

RECORD OF PROCEEDINGS

**UPPER YAMPA WATER CONSERVANCY DISTRICT
BOARD OF DIRECTORS BOARD GOVERNANCE COMMITTEE MEETING
AUGUST 13, 2019 1 pm
MOUNTAIN VALLEY BANK COMMUNITY ROOM
2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO**

MINUTES

Board Governance Committee members present were Directors Ken Brenner, Bob Woodmansee, Jim Haskins, and Web Jones. District Engineer Andy Rossi and Ryan Golten, Consensus Building Institute (facilitator) were also present.

The following agenda was proposed:

Purpose of the meeting:

- Clarify District governance questions and plan for evaluating options and developing recommendations
- Review latest draft of preliminary strategic plan prior to 8/22 work session

Welcome and preliminaries (1-1:10)

- Approve 7/15 and 7/29 Committee minutes, agenda review, confirm today's plan

Clarify and discuss governance issues (1:10-3:15)

- Review Issues Chart to clarify 2 main 'buckets' of questions
- Board meeting issues – discuss ideas + develop initial recommendations; identify potential implications for staff planning and resources
- Structural/organizational issues – Board/GM structural roles – clarify issues or questions, potential models/options, and follow-up tasks to discuss/vet possibilities and make decisions

Review draft strategic plan and 8/22 work session with Board (3:15-3:45)

- Review latest draft - any refinements prior to sharing with Board?
- Confirm 8/22 overall agenda/format

Wrap Up, Next Steps, Actions Items (3:45-4:00)

- Next steps and timeframes

Preliminaries. Ryan Golten, facilitator, reviewed the purpose and agenda for the meeting. Since Kevin was not present, the Committee focused on understanding the issues and suggesting possible approaches and agreed these should be discussed and refined with Kevin's input at a future meeting.

Governance. The Committee reviewed the different categories of items in the materials: 1) Board meeting process, and 2) clarification of expectations, roles and norms between Board and the GM/staff. The Committee discussed each of the identified issues and proposed an initial list of

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principles to capture the key points for each. (See 8/13 Draft Governance Principles.) These will later be refined with input from Kevin and the Committee, and drafted into proposed recommendations for Board review, discussion and consideration. The Committee will also ask Bob Weiss to provide input on the potential recommendations in terms of any legal considerations or implications.

Next Steps for Strategic Plan. The Committee discussed and refined the plan for the 8/22 Board work session for more in depth input from the Board on the draft strategic plan. This discussion is reflected in the 8/22 Board meeting agenda.

Determination of future meetings. Committee will meet September 3, 2019 1pm – 4pm, at the District Office, 2220 Curve Plaza Ste. 201, Steamboat Springs, CO.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.


Kevin McBride, District Secretary/Manager

Date: 2/28/2020