

# RECORD OF PROCEEDINGS

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**UPPER YAMPA WATER CONSERVANCY DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING  
SEPTEMBER 6, 2018 10:00 AM  
3310 CLEAR WATER TRAIL, STEAMBOAT SPRINGS**

## MINUTES

Chairman Ken Brenner called the meeting to order and declared a quorum present. In addition to Chairman Brenner, the Board members present were Bob Woodmansee, Doug Monger, Ron Murphy, Tom Sharp, and Webster Jones. General Manager Kevin McBride, District Engineer Andy Rossi, Administrative Assistant Barbara Wilson, and General Counsel Bob Weiss were also present. Members of the public present were Greg Glunz, Andrea Parker, Anne Ferguson, and Dave Merritt, AECOM; Scott Fifer and Ashley Moffatt, Resource Engineering; Bill Warmack and Craig Ullmann, Applegate Group.

The following agenda was proposed:

### AGENDA

- (1) Establishment of Quorum and Call to Order;
- (2) Approval of Agenda for Meeting; action item
- (3) Public Input and Comment;
- (4) 10:05 am RFQ/Scoring Sheet Review;
- (5) 11:00 am Applegate Group, Inc. Presentation;
- (6) 12:00 pm Lunch;
  - a) Office Update
  - b) Yampa River Administration
- (7) 1:00 pm AECOM Technical Services, Inc. Presentation;
- (8) 2:00 pm Selection Discussion;
- (9) 3:00 pm Adjournment

Director Redmond recused himself and was not present at this meeting.

**Public Input and Comment** No members of the public presented at this time.

**RFQ/Scoring Sheet Review** Manager McBride presented the scoring sheet for the Stagecoach Firming Project interviews. Discussion followed.

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Counsel Weiss reviewed the Stagecoach Firing Project RFQ and interview process. A firm will be selected during the September 19<sup>th</sup> Board of Directors meeting.

Director Jones suggested that the District may need to hire staff to interact with the chosen firm. Director Monger agreed. It was decided that the level of staffing for the District will be included as a topic at the annual Board of Directors Retreat.

Directors Woodmansee and Brenner expressed concern about the public process and Director Brenner suggested that this would be a good topic for the Retreat.

***Applegate Group, Inc. Presentation*** Bill Warmack and Craig Ullmann with Applegate Group presented their proposal for the Stagecoach Firing Project. Aleta Powers with ERO Resources Corporation was expected but did not attend the meeting due to unforeseen circumstances.

***Office update*** Manager McBride stated he would like to hire architect Tom Scrimgeour to find appropriate office rental options. Discussion followed. Director Brenner asked the Board if anyone was opposed to having Mr. Scrimgeour look into rental options for the District. No one opposed. Director Brenner directed the General Manager to hire Mr. Scrimgeour.

Counsel Weiss reviewed the letter received from Yampa Valley Electric Association (YVEA) about leasing options of one of their buildings.

Board members and staff suggested other office locations.

***Yampa River Administration*** Manager McBride presented information online about the status of the Yampa River. Director Sharp believes the District has a responsibility to make sure the call on the river is being done correctly. If this call is appropriate, it has significant legal issues.

***AECOM Technical Services, Inc. Presentation*** Greg Glunz, Andrea Parker, Anne Ferguson, and Dave Merritt with AECOM; and Scott Fifer and Ashley Moffatt, with Resource Engineering presented their proposal for the Stagecoach Firing Project.

***Selection Discussion*** Discussion followed. The Board agreed to offer ERO a chance to present at a later date.

Director Sharp proposed the District apply for Yampa/Green/White River Roundtable grants on separate sections of Task 1 of the RFQ. Grant options were discussed.

Director Woodmansee requested a parallel public process plan be created and to add this to the agenda for the September 19<sup>th</sup> Board of Directors meeting.

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Director Brenner would like to work with the General Manager on the Board of Directors Annual Retreat agenda. Mr. Brenner proposed bringing a draft agenda to the September 19<sup>th</sup> Board meeting.

***Determination of future meetings*** The scheduled date for the next Board meeting was confirmed, being Wednesday September 19, 2018 at 1:30 PM, at the District's office.

The meeting was adjourned at approximately 3:00 PM.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

 Date: 11/26/18  
Kevin McBride, District Secretary/Manager