

RECORD OF PROCEEDINGS

**UPPER YAMPA WATER CONSERVANCY DISTRICT
BOARD OF DIRECTORS BOARD GOVERNANCE COMMITTEE MEETING
SEPTEMBER 30, 2019 1:00 pm
MOUNTAIN VALLEY BANK COMMUNITY ROOM
2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO**

MINUTES

Board Governance Committee members present were Directors Ken Brenner, Bob Woodmansee, and Web Jones. General Manager Kevin McBride and Ryan Golten, Consensus Building Institute (facilitator) were also present.

The following agenda was proposed:

Purpose of the meeting:

- Refine strategic plan with input from 9/18 Board meeting
- Clarify status/timeline for staff input on internal planning chart
- ID any governance recommendations for Board consideration at Retreat
- Input on Retreat planning

Welcome and preliminaries (1-1:15)

- Review 9/13 Committee meeting, agenda review, confirm today's plan

Strategic Plan – edits, updates and next steps (1:15-2:30)

- Review latest (9/17) edits and update draft
- Internal planning chart – status of staff edits; integration with budgeting + work plan
- ID any items for discussion/decision-making at Retreat

Discuss Governance items and recommendations (2:30-3:30)

- Discuss/edit/prioritize draft Principles
- ID items (if any) for Retreat
- Next steps for fleshing out and presenting recommendations

Retreat check-in (3:30-3:45)

- Review priority items and quick input from Committee (Ryan will follow up)

Wrap Up and Actions Items (3:45-4:00)

- Next steps and timeframes

Preliminaries. Ryan Golten, facilitator, reviewed the purpose and agenda for the meeting.

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Strategic Plan – edits, updates and next steps. The Committee revised the draft Strategic Plan based on edits received from Tom Sharp, which were well received. (Most proposed edits were accepted, some with edits or slight amendments. See latest draft, which will be circulated for the 10/14 Committee meeting. The Committee envisions that by the end of the year, the Board will have adopted a strategic plan for the upcoming year, along with a final 2020 budget.

Discuss Governance items and recommendations. Ryan will ask Bob Weiss to join the Committee meeting on 10/14 if possible to offer his suggestions for bylaws revisions. Ryan will talk with Bob before that time to review the Committee's governance recommendations from the July meeting (see Draft Governance Principles).

Retreat check-in. Kevin and Ken have asked Ryan to facilitate and to develop a draft agenda with input from Board members. For the Retreat, Ryan will work with staff and the Committee to queue up a prioritization exercise, based on what staff sees as key issues on which they need Board guidance. Ryan and Kevin to talk late this week and prioritize areas in which need to clarify Board priorities.

Determination of future meetings Committee will meet October 14, 2019 1:00 pm – 4:00 pm, at the District Office, 2220 Curve Plaza Ste. 201, Steamboat Springs, CO.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.



Kevin McBride, District Secretary/Manager

Date: 2/28/2020