

## RECORD OF PROCEEDINGS

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UPPER YAMPA WATER CONSERVANCY DISTRICT  
BOARD GOVERNANCE COMMITTEE MEETING  
THURSDAY, OCTOBER 14, 2021 (9:30 AM)  
UYWCD CONFERENCE ROOM  
2220 CURVE PLAZA, SUITE 201, STEAMBOAT SPRINGS, CO  
ONLINE MEETING:

[HTTPS://US06WEB.ZOOM.US/J/86883092395?PWD=EUl3QWZCayttV3ZNaMD6TLJTYVBHdz09](https://us06web.zoom.us/j/86883092395?pwd=EUl3QWZCayttV3ZNaMD6TLJTYVBHdz09)

### MINUTES

Chairman Ken Brenner called the meeting to order and declared a quorum present. In addition to Chairman Brenner, the Committee Members present were Webster Jones and Jim Haskins. General Manager Andy Rossi was also present.

This meeting was held by videoconference utilizing Zoom. The meeting agenda included instructions to the public describing the process to participate in the meeting and comment on agenda items.

The following agenda was proposed:

### AGENDA

- (1) **9:30 AM** Establishment of Quorum and Call to Order
- (2) **9:30 AM** Approval of Agenda for Meeting **Action item**
- (3) **9:35 AM** Public Input and Comment  
The Board will make no decision nor take action, except to direct the General Manager. Those addressing the Board are requested to identify themselves by name, organization, if any, and address. Comments shall not exceed three (3) minutes
- (4) **9:40 AM** Upper Yampa Water Conservancy District Board Self-Evaluation
- (5) **10:00 AM** Upper Yampa Water Conservancy District General Manager Evaluation Process
- (6) **10:30 AM** Adjournment.

Chairman Brenner established a quorum and called the meeting to order at 9:35 AM.

**Meeting Agenda.** Director Jones moved to approve the agenda. Director Haskins seconded the motion which was unanimously approved.

**Public Input and Comment.** Chairman Brenner invited members of the public to comment on items not otherwise scheduled on the agenda. There was no comment.

**Upper Yampa Water Conservancy District Board Self-Evaluation.** The Committee discussed the process of developing a self-evaluation survey for the UYWCD Board of Directors. The Committee agreed the process should be an evaluation of the Board as a collective, not individuals, and reference the existing governance documents. General Manager Rossi will edit sample questions to fit the recommendations of the Committee and present a draft self-evaluation for Board review at the November 17<sup>th</sup> Board of Directors meeting.

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***Upper Yampa Water Conservancy District General Manager Evaluation Process.*** The Committee agreed that the Strategic Plan, Work Plan and General Manager Job Description should be referenced to create the evaluation. The evaluation is to be developed as a full organization performance and not an evaluation of the General Manager as an individual. The process will include a self-assessment statement for the General Manager for delivery during the evaluation session with the Board.

Director Jones moved to adjourn the meeting at 10:44 AM. Director Haskins seconded the motion which was unanimously approved.

I certify that the foregoing constitutes a true and correct summary of the proceeds at the above referenced meeting.

  
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Andy Rossi, District Secretary/Manager

Date: 11/17/21