

Upper Yampa Water Conservancy District Board Retreat

Catamount Ranch & Club, Lake House, 30125 Waters Edge Trail

Wednesday, October 12th, 2016 8:30am – 5:00pm

Breakfast available at 8:00 am

Agenda

UYWCD Mission Statement:

“To lead water resource management within the District’s boundaries by responsibly conserving, protecting, developing, providing and enhancing the water resources of the Yampa River Basin. The District will initiate and participate in projects that embody and promote the protection of water rights, provide broad benefits to District constituents and develop projects that provide responsible conservation, responsible growth, beneficial water storage and usage, and public awareness within the Upper Yampa Water Conservancy District”.

Goals for the day:

- Discuss District’s mission and what it means to each of us
- Clarify the priorities for the District going forward, in support of the mission
- Discuss *how* we want to accomplish those focus areas
- Review new budget categories, in light of the above discussion
- Agree on key considerations for office location decision

Coffee, Welcome and Overview of the Day

- Context for the day
- General themes from discussions with Directors

Mission and Goals

- District mission and role – what does it mean to each of us, in light of our values for the District and the changing landscape?
- Priority focus areas – in support of this mission, what are existing/upcoming gaps or needs that the District should focus on?

Break (10:30-10:45)

District Activities: how we accomplish our goals/priorities – Part I

- If we are focusing on these priorities, *what will it look like? What activities will be occurring?* (E.g., storage, technical assistance to water users, water rights advocacy, water resources protection/education)
- What principles should guide our work? (E.g., role of partnerships, drought planning, future flexibility, finding areas of mutual gain with non-consumptive uses)

Lunch Break (12:15-1:00)

Project Planning: how we accomplish our goals/priorities – Part II

- Includes discussion of Morrison Creek Reservoir – questions that must still be answered to get to decision on whether/how to move forward
- Other principles/agreements to guide project planning

Budget Structuring: how we accomplish our goals/priorities – Part III

- Management and Budget Categories – give general direction on the categories for a 5-year plan that will inform a draft 2017 Budget. The following categories have been proposed by management and discussion with Board members. The Board is invited to discuss the *level of effort by staff or overall need for additional funding/staff* in each area.
 - Board of Directors - Is the level of interaction between staff and the Board appropriate?
 - External Affairs - Are the districts policies/positions well represented outside of the District? Is there a need for additional resources here?
 - Facilities – Have we allocated sufficient resources to ensure facilities are safe, up to date, permitted and administered appropriately?
 - Finance – Have we allocated adequate resources for bookkeeping, budgeting, auditing, and financial planning?
 - Grants & Scholarships – Is this line item appropriately funded and administered? Do we want a grant program? Do we want to pursue more grant funding?
 - Legal – Are appropriate resources available for District needs? Is it support for other departments or does it have its own outcomes?
 - Planning – Are planning efforts appropriate to accomplish our objectives?
 - Public Information – Is there an appropriate level of effort to reach our constituents? What is the District's message?
 - Administration – Is office appropriately staffed; does the space meet the District's needs?

Break (3:15-3:30)

Office location

- Key considerations for making decision on office location. Again, this will be informed by the discussion on goals, priorities, and *how* we want to do our work.

Wrap Up and Next Steps