


**AGENDA**  
**UPPER YAMPA WATER CONSERVANCY DISTRICT**  
**SEARCH COMMITTEE MEETING**  
**THURSDAY, JUNE 4, 2020 (2:00 PM)**  
**ONLINE MEETING: [HTTPS://BLUEJEANS.COM/227 781 689](https://bluejeans.com/227781689)**  
INSTRUCTIONS ON HOW TO JOIN A BLUEJEANS MEETING FOLLOW THE AGENDA

1. Establishment of Quorum and Call to Order;
2. Approval of minutes for May 27, 2020 meeting
3. Executive Session under CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days.
4. Other items
5. Confirm date of next meeting
6. Adjournment

**Action Item**

**How to join a BlueJeans meeting**

Go to: [BlueJeans.com](https://bluejeans.com) and click on "Join Meeting"  located in the upper right hand corner.

In the "Join Meeting" dialogue box, enter the "Meeting ID" (the ID number is provided in the meeting agenda) and your "Name" and then click "Enter Meeting."

Join Meeting

Meeting ID  
248609244

Passcode (optional)

Name  
Bob Smith

Enter Meeting

You will now be launched into the BlueJeans meeting. The "Use Phone Audio" dialogue box will appear. Follow the steps to connect via phone audio. Once you are connected, or if you were already connected, click on the "X" in the upper right hand corner to close the box.

Use Phone Audio

Step 1: Dial into the meeting

US (Primary)

+1.408.317.9253

Step 2: Enter audio code on phone

55182289

I'm already on phone  
My audio is already connected

Use computer for audio

When you enter the meeting, place your phone on Mute. If have used your computer for audio, click on the "Mute Audio" button. If you are using your own phone, press the mute button. Unmute to join the conversation.

Mute Audio

Contact Deb Bastian for any questions

- Email: [dbastian@upperyampawater.com](mailto:dbastian@upperyampawater.com)
- Phone: 970-819-0189

# RECORD OF PROCEEDINGS

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UPPER YAMPA WATER CONSERVANCY DISTRICT  
SEARCH COMMITTEE MEETING  
WEDNESDAY, MAY 27, 2020 (2:00 PM)  
ONLINE MEETING: [HTTPS://BLUEJEANS.COM/507737798](https://bluejeans.com/507737798)

## MINUTES

Search Committee members present were Directors Ken Brenner, Doug Monger and Bob Woodmansee. Director Lyn Halliday, Business Manager Deb Bastian and Carolyn McCormick, Principal, Peak HR Consulting, LLC were also present. This meeting was held entirely by videoconference utilizing the BlueJeans platform. Instructions to the public describing the process to participate in the videoconference meeting and the meeting agenda were posted on the District website at least 24 hours in advance of the meeting.

The following agenda was proposed:

### AGENDA

1. Establishment of Quorum and Call to Order;
2. Approval of minutes for May 20, 2020 meeting;
3. Executive Session under CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days.
4. Other items;
5. Confirm date of next meeting;
6. Adjournment

Director Brenner established a quorum and called the meeting to order at 2:01 PM.

**Approval of minutes.** Director Monger made a motion to approve the minutes of the May 20, 2020 meeting as written. Director Woodmansee seconded the motion, which was unanimously approved.

**Executive Session.** At 2:04 PM Director Monger moved, Director Halliday seconded, and it was unanimously agreed to go into Executive Session under provision CRS § 24-6-402 (3.5) and (4)(e)(I) concerning employment of a new general manager. This session will be recorded, and a copy of the recording maintained for not less than 90 days. Director Halliday moved, Director Woodmansee seconded, and it was unanimously agreed to go out of Executive Session at 2:50 PM.

Director Brenner asked the committee if there was any discussion in the Executive Session that was outside the scope of the Executive Session. No directors expressed that concern.

## RECORD OF PROCEEDINGS

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**Other items.** Chairman Brenner reported that the Search Committee chose May 27, 2020, as a decision point in the timeline to determine if there is a need to extend the date for accepting applications. The Search Committee discussed during Executive Session and determined that the committee has received enough quality applications that there is not a need to extend the deadline of June 10, 2020. The committee will continue with timeline that was adopted at the last general board meeting.

**Confirm date of next meeting.** The next meeting will be on Thursday, June 4, 2020 at 2:00 PM via BlueJeans online meeting.

The meeting was adjourned at 2:56 PM.

I certify that the foregoing constitutes a true and correct summary of the proceedings at the above referenced meeting.

\_\_\_\_\_  
Ken Brenner, Chairman

Date: \_\_\_\_\_