

RECORD OF PROCEEDINGS

**UPPER YAMPA WATER CONSERVANCY DISTRICT
BOARD OF DIRECTORS BOARD GOVERNANCE COMMITTEE MEETING
SEPTEMBER 3, 2019 1:00 pm
MOUNTAIN VALLEY BANK COMMUNITY ROOM
2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO**

MINUTES

Board Governance Committee members present were Directors Ken Brenner, Bob Woodmansee, and Web Jones. General Manager Kevin McBride and Ryan Golten, Consensus Building Institute (facilitator) were also present.

The following agenda was proposed:

Purpose of the meeting:

- Update strategic plan with input from 8/22 Board work session
- Plan next steps for 1) staff to review/edit the strategic plan, and 2) Committee to pivot back to developing governance recommendations

Welcome and preliminaries (1-1:15)

- Review 8/13 Committee meeting, agenda review, confirm today's plan

Strategic Plan – edits, updates and next steps (1:15-3:15)

- Debrief and take-aways from 8/22 meeting
- Review and incorporate edits
- Next steps – clarify purpose, scope, timeline for staff review/input

Governance recommendations – 8/13 discussion, outcomes & next steps (3:15-3:45)

- Review 8/13 discussion and follow-up
- Identify next steps for upcoming meetings

Wrap Up, Next Steps, Actions Items (3:45-4:00)

- Next steps and timeframes

Preliminaries. Ryan Golten, facilitator, reviewed the purpose and agenda for the meeting.

Strategic Plan – debrief 8/22 Board input, refine document, and next steps. At the 8/22 Board meeting there was broad agreement to continue moving forward with the strategic plan, with substantive input provided at the 8/22 session. The goal is to have a draft plan in time for the October Board retreat. It would then be updated as needed, in coordination with the 2020 budget and work plan, before being shared with (and high-level feedback sought from) the public.

RECORD OF PROCEEDINGS

The strongest points of overall Board input on 8/22 were: 1) the District needs to re-consider its financial model, including pricing, use of tax dollars, and enterprise fund accounting model, and in light of current projected revenues; 2) the document is currently long and complicated and would be onerous to revisit every year. It may be worthwhile to split it into public-facing Policies, Goals, and Objectives, with an internal planning document that has tasks to be reviewed and updated annually.

The Committee reviewed the latest draft of the Strategic Plan, which incorporated edits and suggestions from the 8/22 meeting. The Committee went through the edits, incorporating or modifying them as needed, as reflected in the updated document dated 9/6. The Committee requested that Ryan further edit the policy statements to eliminate redundancies and extraneous verbiage. Ryan's editorial suggestions are also reflected in the 9/6 draft as well.

Next Steps for District/Board Governance Recommendations – this topic was deferred until 9/13.

Determination of future meetings Committee will meet September 13, 2019 11:15 pm – 1:45 pm, at the District Office, 2220 Curve Plaza Ste. 201, Steamboat Springs, CO.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.



Date: 2/29/2020

Kevin McBride, District Secretary/Manager