

# **Goals/Governance Board Committee – Meeting Agenda**

Upper Yampa Water Conservancy District  
Monday, July 15 @ 12:30pm – 3:30pm, UYWCD District Office

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## **Purpose of the meeting:**

- Refine Mission/Goals document: working from goals to draft objectives/tasks

## **Welcome and preliminaries (12:30-12:40)**

- Approve 7/8 Committee minutes, agenda review, confirm goals for today

## **Refine Mission-Goals document (12:40-3:10)**

- Review/confirm/reject edits to policy statements and goals from 7/8 meeting
- Brainstorm objectives – sticker exercise, then Work Plan to supplement
- Check in on how far we want to go (far enough to provide skeleton for Board planning exercise?)
- Reflect back on goals – what are we missing?
- Confirm next steps – questions/proposals/materials for Board at 7/24 meeting; plan for Committee and full Board following 7/24 meeting

## **Next Steps for District/Board Governance Recommendations (3:10-3:20)**

- Check in on topics, tasks, and/or homework for next meeting

## **Wrap Up, Next Steps, Actions Items (3:20-3:30)**

- Confirm next steps and timeframe
- Upcoming Committee meeting schedule and plan

# RECORD OF PROCEEDINGS

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**UPPER YAMPA WATER CONSERVANCY DISTRICT  
BOARD OF DIRECTORS BOARD GOVERNANCE COMMITTEE MEETING  
JULY 8, 2019 1:00pm – 4:00pm  
MOUNTAIN VALLEY BANK COMMUNITY ROOM  
2220 CURVE PLAZA, STEAMBOAT SPRINGS, CO**

## MINUTES

Board Governance Committee members were Directors Ken Brenner, Bob Woodmansee, Jim Haskins, and Webster Jones. General Manager Kevin McBride, Administrative Assistant Barbara Wilson, and Ryan Golten, Consensus Building Institute (facilitator) were also present.

The following agenda was proposed:

### **Goals/Governance Board Committee – Meeting Agenda**

#### **Purpose of the meeting:**

- Plan + timeline for next 3 months
- Refine draft Mission-Policy-Goals document
- Confirm next steps

#### **Welcome and preliminaries (1-1:10)**

- Approve 6/10 Committee minutes
- June Board meeting follow up
- Confirm goals for today

#### **Confirming Committee goals and work plan (1:10-1:40)**

- What's the final product; how will it be used?
- Goals/plan for Board involvement
- Revisit meeting schedule, roles, and tasks – what's needed, what's realistic
- Confirm plan for today and 7/15

#### **Refine Mission/Policy/Goals (MPG) Document (1:40-3:20)**

- Briefly review strategic plan terms and sample plans
- Discuss/refine Mission + Policies (Woodmansee to share overall suggestions)
- Refine/clarify goals – for each one, what do we really want to achieve?
- Next steps

#### **Next Steps for District/Board Governance Recommendations (3:20-3:50)**

- ID topics for 7/15 meeting
- Homework, tasks, and next steps

#### **Wrap Up, Next Steps, Actions Items (3:50-4:00)**

- Review next steps
- Clarify topics for 7/15 and future meetings

## RECORD OF PROCEEDINGS

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**Preliminary discussion.** Ryan Golten, facilitator, reviewed the purpose of the meeting. Director Jones moved to approve the June 10, 2019 Committee minutes. Director Haskins seconded and was unanimously agreed.

**Confirming Committee goals and workplan.** The Committee agreed on the following:

- The primary purpose of the Mission/Goals document is to provide direction to staff regarding Board priorities and allocations of resources/budget. The document should articulate a 5-10 year plan and should be reviewed and updated annually.
- This process should and will require the Board to discuss and articulate its collective vision and priorities. The final document will also be important for public messaging regarding the vision and goals of the District.
- Since the Board is supportive, the Committee agreed its goal should be to create a strategic plan for the District by end of October, to meaningfully inform the budgeting and work planning process.
- Ryan reminded the Committee that when the Committee formed in May, the plan was simply to adapt the Gunnison Vision/Goals document to the UYWCD, and the level of anticipated facilitation support was significantly less than what's been requested and needed. CBI will submit a revised budget to the District.

**Refine Mission/Policy/Goals (MPG) Document.** The Committee's edits are reflected in the post-7/8/19 draft.

**Next Steps for District/Board Governance Recommendations.** This will be discussed at the next Committee meeting. The Committee agreed the focus should be on the strategic plan for now, while acknowledging the governance issues are important and shouldn't be indefinitely postponed.

**Determination of future meetings** Committee will meet July 15, 2019 12:30 – 3:30 pm, at the District Office, 2220 Curve Plaza Ste. 201, Steamboat Springs, CO.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

\_\_\_\_\_  
Kevin McBride, District Secretary/Manager

Date: \_\_\_\_\_

## UPPER YAMPA WATER CONSERVANCY DISTRICT MISSION, POLICIES & GOALS

### Mission

*To lead water resource management within the District's boundaries by responsibly conserving, protecting, developing, providing and enhancing the water resources security of the Upper Yampa River Basin. The District will initiate and participate in works and projects that embody and promote the protection of water rights, provide broad benefits to District constituents and develop works and projects that provide responsible conservation, responsible growth, beneficial water storage and usage, and public awareness within the Upper Yampa Water Conservancy District.*

### [Placeholder for possible Vision Statement]

*Ideas could include, e.g.: An Upper Yampa Basin with safe, secure water storage for its customers that benefits all/multiple beneficial uses in the Basin*

The Board of Directors believes the Districts' mission is reflected in the following policy statements, as informed by guidance from the Upper Yampa District's 2017 community survey and 2019 stakeholder assessment report. Some of these policy statements reflect the District's responsibilities and core mission, while other [policy statements](#) reflect values and opportunities the Board sees embodied in carrying out its mission.

The statements and goals are not currently listed in order of priority. They are temporarily numbered for purpose of internal cross-referencing.

### Policy Statements

1. The Board acknowledges as an integral part of its vision, policies, and goals, the legislative declaration of the Colorado Water Conservancy Act (the "Act") under which the District was created, as set forth in Colo. Rev. Stat. Ann. §37-45-102. In addition, the Board acknowledges and seeks to prudently interpret and integrate the more recent federal and state mandates, statutes, policies, and regulations into the modern functioning of the District. [\[Consider moving into a Preamble section.\]](#)
2. The Board supports the concept that the Yampa River Basin and the healthy functioning of its reservoirs, rivers and streams are essential to the District's agricultural, environmental, municipal, commercial, industrial, domestic, and recreational cultures, and, thus, its economic future.
3. The Board acknowledges that climate change should be considered in planning.
4. The Board considers irrigation, municipal, commercial, domestic and industrial uses, and opportunities to support environmental values and water-based recreation, to be important matters for the District and the public it serves, and seeks to achieve balance among uses of water within the District.

5. The Board affirms the importance of maintaining the structural integrity and protecting the water rights of the District's Yamcolo and the Stagecoach reservoirs.

6. The Board supports the District's collaboration in partnerships that protect the healthy functioning of reservoirs, rivers and streams, and the riparian and upland ecosystems and hydrology supporting such rivers and streams, where such participation advances the District's mission.

7. The Board supports ranching and irrigated agriculture in the District for its economic, socio-cultural values, aesthetic, and environmental contributions to the community.

8. The Board recognizes that prudent industrial uses, such as energy development and production, may require direct flow and storage water and support the economic welfare of the Yampa River Basin.

9. The Board supports planning and development of long-term water supply strategies for future municipal uses to ensure a vibrant, diverse, and resilient economy in the upper Yampa River basin.

10. The Board [affirms the District's support for](#) economically viable, water-based outdoor recreational activities [in the Basin](#).

11. The Board supports land use policies by local governments that protect the Basin's water resources and are compatible the District's ability to manage and develop the water resources of the Upper Yampa River basin.

12. The Board supports science-based programs related to monitoring, protection, and restoration, as appropriate, in order to maintain the chemical, physical, biological, and aesthetic integrity of the reservoirs, rivers, and streams in the upper Yampa River basin.

13. The Board believes the District should participate in local and statewide processes to address co-occurring challenges such as climate, environmental, social, political, legislative, administrative and economic changes.

14. The Board recognizes the need for collaborative efforts with partners to monitor, and, if warranted and specifically directed by Board action, to support or oppose legislation, regulations, litigation, or administrative actions that could impact the District's mission.

15. The Board opposes any new transfers of stream flow or storage water from the Yampa River and its tributaries to other basins, because such transfers would interfere with existing beneficial uses of water, damage economic stability, may diminish flows supporting the Colorado River Compact and reduce environmental quality of stream flow within the District.

16. The Board supports District participation in partnerships to provide water-related information to the public, partners, and other relevant groups, using innovative tools for education and engagement.

17. The Board values a two-way exchange of ideas and information with our community regarding the District's programs and priorities.

18. The Board should continue to prudently seek to evaluate and develop financially viable water works within the District where appropriate for important beneficial uses and conservation of water within the upper Yampa River basin.

19. The Board is committed to ensuring the financial viability of the District into the future consistent with the District's statutory responsibilities. We will pursue prudent financial planning while supporting the values and uses prioritized by our constituents.

20. The Board recognizes the District is a public service entity and is committed to being responsive to and engaged with our community and constituents.

### **District Goals**

*The goals below collectively represent the District's vision. The Board believes they capture and advance the policy statements listed above.*

Goal 1 Protect Yampa River Basin from the adverse effects of transmountain diversions.

Goal 2 Prudently operate, maintain and improve the District's existing infrastructure.

Goal 3 Promote and pursue water management that balances environmental and recreational uses of the Yampa River along with the District's traditional role of protecting historic agricultural, municipal, commercial, domestic, and industrial uses.

Goal 4 Represent Yampa basin water interests at the regional and statewide levels on relevant policy, legislative, administrative, regulatory and judicial matters.

Goal 5 Anticipate and plan for future water needs in the upper Yampa River Basin in anticipation of changing climate conditions, demographic shifts, and other relevant changes.

Goal 6 Study, address and promote water quality concerns, consistent with the District's role and responsibilities.

Goal 7 Create and support public education programs concerning water resources in the Yampa Basin.

Goal 8 Engage District's constituencies, including Board and staff, in two-way communication regarding the goals and activities of the District and their relationship to broader water issues in the upper Yampa River Basin.

Goal 9 Responsibly manage the District's water rights portfolio and water resources.

Goal 10 Develop short- and long-term financial plans to support District goals, with projections for potential impacts to future revenues and expenses.

DRAFT

## UYWCD Goals for 2019

This list is organized by “departments” in line with the UYWCD budget. It does not represent the full list of items undertaken by the District staff, but lists the active projects to be discussed with the Board or its subcommittees as a work plan for 2019

### Facilities – Manage by “Enterprise”

- **Ensure safe, efficient, operations**
- Ongoing Operations
  - Daily adjustments and visual inspection, (ie plowing, access, public safety)
  - 24 hour on call coverage,
  - Parks and CPW Communication/DE/Users/Coordination
- Capital Maintenance
  - Engineering project design, contracting and inspection
  - Procurement and Billing

Stagecoach Power –

Turbine Repairs- Replace Wear Rings, Wicket Gate (2019)  
Stem Guide Repair (2018- 2019)

Stagecoach Water –

Stem Guide Repair  
Bank Erosion/Willow Planting

Yamcolo and Five Pine Ditch –

- **Contract negotiations for Yamcolo Water, Includes: YIA, “Individual Irrigators” (formerly “exchange contracts”), and Five Pine Ditch users.**
- **Work with Division Engineers office, other reservoir owners, and water users on administration of the Bear River through Yamcolo reservoir**

Berar River Measurement  
Butterfly Valve Repair  
Flow Measurement at 5-Pine Ditch  
Rip Rap replacement

## **“General Fund” Departments**

### Administration

- **Office Space – Complete construction and move office.**
- **Business Operations Review (i.e. augmentation plan administration, customer service standards)**

### Board of Directors

- **Additional monthly Board/subcommittee Meetings**
- **Contract Negotiations – Continue**
- **Liaisons with other Boards – Continue (expand past City of SS)**

### External Affairs

#### **Hire new person to aid in this department**

- **IBCC negotiations**
- **Round Table – Yampa River Integrated Management Plan**
- **Yampa Water Fund**
- **West Slope Risk Study**
- Compact Compliance Study
- **Water Bank – DCP**
- **Upper Yampa River Watershed Group**
- Watershed Assembly
- Colorado Water Congress
- WeCO
- Forest Health Initiative
- **Stream Management Plan**

### Finance

- **Financial Policies – Work with Board to develop.**
- **Long Term Financial Planning – dependent on outcome of contract negotiations, develop as negotiations are completed**

### Legal

- **Water Cases Review/departmental management**
- General Matters

- **Renegotiations -Continue**
- **Finalize standard new water contract language**
- **Elk River Augmentation Plan Policies/contracting**
- **CPW Stagecoach Lease**
- **Response to “Call on Yampa”**

### Planning

- **Stagecoach Firming - Finish task 1, Move to task 2?**
- **Augmentation Plans**
  - **Administrative Procedures -Implemented during call**
  - **Elk Augmentation Plan Policies/Pricing/Sales/Application Review**
- **(Strategic Plan ?)**

### Grants and Public Information

#### **Hire new person to aid in this department**

- **Develop/Implement communication plan**
  - **website overhaul**
  - **Augmentation Application procedures**
- **Grant Program**