

RECORD OF PROCEEDINGS

UPPER YAMPA WATER CONSERVANCY DISTRICT
SEARCH COMMITTEE MEETING
APRIL 29, 2020 2:00 PM
ONLINE MEETING: [HTTPS://BLUEJEANS.COM/504979676](https://bluejeans.com/504979676)

MINUTES

Search Committee members present were Directors Ken Brenner, Doug Monger and Bob Woodmansee. Director Halliday, Business Manager Deb Bastian and Carolyn McCormick, Principal, Peak HR Consulting, LLC were also present. This meeting was held entirely by videoconference utilizing the BlueJeans platform. Instructions to the public describing the process to participate in the videoconference meeting and the meeting agenda were posted on the District website at least 24 hours in advance of the meeting.

The following agenda was proposed:

AGENDA

- Finalize leadership profile
- Review additional stakeholder input gathered
- Review updated advertising plan
- Review updated candidate outreach plan
- Other items

Finalize leadership profile. The committee reviewed the profile and provide a couple of amendments to the draft. Carolyn commented that she will be working with Holly Kirkpatrick to properly format and add photos to the profile. A finalized version will be sent to the committee by Friday.

Review additional stakeholder input gathered. The committee reviewed the input gathered to date. Carolyn continues to have conversations and reach out to the others on the list.

Review updated advertising plan. The committee agreed with the recommended advertising plan with addition of the City & County Mangers Association and city attorney listserv and the removal of the Daily Sentential. Posting of the position with these sources is scheduled to begin on May 1, 2020.

Review updated candidate outreach plan. The committee reviewed the candidate outreach plan,

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Other items. The committee discussed that any discussion on possible candidates or personnel matters will be held in Executive Session.

Determination of future meetings. The next meeting will be on Wednesday, May 13, 2020 at 2:00 PM via BlueJeans online meeting.

The meeting was adjourned at 2:59 PM.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

Ken Brenner

Ken Brenner (May 15, 2020)

Ken Brenner, Chairman

Date: May 15, 2020






2020 04 29 Search Committee Meeting Minutes-final

Final Audit Report

2020-05-15

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