOD meeting for Bylaw Amendment regarding meetings*** A tentative date to discuss electronic meeting procedures was set for Wednesday March 25, 2020.

The meeting was adjourned at 11:50AM.

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I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

*Ken Brenner*

Ken Brenner (Aug 8, 2020 16:29 MDT)

Ken Brenner, President

Date: Aug 8, 2020

# 2020 0318 EC committee meeting minutes -final

Final Audit Report

2020-08-08

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